

THORNER PARISH COUNCIL

**Minutes of the Parish Council meeting held on Tuesday 14th
October 2025 at the Over 60's Bungalow, Main Street, Thorner.**

Present;

Councillors: A.Scott (Chair), R.Brittain, J.LeRoy and S.Llewellyn.

In attendance: Clerk to the Council; Barry Riley.

5 members of the public were in attendance for parts of the meeting.

a. The Chair confirmed the co-option and welcomed Councillor Burrows to the meeting.

1.Apologies.

Councillors Forster, Mycock, Wallis and Wilson.

The reasons for not attending were accepted.

2.Ethical Code.

No interests were disclosed.

3.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

a. There was no person wishing to record the meeting.

b. There was no representation notified to the Clerk before the meeting.

c. A member of the public made a representation not notified to the Clerk before the meeting about the provision of 'On-Street' charging solutions for electric vehicles without driveways (see minute 12.b.). The information provided made reference to those residents who may need assistance should they not have their own driveways. The provision of electric charging points was becoming more important given the increased ownership of electric vehicles. Councillor Scott commented that he had contacted Ward Councillor Firth to request he provide information on what funding was available.

A resident in attendance commented that Leeds CC had yet to apply a procedure to enable planning permission to be granted for on-street electric vehicle charging.

A representative from the Thorner Heritage Group commented that 8 persons would be attending training organised by Leeds CC PROW, to carry out condition surveys, he asked if the hi-vis jackets owned by the Parish Council could be used.

Having been asked to provide a history of the Village Green, the resident enquired why a communication sent to the Clerk about obtaining archived files was not on the agenda for discussion, he was advised that because he had not attended the proposed meeting with the Clerk to view what documents were available in the archive, but also because documents were not available to be removed from the archive, it had not been added to the agenda.

Having considered the information provided and that other organisations were unwilling to endorse signage for a public footpath (see minute 12.c.), it was agreed that the Parish Council would not do so either.

A member of the public raised her concerns about access and safety issues relating to the Ironman event being held in Thorner and why residents should be expected to accept such disruption resulting from two events held after each other (see minute 12.a.). She was informed that a review meeting to discuss the outcomes was to be arranged to address the concerns raised, but no date had been set yet (see minute 4.c. 09th September 2025)

d. No Ward Councillor in attendance.

5.Confidentiality.

There were no agenda items other than any itemised under agenda item 17.

requiring discussion that would require the exclusion of the public and press.

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/your-area/westyorkshire-police/leeds-north-east/>

Councillor Scott commented that 9 crimes recorded for August 2025. These were for anti-social behaviour, burglary, criminal damage and arson, violence and sexual offences. Community Alert scheme.

<https://www.westyorkshire.police.uk/westyorkshire-community-alert>

7. Planning applications/appeals/enforcement action, received.

7.1 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for October 2025;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Oct-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£783.78		£783.78
BACS	B Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£38.20	£7.63	£45.83
D/Debit	Nest - Pension	£67.49		£67.49
BACS	Parks Services Ltd-Grounds Maintenance	£1,700.00		£1,700.00
BACS	Parks Services Ltd-Grounds Maintenance	£460.00		£460.00
BACS	S.Brittain - Grounds Maintenance	£714.00		£714.00
Total Payments		£3,790.47	£7.63	£3,798.10

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 The quarterly account statement was duly noted.

8.4 Having received further quotes to carry out work on the gates and improve security at the gardens, it was agreed to accept the quote from G.Blackburn, but without the galvanised hasp and for a combination bolt as opposed to a combination padlock. Councillor LeRoy would progress what was agreed.

9. Action Plan.

The updated report was issued to members for approval.

A practice session for the erection of the LED Christmas Tree would be held the following week.

Arrangements for the removal of the wooden post on Millennium Green and the provision of planting new trees would be added to the plan.

The latest version of the plan would be updated on the website.

10. Matters arising from previous minutes.

a. Having assessed the requirements of the Leeds CC PROW (Public Rights of Way) agreement, it was agreed that Councillor Scott would seek to renegotiate the existing contract and present his proposals to members for agreement.

b. Councillor Scott was still awaiting information from Ward Councillor Firth (see minute 4.c. 09th September 2025) before progress could be made on the introduction of SID's (speed

indication devices) in the village. Given that Leeds CC would not consider installing SID;s in the village (see minute 4.c. 12th August 2025), Councillor Burrows would progress an application for funding from the Thorner Community Fund, he would be provided with the support information to enable this.

11.Neighbourhood Plan Steering Group

The last corrections to the Plan had been done and a link to Final document had been submitted to Leeds CC.

Agreement from the Steering Group and the Parish Council was required to agree the final document.

To avoid any confusion over which document needed approving, a member of the steering group was asked to confirm which version of the plan was the definitive one and for that to be given to Councillors.

12.To consider any new correspondence received and decide action where necessary.

- a. To address concerns resulting from the Ironman event being held in Thorner and access restrictions resulting from two events held after each other (see minute 4.c.).
- b. On-Street charging solutions for electric vehicles without driveways (see minute 4.c.).
- c. To consider endorsing signage for a public footpath (see minute 4.c.).

13.To receive reports from outside bodies.

No reports received.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

- a. It was agreed that the sharing of mobile phone numbers between Councillors should be supported but not to the general public, who were able to contact members via their Parish Council email address.
- b. Where there had been instances of the general public contacting a member of the Parish Council by mail (electronic or otherwise), for information or to make a request, it was agreed that this should be copied to the Clerk to ensure circulation to all members.
- c. Following discussion it was agreed that Councillor Llewellyn would seek a quote for the removal of the old noticeboard, chairs, tables and benches from the Boules Shelter. Subject to the cost not exceeding £50, permission would be given.
- d. Following discussion it was agreed to allow the use of the Parish Council SID machine to be loaned to other local Parish Councils.

15.To notify the Clerk of matters for inclusion on the next Agenda.

Purchase of Santa Claus costume, beard and wig.

Grounds Maintenance schedules approval. (A pre-meeting commencing on Millennium Green was arranged for 01st November 2025 at 9.00am).

16.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 11th November 2025 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 9.29pm.