

THORNER PARISH COUNCIL
Minutes of the Annual Parish Council meeting held on
Tuesday 14th May 2024.

Present;

Councillors; R.Brittain, J.LeRoy, S.Llewellyn, T.Mycock, A.Scott, A.Wallis and C.Wilson.

In attendance; 9 members of the public were in attendance for parts of the meeting.
Clerk to the Council; Barry Riley.

Councillor Scott as the presiding Chair, opened the meeting and welcomed all in attendance.

He informed members that Councillor Dixon had resigned her position (the Clerk would notify Leeds CC Electoral office to enable the vacancy to be advertised). He requested nominations for the position of Chair.

1. Appointment of Chair 2024/2025.

Cllr Scott was nominated as Chair by Councillor Llewellyn, it was seconded by Councillor Wallis.

1a. The Chair duly signed the Acceptance of Office

2. Appointment of Vice - Chair 2024/2025.

Councillor Wallis was nominated as Vice Chair by Councillor Mycock, it was seconded by Councillor Llewellyn.

3. Appointment of Councillors to;

Neighbourhood Plan Steering Group – Councillors Brittain and Mycock.

Newsletter production – Councillors Brittain and Llewellyn.

Social media communication – Councillors Wallis and Wilson.

Gardens – Heathcote Avenue – Councillor LeRoy.

Leeds Festival Working Group – Councillors Wallis and Wilson

Police PACT meetings – It was agreed that any Councillor who was able to attend should do so.

Grounds Maintenance contract – Councillors Llewellyn and Mycock.

Boules Shelter management – Councillor LeRoy.

Defibrillator management – Councillors Scott, Wallis and Wilson.

4. Apologies.

Councillor Forster.

The reason for not attending was accepted.

5. Ethical Code.

No interests were disclosed.

6. Minutes.

The minutes of the meeting held on 9th April 2024, were approved and signed by the Chair.

7. Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) A member of the public made a representation not notified to the Clerk before the meeting, about incidents of flooding in the village and if there was a village plan. A resident in attendance provided information on the problems associated with the causes of flooding, such as the capacity of the drains to cope with excessive amounts. Following the recent

survey carried out by Leeds CC Flood Alleviation (which was posted on the website), the contact details would be circulated to enable residents to make contact and express their views.

A resident had prepared a letter concerning the travellers that were on the ELOR near the entrance roundabout to Thorner, he was informed that the matter had been discussed at the PACT meeting (see minute 9.)

A resident commented on the planning application for the Fox Inn (minute 10.2) and suggested that an objection be made to Leeds CC Planning.

A resident commented on the previous minutes and asked if anything further was to be done about specific matters including the volunteer policy and progress with changes to the Parish Paths Partnership agreement with Leeds CC, he was informed that consultation was still taking place.

c) There were no representations notified to the Clerk before the meeting.

d) No comments received

8. Confidentiality.

There were no agenda items requiring exclusion of the public or press.

9. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

The latest PACT meeting was held on Thursday 9th May 2024 at the Victory Hall, comment was made about the incursion of travellers on land adjacent to the ELOR near the Thorner border.

10.Planning applications.

10.1 No objections were raised against the application 24/02239/FU.

10.2 The Clerk was asked to submit an objection to application 24/01797/ADV, as it was considered that there would be light pollution as a result of the installation of increased flood lights and the proposed repainting colour scheme was not in keeping with surrounding residences. Comment was also made that the plans were not consistent with the images.

10.3 Members duly noted the information provided in the planning log.

11. Financial Matters.

11.1 Members were informed about the payments for May 2024;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	May-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£33.49	£6.70	£40.19
BACS	Nest - Pension	£63.56		£63.56
BACS	J&D Groundworks	£525.00		£525.00
BACS	J&D Groundworks	£80.00		£80.00
BACS	J&D Groundworks	£525.00		£525.00
BACS	Gallagher Insurance	£901.39		£901.39

D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£3,071.55	£6.70	£3,078.25

11.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

With regard to the charge received from UGP, the Clerk explained that it was an error due to the renewed contract not being applied. He was seeking a credit and a resolution to the mistake, but would also switch to a different provider if it was in the best interest of the Parish Council.

11.3 The Annual Internal Audit Report was noted.

11.4 The Annual Governance Statement was considered, approved and accepted.

11.5 The Accounting Statements were considered, approved and accepted.

12. Action Plan

The updated report was issued to members for approval.

The relevant actions completed and to be undertaken were noted and agreed.

13. Matters arising from previous minutes.

No matters arising.

14. Neighbourhood Plan Steering Group.

The appointment of an examiner to approve the plan was being progressed via Leeds CC. It was agreed that the point of contact for the Parish Council, would be Councillors Brittain and Mycock (see minute 3.).

15.To consider new correspondence received and decide action where necessary.

Having discussed the quote received for additional work to the grounds maintenance schedule, it was agreed to accept it. A meeting with the contractor involving the Clerk and Councillors Llewellyn and Mycock, would be arranged to confirm the additional work and to review the implementation/operation of the existing agreement.

Having received the report on the completed surveys/data findings by Leeds CC Highways on Lower Sandhills and Carr Lane to extend the 20mph zones, a response would be made by Councillor Scott, to ascertain what Leeds CC would do with the information.

16.To receive reports from outside bodies.

Councillor Wilson had attended the latest meeting of the **Leeds Festival Working Group**, she informed members she would circulate a report.

17.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Having considered the approximate cost to repair kerbing on Kirk Hills at the point of entry to the playground, it was agreed that Leeds CC be contacted and request that they affect a repair.

Having considered the approximate costs for a temporary or permanent repair to the stone wall at the Beehive field, it was agreed to not do so, instead the Clerk would make a further enquiry to the agents for Mexborough Estates to establish ownership.

A resident in attendance who had commented on the recent flooding (minute 7.b)) was asked to provide information on the provision of a new measure he had suggested, instead of using sandbags to assist with flood alleviation. The Parish Council would then consider purchasing and storing them for future use by residents affected by flooding.

18. To notify the Clerk of matters for inclusion on the next Agenda.

Flood alleviation.

19. Date of next meeting.

Resolved; that the next meeting will be on Tuesday 11th June 2024 at the Over 60's Bungalow, Main Street, Thorner.

20. Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 9.07pm.