

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 13th
August 2024 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: A.Scott (Chair), R.Brittain, V.Forster, J.LeRoy, S.Llewellyn,
T.Mycock, A.Wallis and C.Wilson.

In attendance: Clerk to the Council; Barry Riley.

5 members of the public were in attendance for parts of the meeting.
Ward Councillor Firth.

1.Apologies.

Full attendance.

2.Ethical Code.

Councillor Forster declared a personal Interest in 8.1 Over 60's Bungalow Donation.

3.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) A member of the public was in attendance to offer his support to the consultation stage of the Neighbourhood Plan (see minute 11.).

c) Members received a representation notified to the Clerk before the meeting (see agenda item 12.b.), from a resident concerning Voneus (a broadband provider), who have access to Openreach's ducts and telegraph poles to provide their network. He explained that they are providing additional telegraph poles and overhead wires, without the need for planning consent but If they mirrored the copper network then no additional poles or overhead wires would be needed. He had raised an objection to the plans but was unable to ascertain if Voneus had permission from Leeds CC to do the work, Ward Councillor Firth asked the resident to contact him and he would make further enquiries from where permission had been given/issued.

Members received a representation notified to the Clerk before the meeting (see agenda item 12.c.), from a representative of the Thorner Over 60's Association Committee about offering mulled wine and minced pies at the Over 60's Bungalow in support of the lighting of Christmas trees in the village and the Christmas Tree on Millennium Green. It was confirmed that the lights in the village would be switched on at 4pm on 01st December 2024 so arrangements would be made to co-ordinate this with the lights on the Millenium Green Christmas Tree and the Over 60's offering. It was agreed that the Boules hut/court area would be available for use, the Committee were reminded that a risk assessment would be required by the Parish Council from them, it was noted that they may need a licence for the sale of alcohol and any entertainment.

The representative also offered information in support of the donation that was requested (see minute 8.1).

d) Ward Councillor Firth commented that he was dealing with a number of matters previously raised such as flooding and the number of HGV's travelling through the village. With regard to the latter issue, he was awaiting a revised assessment from the Leeds CC Traffic Engineering, Senior Engineer Chris Proctor.

5.Confidentiality.

Councillor Scott stated that agenda Item 14.b, and 14.c. be discussed under agenda item 17; as they were of a special and confidential nature of the business about to be

transacted and that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7. Planning applications/appeals/enforcement action, received.

7.1 Having considered APP/N4720/W/24/3348597, for Miry Carr Farm, Sandhills, it was agreed that the Clerk submit an objection following the comments provided by Councillor Llewellyn.

7.1a No comments were received concerning application 24/04454/FU, for 28 Kirkhills.

7.2 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for August 2024;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Aug-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£36.00	£7.20	£43.20
BACS	Nest - Pension	£63.56		£63.56
BACS	J&D Groundworks	£525.00		£525.00
BACS	Over 60's Bungalow Donation	£1,000.00		£1,000.00
BACS	PKF Littlejohn	£378.00		£378.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£2,945.67	£7.20	£2,952.87

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Having considered whether to purchase flood sacks for all residents affected by flooding, further consideration would be given to this following the result of the Leeds CC investigation into flood alleviation. However, following a vote as follows: For; 6 Against 0; it was agreed that some should be purchased specifically for residents on Butts Garth, this would be subject to whether the residents wanted them. Arrangements would be made to contact them and gauge their response.

8.4 Having appraised the information provided, it was agreed to approve and adopt the Register of Assets 2024 – 25, subject to the removal of the fixed asset identified as the 'Old Quarry', as there was no proof of title.

8.5 Following much discussion about whether to purchase dog waste dispensers to increase the existing provision around the village, a vote was taken as follows:
For; 6 Against 1; to provide one at Ellerker Road (approval required from Leeds CC).
For; 2 Against 6; to provide one on a new planter.
For; 7 Against 1; to provide one at Kirkhills/Stead Lane.

9. Action Plan.

The updated report was issued to members for approval.

Arrangements for the Christmas Lights event (minute 4.c)), would be added to the plan as well as the 80th Anniversary of VE Day on Thursday 08th May 2025 (minute 14.a.).

The latest version would be updated on the website.

10. Matters arising from previous minutes.

a. It was agreed to adopt the Volunteer Policy, subject to some amendments. Councillors Forster and Llewellyn, were again thanked for the time and effort given to produce the document.

11. Neighbourhood Plan Steering Group

Publicity (minute 11. 09th July 2024), concerning the plan had now commenced, the survey was now live for members of the public to use to respond to the publicity. Members discussed how they could ensure that residents and those who work in the village, would make comment via the online survey, or via email (such information was available on the Parish Council website). It was agreed that copies of the publicity poster already placed around the village, would be printed and distributed to several village outlets, information would also be placed on the Thorner Parish Council Facebook page.

12. To consider any new correspondence received and decide action where necessary.

- a. Having considered the information provided, it was agreed to approve the plaque purchase and on which memorial bench it would be placed.
- b. Resident concern concerning Voneus, a broadband provider (see minute 4.c))
- c. Request from Over 60's Bungalow (see minute 4.c))

13. To receive reports from outside bodies.

The Clerk had attended the Outer North-East Town & Parish Council Forum, also in attendance were Ward Councillors Firth and Robinson. The theme of the meeting was the provision of bus services in the Ward, comments made included a reduced service and the timetable for introducing franchising services from March 2027. The Clerk had requested that a future topic for discussion should be about flood alleviation in villages such as Thorner.

14. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

a. It was agreed that further discussion concerning the 80th Anniversary of VE Day on Thursday 08th May 2025, would take place by having the matter added to the Action Plan

Agenda items b. and c. were discussed under agenda item 17. (see minute 5.).

15. To notify the Clerk of matters for inclusion on the next Agenda.

Request for pruning on Millennium Green.
Incidents concerning dog waste.
Christmas Lights purchase.
Post Leeds Festival event.
Plants for the new planters.
Signage for the new benches and planters.

16. Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 10th September 2024 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

14.b. Following the ceasing of the Maintenance Working Party who had previously conducted walks around the village to view the areas the Parish Council look after and other areas that they do not, it was agreed that six monthly visits be introduced.

14.c. Following concerns about the completion of work relating to the requirements detailed within the Grounds Maintenance Contract and that the submission of a monthly spreadsheet for work completed was not being submitted, it was agreed that the Clerk would assume responsibility and supervision in the short term for the contract being implemented. As this was an addition to his contractual duties, it was agreed that he would receive an additional payment for the hours worked, such method of payment to be agreed at the next meeting.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 10.04pm.