

## **THORNER PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Tuesday 11<sup>th</sup> November 2025 at the Over 60's Bungalow, Main Street, Thorne.**

#### **Present;**

**Councillors:** A.Wallis (Chair), R.Brittain, C.Burrows, J.LeRoy, S.Llewellyn, V. Forster and T.Mycock.  
Clerk to the Council; Barry Riley.  
4 members of the public were in attendance for parts of the meeting.  
Ward Councillor Firth.

#### **1.Apologies.**

Councillors Scott and Wilson.  
The reasons for not attending were accepted.

#### **2.Ethical Code.**

Councillor Brittain declared personal Interest in agenda item 10.b.

#### **3.Minutes.**

The minutes of the previous Parish Council meeting, were approved and signed by the Chair of the meeting Councillor Wallis.

#### **4.Admission of the public and press and representations.**

- a. There was no person wishing to record the meeting.
- b. There was no representation notified to the Clerk before the meeting.
- c. A member of the public made a representation not notified to the Clerk before the meeting about the use of PAT tested electrical equipment in the Boules shelter having received prior permission to use the shelter (see minute 12. 09<sup>th</sup> September 2025). The resident was informed that the Parish Council was awaiting confirmation that the electrical supply to the building was sufficient for the equipment to be used, upon confirmation the resident would be informed. It was noted that a risk assessment for the event had been provided and PAT Certificates would be presented to the Council prior to the event.
- d. Ward Councillor Firth provided members with an update on matters previously raised; with regard to changes to the Stead Lane/Carr Lane crossroad, discussions had taken place with the Leeds CC Senior Traffic Engineer Chris Proctor.  
Following a report about a rough sleeper in the village, the matter was being dealt with.

#### **5.Confidentiality.**

There were no agenda items other than any itemised under agenda item 17. requiring discussion that would require the exclusion of the public and press.

#### **6.Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is [www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Councillor Wallis commented that there were 9 crimes recorded for September 2025. These were for anti-social behaviour, burglary, violence and sexual offences and other crimes not specified.

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

Councillor Burrows had attended the latest PACT meeting, he reported that the meeting began with discussion on the crime figures in the Harewood Ward for September and October 2025.

In total there were 51 and 66 recorded incidents in the respective months, the majority of the more serious offences were in Scholes/Barwick (these were burglaries), the only identified issue to occur in Thorner was a vehicle nuisance incident. Ward Councillor Firth acknowledged the issue of a quad bike nuisance in Thorner.

There was a lot of conjecture about speeding vehicles namely in Scholes and Collingham, with both wanting cameras as well as increased speed van attendance. Concerns were raised about pressure on A58 from road closures on A1 which affects both Thorner and Aberford.

Having raised the issue of inconsiderate/reckless driving. Councillor Burrows enquired about the posting of registration numbers on social media but was informed that these should not be published, Operation SNAP is a forum for reporting this type of behaviour with dash cam/CCTV footage. It was agreed that the Clerk would ascertain this information and post it on the Parish Council website.

## **7.Planning applications/appeals/enforcement action, received.**

7.1 Members duly noted the information provided in the planning log.

## **8.Financial Matters.**

8.1 Members were informed about the payments for November 2025;

**Resolved:** that the following be approved and passed for payment:

### **Accounts for Payment:**

| <b>Date prepared</b> | <b>Nov-25</b>                          |                  |               |                  |
|----------------------|--|------------------|---------------|------------------|
| <b>EFT Type</b>      | <b>Details</b>                         | <b>Net</b>       | <b>VAT</b>    | <b>Total</b>     |
| BACS                 | B Riley- Clerk Salary                  | £783.78          |               | £783.78          |
| BACS                 | B Riley Home Allowance/Mileage         | £27.00           |               | £27.00           |
| BACS                 | British Telecom - Phone                | £38.20           | £7.63         | £45.83           |
| D/Debit              | Nest - Pension                         | £67.49           |               | £67.49           |
| BACS                 | Microsoft 365                          | £104.99          |               | £104.99          |
| BACS                 | Vision ICT Ltd                         | £16.67           | £3.33         | £20.00           |
| BACS                 | Parks Services Ltd-Grounds Maintenance | £460.00          |               | £460.00          |
| BACS                 | S.Brittain - Grounds Maintenance       | £714.00          |               | £714.00          |
|                      | <b>Total Payments</b>                  | <b>£2,212.13</b> | <b>£10.96</b> | <b>£2,223.09</b> |

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Having considered the cost to purchase a costume, beard and wig for the Santa Claus who would be providing Christmas gifts for school children (see Action Plan), it was agreed to do so.

## **9. Action Plan.**

The updated report was issued to members for approval.

Due to the lights not needing to be used on the Christmas tree, it was agreed that they be used instead on the bushed border behind the tree.

Discussion took place concerning when the new LED Christmas tree should be erected and arrangements for the removal of the wooden post. It was agreed that a meeting would take place on Thursday 20<sup>th</sup> November at 3pm to establish a position for the tree, the creation a hole and provision of a cover and at the same time to confirm how the wooden post would be removed and the provision of a cover from the resulting hole.

With regard to the sale of the scaffolding, another offer of £650 had been received, it was agreed to accept this, subject to the installation of the new LED tree not requiring the use of any scaffolding.

The latest version of the plan would be updated on the website.

#### **10. Matters arising from previous minutes.**

a. The Clerk explained that subject to the Parish Council agreeing to accept the Grounds Maintenance Schedule 2. (see below), which identified in Section 8; the 4 village footpaths that would be cut twice a year, these would be added to the proposal to be produced by Councillor Scott (see minute 10.a. 14<sup>th</sup> October 2025). This would then enable a group discussion to take place with the Thorner Heritage Group to produce an agreement, which would be issued to the Parish Council for approval and then for presentation to Leeds CC PROW (Public Rights of Way) as part of the renegotiation of the existing contract.

b. Having received both of the proposed Grounds Maintenance schedules (1 & 2), it was agreed to accept them. It was noted that schedule 2 section 2. had been amended for the contractor to grass cut the whole of Millennium Green, as opposed to the existing arrangement which was to cut only the parts not done by Leeds CC and provide a one metre fine cut from the boundary edge. It was therefore agreed that the Clerk seek 2 quotes for Schedule 2 from the contractor.

c. Although documents were not available to be removed from the archive (see minute 4.c. 14<sup>th</sup> October 2025), as they were only available for inspection, it was agreed that in the interests of providing a history of the Village Green, the potential benefit outweighed the requirement within the Thorner Parish Council publication scheme. Therefore, Councillor Burrows agreed to meet with the resident and supervise and note the removal of documents, the Clerk would contact the resident and provide him with Councillor Burrows email address to make the arrangement.

#### **11. Neighbourhood Plan Steering Group**

Councillors had been circulated with a briefing note from the Steering Group stating that they were waiting for Leeds CC to accept the final version for it to go forward for the final referendum, they would advise the next procedure and if any costs were involved.

The document would need proofreading again by all Councillors and a final version could then be labelled as such and used at a referendum.

#### **12. To consider any new correspondence received and decide action where necessary.**

a. The Clerk reminded all Councillors to send an RSVP concerning the Bramham Park Christmas Party invitations 2025.

b. Councillor Mycock had supplied the Clerk with pictures of the damaged spring whale in the playground, which had been presented to the contractor previously used to carry out works in the playground. The Clerk had not yet received a quote for the repair, it would be presented at the next Council meeting for discussion.

#### **13. To receive reports from outside bodies.**

No reports received.

#### **14. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

a. It was agreed that the production of a Community Resilience Plan would prove useful for residents, Councillors Llewellyn and Wallis agreed to progress the initiative.

b. Having considered the removal of the metal basket from around the tree on Millennium Green as it was being misused and no longer required, an inspection would take place at the same time when the positioning of the new Christmas tree was to take place (see minute 9.).

**15. To notify the Clerk of matters for inclusion on the next Agenda.**

Arrangements to discuss the setting of the precept and financial budget for next year.  
Removal of metal basket from around the tree on Millennium Green.

**16. Date of next meeting**

**Resolved;** that the next Parish Council meeting will be on Tuesday 09<sup>th</sup> December 2025 in the Over 60's Bungalow, Main Street, Thorner.

**17. Matters to be discussed at the exclusion of the public and press.**

No matters discussed.

Signed .....  
Chair Thorner Parish Council

Date.....

**The meeting closed at 8.22pm.**