

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 09th
July 2024 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: A.Scott (Chair), V.Forster, T.Mycock, A.Wallis and C.Wilson.

In attendance: Clerk to the Council; Barry Riley.

5 members of the public were in attendance for parts of the meeting.
Leeds City Council Public Rights of Way Manager (via remote access).

1.Apologies.

Councillors: Brittain, LeRoy and Llewellyn.

The reasons for not attending were accepted.

2.Ethical Code.

No interests were disclosed.

3.Minutes.

The minutes of the previous Parish Council meeting were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) A representation not notified to the Clerk before the meeting, was received from Bob Buckenham the Leeds CC Public Rights of Way Manager, who provided information to Councillors on the approach of Leeds CC to the PROW network and how the P3 (Parish Paths Partnership), is managed in other parishes outside of Thorner. He explained that in recent years they did not have the Officer capacity to fully engage with the 15 or so participating local councils in the P3 scheme but the current recruitment of another officer would increase engagement. Given the situation some matters would have to wait until someone is in post.

At present the funding provided to the Council was for one cut for the existing 3 paths. Given the enquiry by the Parish Council following the survey produced by Councillor Scott, to expand the number of paths (numbers 1,5,12 and 21), to the present P3 arrangements, he would need to assess and calculate a figure to the existing level of grant, this would also include a reconsideration of funding for footpath 7, as the original measurement was thought incorrect.

In response to requests for work needed on the footpath network around the village due to a recent spurt in growth due to the increased rainfall, he asked that details be sent to him to be assessed.

A representation not notified to the Clerk before the meeting, was received from Voneus (a broadband provider), following notices issued about erecting poles and overhead electronic communications apparatus. Their spokesperson confirmed that they were not a sub-contractor to BT, they were introducing measures to provide a service to properties that BT did not serve effectively. 10 metre poles (approximately 11 required), would be erected to carry the cables from the most convenient 'public spot' where under road services were not available.

A resident requested confirmation that the Wood to be discussed (see agenda item 12.), was Saw Wood and not Bottoms Wood, it was confirmed it was Saw Wood.

A resident commented that changes should be made about the request for articles due to the proposed newsletter not being produced. The resident also commented about the condition about the Sam Sykes ginnel (see comments above for requests for work to Leeds CC PROW).

c) The resident who had proposed the representation about communications equipment notified to the Clerk before the meeting, was not in attendance.

d) No Ward Councillor in attendance.

5. Confidentiality.

There were no agenda items requiring discussion that would require the exclusion of the public and press.

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

Councillor Scott commented that there were 8 incidents recorded in April 2024, which included criminal damage, arson, violence, public order and sexual offences.

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7. Planning applications/appeals/enforcement action, received.

Members duly noted applications 24/03159/FU, 24/03160/LI and 24/03533/FU, with no objections.

7.4 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for July 2024;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Jul-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£36.00	£7.20	£43.20
BACS	Nest - Pension	£63.56		£63.56
BACS	J&D Groundworks	£525.00		£525.00
BACS	J&D Groundworks	£200.00		£200.00
BACS	Wetherby Silver Band	£204.84		£204.84
BACS	Vision ICT Ltd	£295.00	£59.00	£354.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£2,267.51	£66.20	£2,333.71

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3. Having received the quarterly account statement, members duly the content.

The Chair was asked to check that the bank statement balances agreed to the bank reconciliation information on the monthly budget monitor, which he duly did and agreed them.

9. Action Plan.

The updated report was issued to members for approval.

The relevant actions completed and to be undertaken were noted and agreed.

The latest version would be updated on the website.

10. Matters arising from previous minutes.

Following receipt of the proposed Volunteer Policy, it was agreed that once the policy was adopted, that applications to undertake volunteer work on behalf of the Council would be submitted to the Clerk, who would add it to the agenda of the next meeting for it to be approved and the relevant Councillors appointed to oversee the work.

A number of questions pertaining to duties to be undertaken, services to be supplied (and by whom), would need confirming prior to approval. Members were asked to submit their comments to Councillors Llewellyn and Forster for consideration and to enable a final draft for approval.

Councillors Llewellyn and Forster were thanked for the work they had undertaken to produce the policy.

Members were made aware that an enquiry had been received from a resident about their child undertaking a Duke of Edinburgh award, it was confirmed that this was not volunteer work, but a private undertaking and was therefore not subject to the volunteer policy and not afforded any insurance cover from the Parish Council

11. Neighbourhood Plan Steering Group

The Clerk informed members that the Chair, Councillor Scott, designated Parish Councillors on the Steering Group and members of the Steering Group had been circulated with information concerning the start of publicity on the 22nd July, to end mid-September. Prior to the start date, submission documents would be made available to the local community and members of the public to view them at 3 agreed locations within or near the Neighbourhood Area on the start date, one of these would be the Over 60's Bungalow.

Public Notices would also be required to be placed at locations of the Parish Council's choosing in the village.

The Clerk would receive the above documents and distribute, for arrangements to be made by Parish Councillors with the Over 60's Bungalow and placing of the notices. Information would also be posted to the website and the Parish Council's social media page.

Leeds City Council would notify statutory consultees and Ward members, update their website and make the survey live for members of the public to use in order to respond to the publicity.

After the publicity ends, the Examiner would be likely to need all those involved to be available early October for responding to queries and fact-checking.

12. To consider any new correspondence received and decide action where necessary.

Following discussion, it was agreed to change the tenancy on garden plot 8a from sole tenant to joint tenancy in accordance with Garden Tenancy agreement 5 (e). Having noted that there had been no request received for an election, the Parish Council could now co-opt a candidate for the vacant Parish Councillor position. It was agreed that the position be advertised on the website and the Parish Council's social media, any applications would be circulated to members with an agenda item for interviews to be agreed. A decision would not be taken at the meeting, but at the following meeting.

Following receipt of information about the incident that had occurred in Saw Wood, comment was made that the public had no right of access to the land, so should not have been there, however it was considered that the incident should be reported to the landowners, Mexborough Estate.

13. To receive reports from outside bodies.

Councillor Wilson had attended the latest meeting of the Leeds Festival Working Group, she informed members she would circulate a report. Regarding the car pass allocation for this year, this would not be the responsibility of the Parish Council, they

would be issued by Festival Republic by letter and from the over 60's bungalow on 13th – 14th August 2024.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Having given due consideration to delegating decisions to the Clerk (LGA 1972 section 101), concerning the Grounds Maintenance contract, it was agreed to do so.

Leeds Festival update (see agenda item 13).

Councillor Scott having reviewed NALC Guidance concerning the Annual Parish meeting, sought agreement that the meeting for next year be named the Annual Parish meeting of Electors and that a request be made to electors for them to contribute articles for the agenda. Following discussion, it was agreed to do so.

Members were informed that documentation was being prepared for the provision of a mobile signal at the Bowling Green (see Minute 14. 11th June 2024).

15.To notify the Clerk of matters for inclusion on the next Agenda.

80th Anniversary of VE Day Thursday 08th May 2025.

16.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 13th August 2024 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 9.16pm.