

## THORNER PARISH COUNCIL

### PERMISSION TO HOLD AN EVENT

Title or Nature of Event	
Organiser	
Venue	Millennium Green
Location	
Date	
Times	

Further to your Organisation's request to hold the above Event permission is hereby given subject to the following terms and conditions:

1. You will contact the Clerk to the Council or a Parish Councillor, prior to the Event to obtain details of the exact area of the Site you are permitted to use for the Event and arrange access.
2. At least 14 working days prior to the Event, you are to produce to Thorne Parish Council a copy of the Organisation's:
  - (a) Public liability insurance policy current at the time of the Event including death and personal injury to any person howsoever caused in the sum of not less than £5,000,000 in respect of any one claim or series of claims arising out of one incident or event without limit on the number of claims during the period of insurance.
  - (b) Insurance policy in such sum as shall be acceptable to the Council covering the matters contained in paragraph 4 of this permission.
  - (c) A Risk Assessment
3. Your Organisation will hold the Event entirely at its own risk and the Council gives no warranty that the Site is suitable safe or fit for the Event.
4. Your Organisation will fully indemnify the Council and keep the Council fully indemnified against all losses claims demands actions proceedings damages expenses and other liability whatsoever arising in any way from this permission provided that such indemnity shall only extend to any act omission or failure to perform an obligation (whether contractual or statutory) on the part of your Organisation its agents and employees and further the indemnity will not extend to negligence on the part of the Council its employees and agents.
5. Your Organisation will not display any signs, notices, banners or advertisements on the site other than those signs, notices, banners or advertisements that have previously been approved by the Officer. Also, flyposting of publicity material on or off the site is forbidden.
6. No fundraising of any kind will take place on the site or during the event.
7. Your Organisation will be responsible at its own cost for:
  - (a) Ensuring that any litter caused by the Event is removed from the Site at the end of the Event.

- (b) Carrying out forthwith any repairs and/or re-instatement work required following the Event.
  - (c) Exercising proper care in the supervision of the Event and for taking all proper precautions so as to prevent risk of accident, danger or injury to persons taking part in the Event and to all invitees, visitors and other members of the public using the Site.
  - (d) The provision of any first aid facilities and of persons trained in first aid at all times during the Event.
8. The Council retain the right to cancel, disband or require the discontinuance of the Event at any time before or during the Event should in the Council's absolute discretion circumstances warrant such action.
9. The Council shall not be liable for the death of or injury to any persons or for any damage to (including malicious damage) loss or theft of any property (the Council shall not be a bailee of any property of your Organisation) or for any losses claims demands actions proceedings damages costs expenses or other liability incurred by the Organisation howsoever from this permission PROVIDED THAT the Council shall be liable for the losses or any part thereof that occur as a result of the negligence of the Council its employees and contractors.
10. **The permission hereby given is personal to your organisation and relates only to the above Event and only for the date and time specified as per fee applicable below.**
11. The permission is subject to the rights of the general public in and over the site.

Please confirm your organisation's acceptance of the above conditions by completing the below and returning this letter.

Yours Sincerely

Thorner Parish Council

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I acknowledge receipt of the above permission to which I accept the above terms and conditions

Signed by		Dated	
Print Name		Role	
Organisation's Billing Address	N/A		
Organisation's Company No	N/A		
Order Number if applicable	N/A		
Fee Payable			

Please return this form to the Clerk of the Council  
 thorneparishcouncil@gmail.com