

**I HEREBY GIVE YOU NOTICE THAT THE NEXT MEETING OF  
THORNER PARISH COUNCIL WILL BE HELD ON  
Tuesday 09<sup>th</sup> July 2024 at 7.00pm at the Over 60's Bungalow, Main Street.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL**

**1 Apologies for absence and approval.**

Councillors unable to attend the meeting are required to give a reason.

**2 Ethical code.**

To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.

a) declare an interest in any matter included in the Agenda.

**3. Minutes.**

Confirm the minutes of the previous Parish Council meeting as a true and correct record – (paper circulated).

**4. Public Participation.**

In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.

a) Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.

b) Representation not notified to the Clerk before the meeting.

c) Representations notified to the Clerk before the meeting.

To receive information about a notice of intention to erect a pole and overhead electronic communications apparatus – (paper circulated).

d) Ward Councillor comment.

**5. Confidentiality.**

To consider whether any items on the Agenda that are of special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).

**6. Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is

[www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

**7. Planning applications/appeals/enforcement action received.**

7.1 24/03159/FU, Refurbishment of the building and creation habitable space and workshop; addition of balcony and access stairs to rear; flue to roof. Northolme 8 Church View

7.2 24/03160/LI, Listed building application for removal of internal staircase, insulated and fire proofed floor with insulated dry lining to upper internal roof and walls, replacement matching roof covering with replacement rainwater goods, new opening with metal patio doors, balcony and upper floor external staircase to the garden, repairs and repointing to Church Hill elevation, replacement heritage u-PVC secured by design windows, new garage internal roller shutter, flue for multi fuel stove. Northolme 8 Church View.

7.3 24/03533/FU, Demolition of garage, sunroom and enclosed walkway; erection of single storey front and side extension; single storey rear extension including existing side window blocked up; widen existing driveway to allow parking for two cars Site At: 39 Kirkfield Lane.  
7.4 To receive updated planning log – (paper circulated).

**8. Financial Matters.**

8.1 To receive and approve a list of invoices for payment - (paper circulated).

8.2 To receive a bank reconciliation and report on the receipts, payments and balances – (paper circulated).

8.3 To receive the quarterly account statement.

**9. Action Plan - (paper circulated).**

**10. Matters arising from previous minutes.**

a. Volunteer Policy – (paper circulated).

**11. Neighbourhood Plan Steering Group.**

**12. Correspondence received.**

To confirm change of tenancy on garden plot 8a from sole tenant to joint tenancy in accordance with Garden Tenancy agreement 5 (e).

Notification received from Leeds CC Electoral Services that no request was received for an election, so the Parish Council can now co-opt a candidate for the vacant position.

Making people aware of dangers in the village – (paper circulated).

**13. To receive reports from any outside bodies.**

**14. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.**

Delegating decisions to the Clerk (LGA 1972 section 101), concerning the Grounds Maintenance contract.

Leeds Festival update.

NALC Guidance concerning the Annual Parish meeting.

**15. To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**16. To confirm the date of the next Parish Council meeting at the Over 60's Bungalow, Main Street.**

**17. Matters to be discussed at the exclusion of the public and press.**

Signed

*Barry Riley*

Clerk to the Council

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