

THORNER PARISH COUNCIL
**Minutes of the Parish Council meeting held on Tuesday 13th
February 2024 at the Over 60's Bungalow, Main Street, Thorner.**

Present;

Councillors: A.Scott (Chair), S.Dixon, V.Forster, J.LeRoy, S.Llewellyn,
T.Mycock and A.Wallis.

In attendance: Clerk to the Council; Barry Riley.

2 members of the public were in attendance for parts of the meeting.

1.Apologies.

Councillors Brittain and Wilson.

The reasons for not attending were accepted.

2.Ethical Code.

Councillor Wallis declared a Personal Interest in agenda item 7.4.

Councillor Dixon declared a Personal Interest in agenda item 12. (Beer Festival).

3.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) There was no representation.

c) There was no representation.

d) Ward Councillor Firth not in attendance.

The Clerk was asked to contact Councillor Firth about the following:

1. The outstanding bin provision on Millennium Green (see minute 4. 9th January 2024).
2. To provide information on who had requested the removal of the kissing gate at St John's Avenue/Littlemoor Lane and the reason why.
3. Confirmation that Leeds City Council own and are responsible for the repair of the stone wall on Main Street (near the Beehive Public House).
4. To seek extension of the Yellow lines towards the Church at the Main Street/Stead Lane junction.
5. To reline the junction markings at the Skelton Lane/Thorner Lane junction.

5.Confidentiality.

There were no agenda items requiring discussion and a decision to be made that would require the exclusion of the public and press.

6.Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Councillor Scott had visited the website and noted the information relating to Thorner, he informed members that there had been an increased level of crimes committed.

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

Members were reminded that the next Police PACT meeting was being held at the Victory Hall on Thursday 15th February 2024 at 6.00pm.

7.Planning applications/appeals/enforcement action, received.

7.1 23/07572/FU, Demolition of existing agricultural buildings and construction of two dwellings with associated works, Miry Carr Farm, Sandhills. Following discussion, the Clerk was requested to submit comments that close inspections be undertaken that nesting sites for owls (protected and notable species) are protected during construction.

7.2 24/00118/FU, Part single, part two storey front, rear and side extensions; creation of rooms in roof space; dormer window to front; alterations including rendering of walls and replacement windows, Sevin St Johns Avenue. There were no objections to this application.

7.3 24/00253/FU, Part first floor side and single storey rear extension, 10 Kirkhills. Following discussion, the Clerk was requested to submit comments that the definitive bridleway (Thorner 16), which is in close proximity to the site, remains open, unchanged, and is not encroached upon in anyway.

7.4 23/07585/FU, Porch to front, Manor Farm House, Carr Lane. Although there was no objection to the application, Information was received that the application would need resubmitting with amendments.

7.5 24/00319/FU, Alterations incorporating new roof lights to existing double garage to form a habitable room including two car chargers on gable wall to side; new roof light to north elevation, Grange House, Carr Lane. There were no objections to this application.

7.6 Members duly noted the information provided in the planning log.

8.Financial Matters.

8.1 Members were informed about the payments for February 2024;

Resolved: that the following be approved and passed for payment.

The invoice from J&D Groundworks would be subject to delay until the work had been completed to the specification.

Accounts for Payment:

Date prepared	Feb-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£33.49	£6.70	£40.19
BACS	Nest - Pension	£63.56		£63.56
BACS	Viscount Pollington - Notice Board	£20.00		£20.00
BACS	Viscount Pollington - Garden Rent	£100.00		£100.00
BACS	J&D Groundworks	£700.00		£700.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£1,860.16	£6.70	£1,866.86

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Having applied due diligence to the two quotes received for the provision of services for the Grounds Maintenance Schedule 2024, it was confirmed that J&D Groundworks be appointed.

8.4 Members were informed that the cost for a Union flag was £70 and a Ukraine Flag was £50, both plus VAT.

It was agreed as follows: To purchase a Union Flag, For:7 Against 0.

To purchase a Ukraine Flag, For:6 Against 1.

8.5 Members were informed that the cost for an RBL flag was £165 and an Armed Forces Flag was £75, both plus VAT. Following discussion, it was agreed that the flags would not be purchased, but permission be granted to the RBL, for them to fly their own flags in accordance with the current policy and subject to a request being made to the Parish Council, Councillor Scott would convey the decision to the RBL.

8.6 It was agreed to accept the cost for a wet pour kit for the playground (£90sqm x 4sqm).

8.7 It was agreed to accept the quote for the work to be carried out adjacent to the Ford.

8.8 It was agreed to accept the quote for pre work to be carried out on footpath iv. of the grounds maintenance schedule 2024.

8.9 It was agreed that the purchase of replacement defibrillator pads be completed.

9. Action Plan.

The updated report was issued to members.

The relevant actions completed and to be undertaken were noted and agreed.

The latest version would be updated on the website.

10. Matters arising from previous minutes.

No matters arising.

11. Neighbourhood Plan Steering Group

A timetable for submission documents to be sent to Leeds CC was circulated to members, it was confirmed that Leeds CC had been sent the documents via a weblink. As there had been no further comment from them, then the next step would be to submit a letter (with a link to the documents), from the Parish Council stating that a formal decision had been made by the Parish Council to submit the plan. It was agreed that a letter be submitted subject to some minor amendments to the plan which Councillor Scott had identified.

12. To consider any new correspondence received and decide action where necessary.

The proposals received for a replacement tree or Millennium Green would be given further consideration at the next meeting.

It was noted that the Parish Council carried out work on the Leeds CC PROW (Public Rights of Way) network, which was outside the current Parish Paths Partnership agreement (identified on the Grounds Maintenance Schedule). Before agreeing to add to the current agreement, an enquiry would be made to the PROW Manager to seek what funding would be available for increasing the number of footpaths within the agreement, this would then be considered against the cost to engage a contractor to carry out the work.

It was agreed that permission be given to the requests submitted by the organisers of the Beer Festival taking place on 20th April 2024.

Following several reports about a white electric Mini car parked awkwardly at the corner of Stead Lane/Mani Street (and connected to an external charging point with the cable crossing the footpath), it had been reported to Wetherby Police who had then contacted the owner and given them some advice.

13. To receive reports from outside bodies.

Nothing to report.

14. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

With reference to the damaged tree on Ramsey's Fold see agenda item 9.

Councillor Llewellyn requested that an event be arranged for the official 'switch on' for the Christmas Lights.

Following confirmation about the previous decision and agreed procedure for the purchase of a replacement notice board on the Boules Shelter, the Clerk was requested to place the order.

Members were informed that a previously arranged Thorner Parish Council Facebook page required cancelling for a new Facebook page that was being developed.

Following a resident's comments about the printing of the Thorner Newsletter, it was

confirmed that it was printed by an independent company not connected to any member of the Parish Council.

15.To notify the Clerk of matters for inclusion on the next Agenda.

To receive quote for painting the village benches.

To review the use of Conservation Volunteers.

Arranging the delayed Christmas party for the Parish Council.

16.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 12th March 2024 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

The Clerk's annual holiday dates were noted.

Signed

Date.....

Chair Thorner Parish Council

The meeting closed at 9.42pm.