

I HEREBY GIVE YOU NOTICE THAT THE ANNUAL MEETING OF THORNER PARISH COUNCIL
will be held on Tuesday 13th May 2025 at 7.00pm at the Over 60's Bungalow, Main Street.
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL

AGENDA

- 1. Appointment of Chairman 2025/26.**
 - 1a. Declaration of Acceptance of Office.
- 2. Appointment of Vice Chairman 2025/26.**
- 3. Appointment of Councillors to:**
 - Neighbourhood Plan Steering Group.
 - Newsletter production.
 - Social media communication.
 - Leeds Festival Working Group.
 - Playground management
 - Police PACT meetings.
 - Grounds Maintenance contract management.
 - Gardens – Heathcote Avenue.
 - Boules Shelter management.
 - Defibrillator management.
- 4. Chairman's Annual Report 2024/25 - (paper to follow).**
- 5. Apologies for absence.**

Councillors unable to attend the meeting are required to give a reason.
- 6. Ethical code.**

To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.
- 7. Minutes.**

Confirm the minutes of the previous Parish Council meeting as a true and correct record – (paper circulated).
- 8. Public Participation.**

In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.

 - a) Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.
 - b) Representations not notified to the Clerk before the meeting.
 - c) Representations notified to the Clerk before the meeting.

To receive a presentation from the Friends of Thorner PTA regarding funding for the Thorner Funday - 29th June 2025.

To receive a presentation from the Ironman Group about the Leeds event on Sunday 27th July 2025 – (paper circulated).

 - d) Ward Councillors comment.
- 9. Confidentiality.**

To consider whether any items on the Agenda that are of special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).

10. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

11. Planning applications/appeals/enforcement action received;

10.1 25/01837/FU, Single Storey other side extension, part single storey. part first floor side extension and new pitched roof dormer windows to front and removal of roof light. The Orchard, Butts Garth.

10.2 To receive the updated planning log – (paper circulated).

12. Financial Matters

11.1 To receive and approve a list of invoices for payment – (paper circulated).

11.2 To receive a bank reconciliation and report on the receipts, payments and balances –(paper circulated)

11.3 To receive and note the Internal Auditors Report – (paper circulated).

11.4 Consider, approve and resolve to accept the Annual Governance Statement.

11.5 Consider, approve and resolve to accept the Accounting Statements.

13. Action Plan - (paper circulated).

14. Matters arising from previous minutes.

15. Neighbourhood Plan Steering Group.

16. Correspondence received.

Review result of playground inspection – (paper already circulated).

17. To receive reports from any outside bodies.

The meeting between the Parish Council and the Community Fund.

18. To receive a report from the Clerk or Councillors on any new or ongoing matters.

a. Newsletter production.

b. Consider changing the village entrance signs.

c. Procedure for introducing flowerbeds on the Parish Council owned area of Millennium Green.

d. Condition of plaque at the Jubilee tree – (picture circulated).

19. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

20. To confirm the date of the next Parish Council meeting at the Over 60;s Bungalow, Main Street, Thorner.

21. Matters to be discussed at the exclusion of the public and press.

Signed

Barry Riley Clerk to the Council

thornerparishcouncil@gmail.com