**THORNER PARISH COUNCIL**

ACTION PLAN 2022- 23

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| **Item** | **Action Required/Comments** | **Action Date** | **Participants** | **Action taken/ Date Completed** |
| Leeds Festival | To receive a report from the Working Party following the end of the festival | September | Cllr S.Marshall | Information provided/October |
| Container base  /Portacabin | Establish who was using the container base.  Risk assessment stating use required | September | Clerk | Agreed that the ownership be transferred. Sale transaction to take place 01 April 2023 for £1 |
| Newsletter production | Arrange production | November for December production | TBA | Newsletter not able to be produced/November |
| Repair to footpath at Millennium Green | To seek quotes and confirm method for repair | November | Cllr T.Mycock to seek quotes | Cost to repair will be £1450 |
| Financial Risk Assessment | Review existing policy | December | Clerk to distribute document | Reviewed, amended and adopted. |
| Tree removal from playground | To seek quotes for removal and obtain planning permission | January | Cllr S.Llewellyn  Cllr T Mycock  Cllr R.Brittain | Action cancelled see repair to footpath – November. |
| Precept Meeting | Circulation of LCC timetable | January | Cllr M.Harrison  Cllr D.Gibbins  Cllr A.Scott | Precept discussion agreed to be held Sunday 16 January |
| Garden Security | Quotes be obtained to improve the security of the the fencing, gates ad access to the water tap | January | Cllr D.Gibbins  Cllr S.Marshall | A quote had now been received and a contractor appointed to complete the work. |
| Playground Inspection | Following receipt of the annual report, the recommendations made, need to be implemented. | January | Cllr T.Mycock | Implementations had been commenced |
| Newsletter production | Arrange production | February | Further discussion with Councillor R.Brittain |  |
| Playground | Replace zip wire.  Obtain usage sign | Action Plan 2023 - 24 | Clerk to make enquiries. |  |
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