

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 04 April 2023.

Present;

Cllrs A.Scott (Chair), R.Brittain, D.Gibbins, M.Harrison, S.Llewellyn and T.Mycock.

Others; 5 members of the public were in attendance for parts of the meeting.
Ward Councillor S.Firth.
Clerk to the Council; Barry Riley (remote attendance).

a. As this would be the last meeting of the current membership of the Parish Council, Cllr A.Scott thanked all those members who had contributed their time and effort. He also thanked Ward Cllr S.Firth for his support to the Parish Council. In his capacity as the Chair, he announced that the Annual Parish meeting would take place on Tuesday 02 May 2023.

1.Apologies.

Cllrs: S.Marshall and A.Walmsley.
Apologies were accepted.

2.Ethical Code.

Cllr M.Harrison declared an interest in agenda item 8.4.

3.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.
b) No one had contacted the Clerk before the meeting.
c) A resident wanted to know the policy for hedge cutting on Carr Lane, he was informed it was likely to be the responsibility of the landowner/tenant and not the Parish Council. Members of the public were reminded that any matters which related to Leeds CC should be reported directly via their web site.

A resident enquired about the placing of plants in the Leeds CC plant boxes/pollinators in the village, she was informed that permission would be required from Leeds CC.

A resident was to undertake planning for the Kings Coronation and wanted to use the Millennium Green for the event. The Clerk confirmed that funding was available and an application would need to be requested detailing the proposals.

The present contractor for the grass cutting contract confirmed that he wished to continue when the contract was reviewed in May, he was asked to continue with the present arrangement until a decision had been made.

d) Cllr S.Firth provided members with an update on matters previously raised;
Butts Garth footpath – No further update.

Yellow lines at the junction of Main Street and Stead Lane – The markings would be extended.

Adjustments to the Harewood Ward 20 30 & 40 mph Speed Limit Order – The request for changes were now being considered.

Improvements from the path to the path into the Phone Box - No further update.

Road markings at the junction of Skeltons Lane/ Thorner Lane – He was still awaiting information on the review.

Land drainage measures down Littlemoor Lane/ Butts Garth – Following a meeting with the Leeds CC Flood Risk Management he was awaiting a report.

Parking and drainage on Stead Lane – No further update.

Improved mobile phone signal – There had been no response from the providers that were approached. Ward Cllr M.Robinson was being consulted, as he was the lead on such matters.

4. Confidentiality.

Excluding agenda item 18; there were no agenda items requiring exclusion of the public or press.

5. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

6. Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Cllr A.Scott.

7. Planning applications/appeals/enforcement action, received.

Members duly noted the application received.

8. Financial Matters.

8.1 Members were informed about the payments for April 2023;

Resolved: that the following be approved and passed for payment:

<u>Method:</u>	<u>Payee:</u>	<u>Details:</u>	<u>£ Amount:</u>
SO	B.Riley	Salary	715.35
BACS	BT	Phone	35.39
DD	Nest	Pension	60.23
BACS	J&D Groundworks	Grass Cutting	460.00
BACS	J&D Groundworks	Millennium Green	110.00
BACS	J&D Groundworks	Millennium Green	300.00
BACS	YLCA	Subscription	462.00
TOTAL			<u>£2142.97</u>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Following discussion it was agreed to the appointment of YIAS as the Internal Auditor.

8.4 Members had received the Officer Report concerning the purchase of a scaffold tower, which meets safety standards and is UK manufactured, to enable the placing of the Christmas lights on the tree. Following discussion concerning alternative methods to erect the lights, a vote was taken as follows, For; 3, Against;1, it was agreed to purchase the scaffold tower for £750.

8.5 It was agreed to accept the quote of £1450 to repair the footpath at Millennium Green (reference agenda item 10.).

9. To receive reports from the following Working Party Playground and Fitness Equipment –

No report received.

Members were informed that ongoing maintenance works were being carried out.

Maintenance -

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

Planting of Lavatera on Millennium Green in Spring at a cost of around £58. It was agreed.

Replace the rotted bird boxes at Ramsays Fold with four RSPB bird boxes on sale for £15.00 each, total cost £60. It was agreed.

Following discussion, it was agreed not to paint the concrete bases for the new benches.

Planning -

Members had received the report prepared for them and discussed the content.

Members were required to decide on the following;

To report a breach of planning conditions for application 21/04799/FU. It was agreed.

10. Action Plan.

The updated report was issued to members.

The relevant actions completed and to be undertaken were noted.

11. Matters arising from previous minutes.

The Clerk informed members that he had received no recent communication from the Yorkshire Local Councils Association or the National Association of Local Councils, to necessitate changing the current Publication Scheme. The fact that only one member of the public had commented on the conditions applied for information to be sent, was also a consideration in agreeing to no changes being made.

12. Neighbourhood Plan.

A consultation statement was to be finalised in the coming weeks.

The plan was to be presented to the Parish Council for approval, before being formally submitted to Leeds CC.

13. To consider any new correspondence received and decide action where necessary.

Cllr A.Scott had now produced a revised Flags and Flagpole policy for consideration (see minute 13. April 2023), following discussion it was agreed to adopt the policy subject to a minor amendment.

Following receipt of the letter from a resident concerning the poor mobile phone signal (see also minute 3.c)), it was suggested that a Steering Group could be formed from the new Council following the May elections.

14. To receive reports from outside bodies.

Nothing to report.

15. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Cllr R.Brittain informed members that with regard to the proposed bridleway from Littlemoor Lane to Miry Carr, she had made initial enquiries about a possible bridleway/mountain bike track along this route. There was a concern from some people that it would create an easy access and exit for criminal activity around the village. The first part of the bridleway would be along the landowners property, as the landowner was currently unwell, she would not speak to him until convenient.

Therefore, the proposal was placed on hold for the time being.

With regard to the overgrown vegetation on Kirkhills, Cllr R.Brittain had contacted Leeds CC in December 2022 regarding the overhanging vegetation and the grass that was starting to cover the pathway. The response was that the legal requirement for the bridle path was 2.4 metres. It was stated that from the photograph submitted that it looked to be more than 2.4 metres. She had informed them it was the grass encroaching over the pathway. The low hanging branches of trees & bushes were also reported but nothing had been done so far, so she would re-submit the report.

Cllr.A.Scott had identified a supplier to provide a demonstration on the use of defibrillator (minute 15. April 2023), it was agreed that an article be placed in the next newsletter, to ascertain the number of people who would be interested in attending.

16. To notify the Clerk of matters for inclusion on the next Agenda.

(see agenda item13).

17.Date of next meeting.

Resolved; that the next Parish Council meeting would take place in May between the fourth and the eighteenth day (inclusive), after the election (LGA 1972 Schedule 12 Paragraph 7), on the 04 May 2023. Members would be consulted on the exact date.

18.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....