

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 08th
April 2025 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: A.Scott (Chair), R.Brittain, J.LeRoy, S.Llewellyn, T.Mycock, A.Wallis and C.Wilson.

In attendance: Clerk to the Council; Barry Riley.

3 members of the public were in attendance for parts of the meeting.
Ward Councillor Firth.

1.Apologies.

Councillor Forster.

The reason for not attending was accepted.

2.Ethical Code.

No interests were disclosed.

3.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) A member of the public made a representation not notified to the Clerk before the meeting about the condition of the roads, but noticed that white line marking had taken place during the day, indicating that works were to take place.

A resident commented on the damage to the bridge on Main Street over Mill Beck (see minute 4.d).

Given recent traffic issues, arrangements would be made to make use of the SID (speed indication device), which was held in the Sub Station.

c) There were no representations notified to the Clerk before the meeting.

d) Ward Councillor Firth commented that he had no further update concerning the bench on Milner Lane (see Action Plan 2025).

He was aware of the damage to the bridge on Main Street over Mill Beck and had reported it to Leeds CC.

5.Confidentiality.

There were no agenda items requiring discussion that would require the exclusion of the public and press.

6.Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

It was reported that there had been 4 crimes recorded in February 2025. There were 2 for theft (one being a bicycle), 1 for a violence and sexual offence and 1 other crime not specified.

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7.Planning applications/appeals/enforcement action, received.

7.1 Members duly noted application 25/01281/FU with no objection.

7.2 Members duly noted application 25/01339/FU with no objection.

- 7.3 Members duly noted application 25/01730/FU with no objection.
 7.4 Members duly noted application 25/01713/FU with no objection.
 7.5 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for April 2025;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Apr-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£766.26		£766.26
BACS	B,Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£36.00	£7.20	£43.20
D/Debit	Nest - Pension	£67.49		£67.49
BACS	Yorkshire Office Group	£32.00	£6.40	£38.40
BACS	HMRC	£586.83		£586.83
BACS	Calor Gas bottle	£57.00		£57.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
Total Payments		£1,580.58	£13.60	£1,594.18

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Following discussion it was agreed that the Parish Council would purchase the replacement footpath map. Comment was made that to ensure that the pictures around the outside were not obscured by the fixings, a white border would be preferable around the plan. Councillor Wallis would obtain the backing board to arrange the printing.

8.4 It was agreed to approve the quarterly budget monitor report

8.5 It was agreed to appoint YIAS to conduct the internal audit.

8.6 Following discussion concerning Councillor's attending fundraising training courses (specifically a bid writing course), to enable funding for village projects, it was agreed that Councillors Brittain and Wilson would attend.

9. Action Plan.

The updated report was issued to members for approval.

With regard to the Spanish Oak tree on Millenium Green, the Clerk would arrange to meet with a tree surgeon to obtain an opinion on what action to take.

The provision of extra sockets within the electric supply enclosure on Millenium Green would be considered at the June meeting.

The Clerk would obtain an opinion from a contractor on how to repair the holes appearing under the ground meshing on Butts Garth.

Regarding the sale of the scaffolding, a specification list/bill of quantities would be required to enable a sale, should the Clerk not be able to source a buyer.

The latest version of the plan would be updated on the website.

10. Matters arising from previous minutes.

No matters arising.

11. Neighbourhood Plan Steering Group

The latest version of the plan was awaiting completion.

12. To consider any new correspondence received and decide action where necessary.

a. A resident on the waiting list for a vacant garden plot (see minute 8. 11th March 2025), had been contacted to arrange a viewing, it became known that the person who had

contacted the Clerk for the viewing, was not the person who was interested in the plot but a relative, who informed the Clerk that the interested person was not able to view the plot for 3 weeks. Although the Clerk had provided an explanation of why a viewing was not appropriate and the delay could not be accommodated, the relative did not accept the decision and had contacted the Chair about the way they had been treated by the Clerk. It was agreed that the Clerk had acted appropriately given the circumstances.

b. It was noted that the Birch tree on Millenium Green was not the responsibility of the Parish Council but Leeds CC. Councillor Firth asked for the information to be sent to him.

c. It was noted that the condition of tree on Lower Sandhills and the surrounding vegetation overgrowth should be reported directly to Leeds CC by the resident who had raised the issue, however Councillor Firth asked for the information to be sent to him.

13.To receive reports from outside bodies.

No reports received.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

a. Following discussion it was agreed that a newsletter would be produced in June. Having noted the timetable for production and how contributors were contacted, information would be posted to the Thorner Facebook page and website in advance of this.

b. Having observed and noted the provisional agenda and its content, it was agreed that the Clerk would organise the date for the meeting of the Annual Meeting of Electors and issue notification and provide the necessary documents for those who would be in attendance.

c. Following discussion, it was confirmed that because the flowerbeds on Millennium Green were not the responsibility of the Parish Council but the responsibility of Leeds CC (who were not attending to them), that they should be rotavated and reseeded and maintained as grassland, the Clerk would enquire if the Wetherby Youth Offenders could be utilised for this.

d. Following discussion it was agreed that Councillors: Mycock, Wallis and Wilson would meet with the Thorner Community Fund. Councillor Wallis would arrange the meeting and provide information to the Parish Council on the outcome.

The Clerk informed members that the contractors appointed to conduct the grounds maintenance contract had now commenced work on both schedules. He reminded members that anything other than his duties to administer and finance the contract, such as carrying out a physical inspection or attend with the contractors on site if and when required, would incur an invoice being submitted for the hours worked (see minute 17. (14.c.) 13th August 2024 and minute 8.6 10th September 2024).

15.To notify the Clerk of matters for inclusion on the next Agenda.

To add the provision of flowerbeds on Millenium Green.

Change the pictures on the village entrance signs.

16.Date of next meeting.

Resolved; that the Annual Parish Council meeting will be on Tuesday 13th May 2025 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 8.53pm.