

**THORNER PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Tuesday 09<sup>th</sup>**  
**April 2024 at the Over 60's Bungalow, Main Street, Thorner.**

**Present;**

**Councillors:** A.Scott (Chair), R.Brittain, S.Dixon, V.Forster, J.LeRoy, S.Llewellyn, T.Mycock, A.Wallis and C.Wilson.

**In attendance:** Clerk to the Council; Barry Riley.

6 members of the public were in attendance for parts of the meeting.  
Ward Councillor Firth.

Councillor Scott in his capacity as Chair of the Parish Council, reminded all members about their obligations to adhere to the Code of Conduct required by having the position of Parish Councillor and to be mindful of comments made outside the Parish Council meeting.

**1.Apologies.**

Full attendance.

**2.Ethical Code.**

Councillors Scott and Llewellyn declared a personal interest in 4.c) RBL.

**3.Minutes.**

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

**4.Admission of the public and press and representations.**

- a) There was no person wishing to record the meeting.
- b) A member of the public made a representation not notified to the Clerk before the meeting, about the Volunteer Policy (agenda item 14.) and suggested that it should encourage participation. Having seen the gate replaced by Leeds CC at the end of St John's Avenue he suggested that gate on the public footpath between Main Street and Carr Lane/Skippon Terrace be replaced, it was confirmed that again this would be the responsibility of Leeds CC.
- c) A representation notified to the Clerk before the meeting, was received from representatives of Thorner Victory Hall and Thorner School PTA, concerning a community event to celebrate 100 years of Victory Hall. After considering the information provided, a request to contribute to the event was considered, following a vote it was agreed as follows, For: 8, to approve the payment of invoices addressed and presented to the Parish Council to the value of £1000. Confirmation would be required if the use of the field by the Victory Hall was needed as permission from the Parish Council would be required from the Victory Hall Committee, as per the lease agreement.

A representation notified to the Clerk before the meeting, was received from the local branch of the Royal British Legion concerning a request for the flying of the RBL and Armed Forces Day flags. After considering the information provided permission was granted.

- d) Ward Councillor Firth had no further information to provide on the following matters;
  - Butts Garth footpath
  - Improved mobile phone signal.

He was asked to report the shoddy workmanship carried out on the potholes outside Skippon Terrace, he would require a photograph or a report reference to progress the complaint.

He had reported the damaged signs on the ELOR that needed replacing.

Comment was made that the problem with seeking permission to have the clearance work carried out on the footpath from Thorner Lane to Sandhills (see minute 4.c) 12<sup>th</sup> March), was because the length of the path was in multiple ownership, not just Leeds CC. The Clerk confirmed he had met with a volunteer group prepared to carry out the work, but it would incur a cost which was not envisaged.

### 5. Confidentiality.

There were no agenda items requiring discussion and a decision to be made that would require the exclusion of the public and press.

### 6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

[www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

### 7. Planning applications/appeals/enforcement action, received.

7.1 Members duly noted the information provided in the planning log.

### 8. Financial Matters.

8.1 Members were informed about the payments for April 2024;

**Resolved:** that the following be approved and passed for payment:

#### Accounts for Payment:

Date prepared	Apr-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£33.49	£6.70	£40.19
BACS	Nest - Pension	£63.56		£63.56
BACS	YLCA	£480.00		£480.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	<b>Total Payments</b>	<b>£1,520.16</b>	<b>£6.70</b>	<b>£1,526.86</b>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 It was agreed to approve the quarterly budget monitor report.

8.4 Having discussed the quote received for the painting of railings and village benches, it was agreed to accept it.

8.5 It was agreed that another quote be sought to carry out the electrical Code 2 and Code 3 works on the Boules Shelter.

### 9. Action Plan.

The updated report was issued to members for approval.

The relevant actions completed and to be undertaken were noted and agreed.

The latest version would be updated on the website.

### 10. Matters arising from previous minutes.

Councillor Scott provided information about the contractor quotes received to carry out the work on the extra Public Rights of Way footpaths being considered for inclusion on the existing agreement. Members duly noted the increased costs but would need confirmation that the cost would be covered by the increased funding from Leeds CC PROW. The Clerk

pointed out that the agreed budget for the new financial year did not allow for any extra work to be carried out without funding.

Councillor Scott had produced a survey which had been presented to the Leeds CC PROW Manager for consideration, but he had not yet received a response in order to establish what extra funding would be given and if it would cover the cost to add the footpaths to the existing agreement. Councillor Scott was thanked for the amount of time and effort he had given to produce the survey which it was noted, was more accurate than the one previously supplied by the Footpath Volunteer Group

#### **11. Neighbourhood Plan Steering Group**

Councillor Scott confirmed that the letter to Leeds CC (see minute 11. February 2024), had now been submitted and an acknowledgement of receipt had been received.

#### **12. To consider any new correspondence received and decide action where necessary.**

Following information received that a resident had offered to produce a new design to replace the map for the footpath noticeboard, it was agreed to accept the offer and give financial report to have it produced. A draft of the new design would be required for members to approve.

#### **13. To receive reports from outside bodies.**

Councillor Wilson had attended the meeting of the Leeds Festival Working Group on behalf of the Council. She reported that the main point that will affect people in the village was that only 2 car passes per house will be issued, the reason being that taxis and people from outside the village were being given these passes by village residents. Apparently, people were accessing the village with the passes, parking and then using the village bus to get to the festival and this is what has caused the problem with the village bus being so full that residents could not access it. If people have a genuine need for extra passes, they will be able to have them, but it was intended to educate the teams on the roadblocks better than people with a honest need to enter the village such as trades, health etc will be allowed through without the need for a pass. The Barwick/Scholes bus will be allowed to come through the village as per last year.

#### **14. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

Councillor Scott provided a verbal report about the PACT meeting for the Harewood Ward he had attended the previous week. Some of the information referred to the number of keyless car thefts occurring and a reduction in burglaries.

Members were informed that no report had been received from the resident about the completed surveys/data findings by Leeds CC Highways on Lower Sandhills and Carr Lane to extend the 20mph zones. It would be added to the next agenda.

Councillor Wilson agreed to make enquiries about the removal of moss from playground surface.

Comment was made that any event linked to the Parish Council or any information contained in the agenda or minutes of meetings, should be posted on the newly developed Parish Council Facebook page.

Following the decision to not have working party's earlier in the year, it was agreed that the Volunteer Policy be reviewed, Councillors Forster and Llewellyn would draft a new policy for consideration, the Clerk would provide them with some insurance information.

In order to provide compost, plants and signs for new planters, it was agreed that a quote be sought for consideration and a request made to a sponsor to fund it.

**15.To notify the Clerk of matters for inclusion on the next Agenda.**

See agenda 14.

To discuss again the quote received for additional work to the grounds maintenance schedule – (paper circulated).

**16.Date of next meeting.**

**Resolved;** that the Annual Parish Council meeting will be on Tuesday 14<sup>th</sup> May 2024 in the Over 60's Bungalow, Main Street, Thorner.

**17.Matters to be discussed at the exclusion of the public and press.**

No matters discussed.

Signed .....  
Chair Thorner Parish Council

Date.....

**The meeting closed at 9.14pm.**

Draft