

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 5th September 2023.

Present;

Councillors: A.Scott (Chair), R.Brittain, S.Llewellyn and C.Wilson.

Others: 11 members of the public were in attendance for parts of the meeting.

Clerk to the Council; Barry Riley.

Councillor Scott requested that the Parish Council acknowledge the recent passing of Gwen Brown, who had served as a Parish Councillor for over twelve years.

1.Apologies.

Councillors Mycock and Wallis.

The reasons for not attending were accepted.

2.Ethical Code.

Councillor Wilson declared an interest in agenda item 12.

3.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) A representation notified to the Clerk before the meeting, was made on behalf of the Thorner Over 60's Association (see minute 8.3).

A representation notified to the Clerk before the meeting, was made by a resident who asked if the members of the Council had received the information he had sent to the Chair, he was informed they had. With regard to the content of the information concerning the Leeds Festival and future liaison, Councillor Wilson queried why information had not been passed to the Council to aid communication, however she had now resolved this going forward. The resident was critical of the Thorner Community Fund but was provided with information on the work undertaken by the fund and how it benefits the village.

c) A resident was in attendance to seek confirmation for the provision of the Remembrance Parade (see agenda item 14.).

c) A resident made a representation not notified to the Clerk before the meeting, about the lack of maintenance on Sam Sykes ginnel and Chapel Lane. Following comments made at the July meeting concerning the ownership of equipment for the Volunteer Footpath Group, the resident stated it was not theirs but belonged to the Parish Council. The resident also commented on the accuracy of agenda item 17. The Clerk referred him to the wording in the agenda concerning confidentiality.

A resident asked if the Parish Council was able to take any action concerning housing allocation in the village, it was confirmed that they were unable to do so, and such matters needed referring to Leeds City Council.

d) No comments received.

4.Confidentiality.

There were no agenda items requiring discussion and a decision to be made that would require the exclusion of the public and press.

5.Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

6.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Scott.

7.Planning applications/appeals/enforcement action, received.

No matters discussed.

Members duly noted the information provided in the planning log.

8.Financial Matters.

8.1. Members were informed about the payments for September 2023;

Resolved: that the following be approved and passed for payment:

<u>Method:</u>	<u>Payee:</u>	<u>Details:</u>	<u>£ Amount:</u>
Standing Order	B.Riley	Salary	715.35
Bacs	BT	Phone	40.19
Direct Debit	Nest	Pension	60.23
Bacs	J and D Groundworks	Grass Cutting	978.00
Bacs	J and D Groundworks	Grass Cutting	460.00
TOTAL			<u>£2253.77</u>

8.2. Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3. Having applied due diligence to the information provided (see minute 3.b)), it was agreed as follows: For: 3, Against: 0, to agree to a donation to the Over 60's bungalow of £1000 from the agreed budget.

9. Action Plan.

The updated report was issued to members.

The relevant actions completed and to be undertaken were noted.

10. Matters arising from previous minutes.

Following an inspection of the silver birch trees on Millennium Green, no further action was required.

Although a request had been made to the individual who was using Millenium Green for commercial purposes and without permission, they were still using it. It was agreed that a final request would be made for them to comply with agreed procedure within 28 days and failure to do so would result in the Clerk instigating legal proceedings without recourse to the Council for permission.

11.Neighbourhood Plan Steering Group

Having reviewed the NP Submission document a number of amendments were required prior to approval by the Paish Council. The Parish Council members on the steering group would convey the information to them.

12.To consider any new correspondence received and decide action where necessary.

Having considered the information received from the Thorner Apple Pressing Society, it was agreed that permission be granted to use the water supply and facilities of the Boules area to hold the village apple pressing event.

Members noted the content of the information received from the grass cutting contractor, this would be considered further at a future meeting following adoption of the revised grass cutting agreement and schedule (see minute 15.).

13.To receive reports from outside bodies.

Having considered the information received from Barwick in Elmet and Scholes

Parish Council, it was agreed that the Parish Council would offer their support.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

It was agreed that the removal of the tree on Millennium Green was not required as it appeared in good condition at present.

Discussion took place concerning the arrangements for the Remembrance Parade, following which it was agreed that the Clerk would contact the Police and the representative from the Thorner and Scarcroft branch of the British Legion, would be sent the area map and application for submission to Leeds City Council Safety Advisory Group.

Councillor Brittain provided information on the problems she had experienced with issuing the volume of newsletters and the delay in distribution whilst awaiting road passes from Festival Republic. It was agreed that the production of the next newsletter would be reviewed, with consideration for having a hybrid system of distribution and that a newsletter would not be produced for August. It was also considered that the residents letter which , was issued by the Festival Republic, did not require distribution via the newsletter. Comment was made that the delay and other problems concerning the receipt and distribution of road passes, would be discussed at the meeting with Festival Republic on the 12th September, to review this year's event.

15.To notify the Clerk of matters for inclusion on the next Agenda.

Complete removal of the zip wire ride in the playground.

Review of Standing Orders, Financial Regulations and the Financial Risk Assessment.

Picnic bench options.

Use of sector-based software.

Xmas Trees.

Grass cutting agreement and schedule.

16.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 3rd October 2023 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed

Chair Thorner Parish Council

Date.....