

THORNER PARISH COUNCIL
Minutes of the Annual Parish Council meeting held on
Tuesday 16 May 2023.

Present;

Clrs; R.Brittain, S.Llewellyn, T.Mycock, A.Scott, A.Wallis and C.Wilson.
Others; 4 members of the public were in attendance for parts of the meeting
Ward Councillor; S.Firth.
Clerk to the Council; Barry Riley.

Cllr A.Scott the presiding Chair, opened the meeting and welcomed all in attendance and requested nominations for the position of Chair.

1.Appointment of Chair 2023/2024.

Cllr A.Scott was nominated as Chair by Cllr T.Mycock, it was seconded by Cllr S.Llewellyn.

1a. The Chair duly signed the Acceptance of Office

2.Appointment of Vice - Chair 2023/2024.

Cllr S.Llewellyn was nominated as Vice Chair by Cllr A.Scott, it was seconded by Cllr R.Brittain.

3.Appointment of Working Parties/Steering Groups.

Due to a lack of human resources (three more Councillors were needed for a full Council), no working parties were to be appointed.

To comply with Standing Orders (Paragraph 17.), it was agreed that Cllr R.Brittain be appointed to the Neighbourhood Plan Steering Group with Cllr T.Mycock.

4.Apologies.

Full Attendance

5.Ethical Code.

No interests were disclosed.

6.Admission of the public and press and representations.

- a) There was no person wishing to record the meeting.
- b) No one had contacted the Clerk before the meeting.
- c) There were no representations.
- d) Cllr S.Firth provided members with an update on matters previously raised; Butts Garth footpath – a discussion was taking place with residents concerning ownership/responsibility.

Yellow lines at the junction of Main Street and Stead Lane - an assessment has been carried out to include them on a Traffic Regulation Order.

Meeting with Leeds CC regarding the 20 30 & 40 mph Speed Limit Order – he was awaiting confirmation from the Parish Council of a date so a meeting could be arranged.

Improvements from the path to the path into the Phone Box – ownership and responsibility had now been confirmed for action to be taken.

Road markings at the junction of Skeltons Lane/ Thorner Lane – following the review, improvements would be done at a future date.

Land drainage measures down Littlemoor Lane / Butts Garth – following receipt of the report he had been informed that because the water flow comes off nonLeeds CC land they will not act, but because the water flow then comes onto Leeds CC land that effects private property, this would need to be also considered. Cllr A,Wallis offered to represent the Parish Council in future discussions.

Parking and drainage on Stead Lane – Leeds CC will not implement any changes to

the parking provision.

Improved mobile phone signal – There had been no further progress made, the Clerk quoted from the Annual Parish meeting of 2007, about the problems in the village with the mobile signal and that the mast on Coal Road, served both Shadwell and Thorner.

Re-planting of Leeds CC Pollinators – Funding had been approved for re-planting to take place.

7. Confidentiality.

Cllr A.Scott informed members that he wished to discuss two matters under agenda item 21, requiring exclusion of the public and press.

8. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Cllr A.Scott commented on the number of 'off road', bikes in the village.

Cllr C.Wilson offered to post the above links to the Thorner Facebook page.

Members had been provided with a report from the recent Police PACT meeting and duly noted the content. Of note was that the meeting had not been well attended.

9. Minutes.

The minutes of the meeting held on 04 April 2023, were approved and signed by the Chair.

10. Planning applications.

There were no objections to applications 23/02037/FU and 23/02300/FU.

11. Financial Matters.

11.1 Members were circulated with a list of invoices for payment for May 2021,

Resolved: that the following be approved and passed for payment:

<u>Cheque/S/O/Bacs;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	715.35
BACS	BT	Phone	35.39
DD	Nest	Pension	60.23
BACS	Gallagher	Insurance	791.91
BACS	JSV Events Ltd	Event Insurance	87.36

TOTAL £1690.24

11.2 Members agreed with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

11.3 Members duly noted the Annual Internal Audit Report

11.4 The Annual Governance Statement was considered, approved and accepted.

11.5 The Accounting Statements were considered, approved and accepted.

11.6 Members having taken into consideration the comments in the present contractor's renewal statement (see agenda item 12.) and their performance, voted as follows, For; 6, Against; 0, that the grass cutting contract (issued in 2022 and subject to review), be extended for another year.

Cllr S.Firth informed members that if there were any instances of grassed areas belonging to Leeds CC not being cut, it could be reported to eneaction@leeds.gov.uk.

12. To receive reports from the following Working Parties

Playground and Fitness Equipment -

No report received.

Maintenance –

No report received.

Contractor renewal statement (see agenda item 11.6).

Planning –

No report received.

13.Action Plan

The latest report was issued to members.

The relevant actions completed and to be undertaken were noted.

14. Matters arising from previous minutes.

No matters arising.

15.Neighbourhood Plan.

Correspondence had been received from Leeds CC, concerning the issue of backland development and the harm it could do. A report was awaited on whether evidence was needed to support the issue.

The Plan was considered a good plan, but there may be some last minute improvements or additional evidence that could be added. Following examination the next step would be to a referendum.

16.To consider new correspondence received and decide action where necessary.

Although a response had been sent to the residents by the Clerk (agenda item 19.), it was agreed that Parish Councillors should have view of any correspondence from residents.

17.To receive reports from outside bodies.

Former Parish Councillor Scott Marshall had attended the recent Leeds Festival Working Group meeting on the 10 May 2023. His report had been circulated to members prior to the meeting.

It was agreed that Festival Republic would be invited to the August meeting.

Cllr C.Wilson would now be the Parish Council representative on the Working Group.

18.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

The Clerk provided information to members on what was required to enable the Local Council Award Scheme to be granted to the Parish Council and the value of having the award. However this matter could not be progressed until the website had been changed (see agenda item 13.).

Due to concerns over leakage of water from the existing taps on the gardens at Heathcote Avenue, it was agreed that a more robust product was required, Cllr T.Mycock would make enquiries to have them replaced. Other concerns about access to the water supply would be addressed via the Action Plan.

Having considered placing signage to prevent children running and climbing onto the newly planted laurels at Millennium Green, it was agreed that this would not be a deterrent, increased planting was also considered, but also likely to be ineffective. Alternative proposals such as more fencing would be considered if the problem persisted.

19.To notify the Clerk of matters for inclusion on the next Agenda.

Correspondence received concerning the location of toilets for events taking place on Millennium Green.

My Leeds Summer Festival.

20.Date of next meeting.

Resolved; that the next meeting will be on Tuesday 06 June 2023 at the Over 60's Bungalow, Main Street, Thorner.

21.Matters to be discussed at the exclusion of the public and press.

Members were made aware of a note passed between attendees at the Annual Parish Meeting and the subsequent comments concerning the Clerk. A specific agenda item would be added to the next meeting in June, to resolve the incident.

Members were made aware of inaccurate information concerning a proposal received concerning the Parish Paths Partnership, which would be circulated to members prior to the next meeting, to enable further discussion and a decision to be agreed.

Signed
Parish Council

Date..... Chair Thorner