

**I HEREBY GIVE YOU NOTICE THAT THE NEXT MEETING OF  
THORNER PARISH COUNCIL WILL BE HELD ON  
Tuesday 10<sup>th</sup> September 2024 at 7.00pm at the Over 60's Bungalow, Main Street.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL**

**AGENDA**

- 1 Apologies for absence and approval.**  
Councillors unable to attend the meeting are required to give a reason.
- 2 Ethical code.**  
To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.
  - a) declare an interest in any matter included in the Agenda.
- 3. Minutes.**  
Confirm the minutes of the previous Parish Council meeting as a true and correct record – (paper circulated).
- 4. Public Participation.**  
In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.
  - a) Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.
  - b) Representation not notified to the Clerk before the meeting.
  - c) Representations notified to the Clerk before the meeting.
  - d) Ward Councillor comment.
- 5. Confidentiality.**  
To consider whether any items on the Agenda that are of special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).
- 6. Police.**  
The link for reporting non-emergency crimes or Anti-social behaviour is [www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)  
The Link for the Police web site;  
<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>  
Community Alert scheme.  
<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>
- 7. Planning applications/appeals/enforcement action received.**
  - 7.1 24/04850/FU, Single storey rear extension at 1 Saw Wood Barns, York Road.
  - 7.2 To receive updated planning log – (paper circulated).
- 8. Financial Matters.**
  - 8.1 To receive and approve a list of invoices for payment - (paper circulated).
  - 8.2 To receive a bank reconciliation and report on the receipts, payments and balances – (paper circulated).
  - 8.3 Christmas Lights purchase – (paper circulated).
  - 8.4 Quotes for the provision of plants for the new planters.
  - 8.5 Purchase of signage for the new benches and planters.

8.6 Payment method to the Clerk for hours worked on Grounds Maintenance Contract  
8.7 To consider approving and adopting new Financial Regulations – (paper circulated).

9. **Action Plan** - (paper circulated).
10. **Matters arising from previous minutes.**
11. **Neighbourhood Plan Steering Group.**
12. **Correspondence received.**
  - a. Pruning of hedges on Millennium Green – (paper circulated).
  - b. Incidents concerning dog waste and to consider placing a sign on the perimeter fence of the gardens facing the Green – (paper circulated).
  - c. Accident claim received – (papers previously circulated).
13. **To receive reports from any outside bodies.**  
Leeds Festival debrief and Parish Council representation.
14. **To receive a report from the Clerk or Councillors on any new or minor ongoing matters.**
  - a. Clerk report relating to the Grounds Maintenance Contract.
  - b. Schedule for Remembrance Sunday - (papers attached).
15. **To notify the Clerk of matters for inclusion on the agenda of the next meeting.**
16. **To confirm the date of the next Parish Council meeting at the Over 60's Bungalow, Main Street.**
17. **Matters to be discussed at the exclusion of the public and press.**  
Parking on Butts Garth.

Signed  
*Barry Riley*  
Clerk to the Council  
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