

**THORNER PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Tuesday 06 June 2023.**

**Present;**

Cllrs A.Scott (Chair), R.Brittain, S.Llewellyn, T.Mycock, A.Wallis and C.Wilson.  
Others; 2 members of the public were in attendance for parts of the meeting.  
Clerk to the Council; Barry Riley.

a) With regard to comments concerning the Clerk (minute 21. May 2023), Cllr A.Scott asked if members of the Parish Council had any concerns about his ability, conduct, training and capability. Following a vote, it was agreed as follows, For; 6 Against; 0, that there were no such concerns about the Clerk.

Cllr C. Wilson wished that it be minuted, that as a new Councillor she had found the Clerk to be very helpful.

**1.Apologies.**

Full attendance.

**2.Ethical Code.**

No interests were disclosed.

**3.Admission of the public and press and representations.**

- a) There was no person wishing to record the meeting.
- b) No one had contacted the Clerk before the meeting.
- c) A member of the public commented that regarding agenda item a), he had been in attendance at the Annual Parish meeting and was not aware of any note being passed around, but had noted that there were personal issues disrupting the business of the Council.
- d) No comments received.

**4.Confidentiality.**

Excluding agenda item 17; there were no agenda items requiring exclusion of the public or press.

**5.Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is [www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

**6.Minutes.**

The minutes of the Annual Parish Council meeting, were approved and signed by the Chair Cllr A.Scott.

**7.Planning applications/appeals/enforcement action, received.**

Members duly noted the information within the letter received concerning Enforcement Case 23/00381/NCP3 23 Kirkhills, Thorne, which referred to the fact that the brick could not be matched to the existing front of the house as the property was over 60 years old, but were able to match the brick to the first floor rear extension. Leeds CC decided the case was not expedient for the Council to pursue, but also that faced with a breach of planning control, enforcement action is not mandatory.

## 8. Financial Matters.

8.1 Members were informed about the payments for June 2023;

**Resolved:** that the following be approved and passed for payment:

<u>Method;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	715.35
BACS	BT	Phone	35.39
DD	Nest	Pension	60.23
<b>TOTAL</b>			<b>£ 810.97</b>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

## 9. Action Plan.

The updated report was issued to members.

The relevant actions completed and to be undertaken were noted.

## 10. Matters arising from previous minutes.

No matters arising.

## 11. Neighbourhood Plan Steering Group

Nothing to report.

## 12. To consider any new correspondence received and decide action where necessary.

It was noted that the opening paragraph of the footpath proposal received from a resident which stated that at the Annual Parish meeting a proposal relating to maintenance of rural footpaths in the parish was agreed unanimously by attendees was inaccurate. Following discussion, it was confirmed that members of the Parish Council had not agreed to the proposal, therefore it was not a unanimous agreement. Cllr A.Scott provided an explanation to members of what the Parish Paths Proposal was and referenced the document received on 27<sup>th</sup> November 2012 from the then Leeds CC PROW Officer at that time.

With regard to the other points raised in the footpath proposal, members were informed that an annual survey was not required (see document circulated PPP Procedure (email correspondence 27 July 2022)).

Members were asked to vote on the following;

1. To continue with the existing agreement for one cut of seasonal surface overgrowth on the present three Rights of Way.
2. To cancel the agreement with Leeds CC.
3. To add another three Rights of Way.

**Resolved;** For; 6, Against; 0, to continue with the existing agreement, this decision could be reviewed next year.

Under the terms of the present Volunteer Policy and given there were no working parties (minute 3. Annual Parish Council meeting 16 May 2023), the use of volunteers was restricted. The Clerk reminded members that advice, support and financial assistance for the footpath Volunteers by the Parish Council had previously been offered but not acted upon (see minute 6. Annual Parish Council meeting May 2022, minute 14. June 2022 and minute 13. February 2023).

Members discussed the document which was passed to the Clerk at the Annual Parish meeting (which as agreed would be presented at the June Parish Council meeting), it was agreed that it would maintain the existing Public Rights of Way which it was responsible for (see above).

It was agreed that the Parish Council had no bench to offer and had no objection to what would be decided by the Mexborough Estate, with regard to making provision for a bench on Scarborough Walk or not to do so.

The required document for members to consider a request from a Governor at Thorner school for children to undertake litter picking on Millennium Green and any other acts that are eco-friendly, had not been received prior to the meeting.  
Any future events on Millennium Green would take into consideration where the toilets would be placed.

**13.To receive reports from outside bodies.**

Nothing to report.

**14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

Members were made aware that the formal promotion for the 'My Leeds Summer Festival', 09 July Summer Picnic for the Harewood Ward, would be taking place at Thorner Victory Hall from 12:30-4pm next week.

Discussion took place concerning the information received, that one of the flower beds on Millennium Green had been destroyed by being mowed. It was confirmed that the wildflower bed did not belong to the Parish Council and therefore was the responsibility of Leeds CC. It was agreed that they would be contacted and made aware that it was a wildflower bed, in order for them to avoid making such mistakes in the future.

An enquiry had been received about the Pride flag being flown for Pride month on the the flagpole. The Clerk informed members that although the request could be discussed no decision could be taken as the request had not been received in the time allowed for it to appear as an agenda item. Cllr C.Wilson suggested that members of the public may not be aware of this requirement and they should be aware, the Clerk suggested that he place an article in the next newsletter about the requirement.

**15.To notify the Clerk of matters for inclusion on the next Agenda.**

No notifications received.

**16.Date of next meeting.**

**Resolved;** that the next Parish Council meeting will be on Tuesday 04 July 2023 in the Over 60's Bungalow, Main Street, Thorner.

**17.Matters to be discussed at the exclusion of the public and press.**

The Clerk informed members he would be on annual leave for two weeks.

A new account application would be submitted to the pension provider.

Following a vote it was agreed as follows, For:4 Against: 0 to support the proposed Harewood Ward Traffic Regulation Order 2023, relating to Thorner.

Signed .....  
Chair Thorner Parish Council

Date.....