

## **THORNER PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Tuesday 12<sup>th</sup>  
March 2024 at the Over 60's Bungalow, Main Street, Thorne.**

**Present;**

**Councillors:** A.Scott (Chair), S.Dixon, V.Forster, J.LeRoy, S.Llewellyn,  
T.Mycock and C.Wilson.

**In attendance:** Clerk to the Council; Barry Riley.

5 members of the public were in attendance for parts of the meeting.

### **1.Apologies.**

Councillor/s Brittain and Wallis.

The reasons for not attending were accepted.

### **2.Ethical Code.**

No interests were disclosed.

### **3.Minutes.**

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

### **4.Admission of the public and press and representations.**

a) There was no person wishing to record the meeting.

b) Representation not notified to the Clerk before the meeting.

A resident thanked the Parish Council for continuing to fly the Ukraine flag in support of the families in the village.

A resident commented on the request made to Leeds CC Highways to conduct surveys on Lower Sandhills and Carr Lane to extend the 20mph zones. He had received a report on the completed surveys/data findings and wanted to know if the Parish Council would be taking further action (see minute 12.).

A resident spoke about the condition of the footpath at Sandhills and that it needed to be more accessible.

c) There were no representations notified to the Clerk before the meeting.

d) Ward Councillor Firth not in attendance.

### **5.Confidentiality.**

There were no agenda items requiring discussion and a decision to be made that would require the exclusion of the public and press.

### **6.Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is

[www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

### **7.Planning applications/appeals/enforcement action, received.**

7.1 Members had no objections to application 24/00683/FU.

7.2 Members duly noted the information provided in the planning log.

### **8.Financial Matters.**

8.1 Members were informed about the payments for March 2024;

**Resolved:** that the following be approved and passed for payment

<b>EFT Type</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
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S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£33.49	£6.70	£40.19
BACS	Nest - Pension	£63.56		£63.56
BACS	J&D Groundworks	£80.00		£80.00
D/Debit	UGP	£30.28	£1.51	£31.79
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	<b>Total Payments</b>	<b>£1,150.44</b>	<b>£8.21</b>	<b>£1,158.65</b>

The Clerk informed members that the contract with UGP had now finished and needed renewing. Having discussed the various options, it was agreed that the revised contract offer be chosen if the other option was not more beneficial.

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance. It was noted that the Just Giving donation for Xmas trees was received from the Xmas Elves volunteer group.

8.3 The quote for the cost to repaint village benches was still awaited before a decision could be taken, the item would be added to the next agenda.

8.4 It was agreed to appoint YIAS to conduct the internal audit. The Clerk had previously reported that auditors for YIAS would be retiring. This would be their last audit for the Council, but he had been requested by the Clerk to tutor a new auditor going forward.

### **9. Action Plan.**

The updated report was issued to members for approval.

The relevant actions completed and to be undertaken were noted and agreed.

Further information on tree species which were smaller and had less spread would be requested and considered for the replacement tree on Millennium Green.

The planting of a tree on an area of land on Kirkhills (end of Millennium Green footpath) following recent clearance work, would be added to the plan.

### **10. Matters arising from previous minutes.**

Following ongoing comments about the EV car obstruction on Stead Lane (see minute 12. February 2024), it was confirmed that the Parish Council could not enforce any further action (ultra vires) but would report it again. It was stated that the resident had been visited by the Police on two occasions.

Councillor Scott had now obtained two quotes from contractors to be considered for a decision to be taken on whether to add paths to the existing Parish Paths Partnership agreement. However, both quotes did not appear accurate and would need to be clarified for further consideration.

Although a pricing list had been received from Leeds CC PROW (which would enable a decision on whether funding received against the cost to add paths to the existing agreement was viable), the information was out of date, it would require an inspection by the PROW Officer to be undertaken to determine what funding would be given. Following discussion it was agreed to arrange the inspection.

### **11. Neighbourhood Plan Steering Group**

Councillor Scott was asked if he had submitted the letter to Leeds CC (see minute 11. February 2024), he confirmed he had not yet done so as there had been some comments received from Leeds CC, which needed to be clarified.

### **12. To consider any new correspondence received and decide action where necessary.**

Members were informed that the information which had been circulated to them concerning the 20mph sign poles on Carr Lane outside the resident's property, had been forwarded to Ward Councillor Firth to investigate and respond to the resident. This matter would be subject to further discussion at the next meeting as it would

include the ongoing request to extend the 20mph zones for this area as well as that on Sandhills.

**13.To receive reports from outside bodies.**

Nothing to report.

**14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

Councillor Scott asked members to be mindful of using the Conservation Volunteers for any activities being planned. With reference to agenda item 4.b), the Clerk suggested that he could contact them to request if they could act concerning the footpath clearance (minute 4.b) and asked the resident to send information to support the request.

Councillor Llewellyn would arrange a belated Christmas Party for members after Easter on a Friday evening.

It was agreed that the Clerk would arrange an annual playground inspection in May with the previous company used, if that was not possible quotes would be obtained from other service providers and presented to the Council for consideration.

The problem of loose sheep on Thorner Lane, had been reported to the Police and Ward Councillor Firth. Members were reminded that other than taking this action, the problem was not incumbent on the Parish Council to take any other action.

Councillor Llewellyn had arranged for a supply of compost from the Arium to be delivered to a pollinator box on Sandhills following a request from a resident.

The Clerk would seek clarification on the information supplied in the quote for additional work to the ground's maintenance schedule.

Having been asked if any information had been received from the volunteer who was overseeing the defibrillator use and inspection, the Clerk confirmed he had not.

Following recent work carried out on the Boules Shelter, the Clerk had noticed that the electrical certificate for the building was out of date. Although not listed on the agenda for a decision, it was agreed that as a matter of health and safety, the quote received for £225 + vat, be accepted and the inspection carried out.

It was agreed that an advert could be placed in the public noticeboard regarding the May Ball at the Victory Hall but should not be advertised on the newly developed Parish Council facebook page as it was independent of the Parish Council.

**15.To notify the Clerk of matters for inclusion on the next Agenda.**

To receive a report on the completed surveys/data findings by Leeds CC Highways on Lower Sandhills and Carr Lane to extend the 20mph zones and appoint a Parish Councillor to progress the findings.

To discuss cost to repaint village benches.

Remove moss from playground surface.

What should be posted on the newly developed Parish Council Facebook page.

Volunteer Policy.

**16.Date of next meeting.**

**Resolved;** that the next Parish Council meeting will be on Tuesday 9<sup>th</sup> April 2024 in the Over 60's Bungalow, Main Street, Thorner.

**17.Matters to be discussed at the exclusion of the public and press.**

No matters discussed.

Signed .....  
Chair Thorner Parish Council

Date.....

**The meeting closed at 8.44pm.**