

**I HEREBY GIVE YOU NOTICE THAT THE NEXT MEETING OF  
THORNER PARISH COUNCIL WILL BE HELD ON  
Tuesday 5<sup>th</sup> December 2023 at 7.00pm at the Over 60's Bungalow, Main Street.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL COUNCIL**

- a). To receive an application for co-option.
- b). To receive an application for co-option.

**1 Apologies for absence and approval.**

Councillors unable to attend the meeting should give a reason.

**2 Ethical code.**

To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.

- a) declare an interest in any matter included in the Agenda.

**3. Minutes.**

Confirm the minutes of the previous Parish Council meeting as a true and correct record.

**4. Public Participation.**

***Not later than 7.15pm***

In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.

- a) Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.
- b) Representation not notified to the Clerk before the meeting.
- c) Representations notified to the Clerk before the meeting.

To allow 30 minutes for representatives of the Victory Hall to present on the actual objectives for the placing of PV Panels on land leased to the Parish Council and seek agreement to proceed with feasibility assessments.

- d) Ward Councillor comment;  
Outstanding items - Butts Garth footpath.  
- Improved mobile phone signal.

**5. Confidentiality.**

To consider whether any items on the Agenda that are of special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).

**6. Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is

[www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

**7. Planning applications/appeals/enforcement action received.**

7.1 To receive updated planning log.

7.2 Material considerations that will be accepted by Leeds CC.

**8. Financial Matters.**

8.1 To receive and approve a list of invoices for payment.

- 8.2 To receive a bank reconciliation and report on the receipts, payments and balances.
- 8.3 Credits on PAYE account.
- 8.4 Arrange discussion group to consider precept figure.
- 9. Action Plan - (paper circulated).**
- 10. Matters arising from previous minutes.**  
To receive update on provision of defibrillator training.  
Public session rules.
- 11. Neighbourhood Plan Steering Group.**  
Following update provided at the previous meeting, to agree policy content and accept responsibility for the Plan if approved at referendum.
- 12. Correspondence received.**  
To receive letter concerning DDay 80 celebrations and if and how the Parish Council support the event by utilising the gas fuelled basket to use as a beacon, subject to finding a location and suitable pole, or whether to announce this to interested parties in the village or encourage public groups to plan.
- 13. To receive reports from any outside bodies.**
- 14. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.**  
Review charges for the new garden year, currently £24 per garden (£20.55 small garden).  
To seek permission to replace two planters at Braham Road green area.  
To seek permission to turn around the bench to face the green.  
To consider what action to be taken concerning the burning of rubbish at the bowling green.
- 15. To notify the Clerk of matters for inclusion on the agenda of the next meeting.**
- 16. To confirm the date of the next Parish Council meeting at the Over 60;s Bungalow, Main Street.**
- 17. Matters to be discussed at the exclusion of the public and press.**  
To note Clerk annual holiday dates.  
To note implementation of the new pay rates applicable from the 01<sup>st</sup> April 2023 following notification received from the LGA (Local Government Association), to the NJC (National Joint Council for Local Government Services). The National Agreement on Pay and Conditions of Service of the National Joint Council ("the NJC") for Local Government Services applies to the Clerk's employment.

Signed  
*Barry Riley*  
Clerk to the Council  
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