

Accounts for Payment:

Date prepared	Apr-24			
EFT Type	Details	Net	VAT	Total
S/Order	B Riley- Clerk Salary	£935.11		£935.11
BACS	British Telecom - Phone	£33.49	£6.70	£40.19
BACS	Nest - Pension	£63.56		£63.56
BACS	YLCA	£480.00		£480.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£1,520.16	£6.70	£1,526.86

THORNER PARISH COUNCIL

ACTION PLAN 2024

<u>Item</u>	<u>Action Required/Comments</u>	<u>Action Date</u>	<u>Participants</u>	<u>Action taken/ Date Completed</u>
Repair of bench on Milner Lane	New steps required. Ward Cllr Sam Firth informed and pictures sent.	January	Councillor Scott to arrange with Ward Councillor Firth	
Introduce communications via Social Media	Communications training arranged via YLCA	January	Councillor Wilson	Social media courses undertaken January
Work to be carried out on Ramsey's Fold	A plan of work to be provided for the following 1.Bench provision. 2.Cut back trees 3.Hedging along fence 4.Tree removal 5.Land clearance 6 Path works	February	Councillors Llewellyn/ Mycock/Scott	1.Bench provision agreed November 2023, ordered and received. 2. and 3. As part of quote received for £140. Quotes rec'd for 4.£1500 5.£2500 6 £2500 were not accepted. A price of approx £100 would be accepted for 4. Alternative quotes to be sought for 5. and 6.
Tree for Millennium Green	Following removal of Cherry tree a replacement is required.	March	Clerk to request information for circulation to Councillors	Quote received from Strom Tree Care to consider. Further information required and received for different species that are smaller with less spread.

Biodiversity	Agree policies and objectives to meet its Biodiversity objectives	April	TBA	(see Ramsey's Fold above).
Tree for area of land on Kirkhills at end of Millennium Green footpath	Following clearance work on green area of land.	May	TBA	
Christmas Lights 'switch on'.	Arrange a formal evening event.	September	TBA	

From: John Smith
Date: 24 March 2024 at 19:45:52 GMT
To: Sheila Llewellyn <s_long@btinternet.com>
Subject: RE: Quote.

Quote for the redecoration to 25 no. benches at various locations throughout the village and the railings by the ford and up into the village.

Total cost including all labour, and materials £1785.00.

I trust the above meets with your approval but if you require any further information please do not hesitate to contact me.

Regards, John Smith.

Thorner Parish Council - Quarterly Budget Monitor - 2023-2024

Actual Budget ACTUAL

	Qtr Apr-Jun	Qtr Jul-Sep	Qtr Oct-Dec	Qtr Jan- Mar	2022-23	2023 -24	2023 - 24
RECEIPTS							
Leeds CC - Precept	£29,290.00				£29,290.00	£29,290.00	£29,290.00
Leeds CC - Grant	£846.00				£0.00	£650.00	£846.00
Leeds CC - PPP	£385.00				£0.00	£350.00	£385.00
Leeds CC - CIL	£294.19		£8,763.45		£862.78	£0.00	£9,057.64
Garden Rent				£440.55	£488.55	£440.00	£440.55
Bank interest	£59.20	£101.41	£118.37	£119.29	£145.88	£0.00	£398.27
VAT Refund	£9,625.78		£847.30		£2,761.57	£10,000.00	£10,473.08
Donations/Sale	£1.00			£788.00	£7,107.86	£0.00	£789.00
TOTAL	£40,501.17	£101.41	£9,729.12	£1,347.84	£40,626.64	£40,730.00	£51,679.54
PAYMENTS							
Administration							
Clerk's							
Salary/HMRC/Pension	£2,885.28	£2,885.28	£3,410.51	£3,516.69	£10,817.29	£11,585.00	£12,697.76
Telephone	£115.77	£120.57	£120.57	£120.58	£443.77	£450.00	£477.49
Travel					£0.00	£25.00	£0.00
Stationery/Post		£48.00	£19.00	£8.78	£227.08	£350.00	£75.78
Office equipment		£22.99	£19.99	£579.96	£0.00	£100.00	£622.94
Newsletter		£677.75			£1,142.00	£2,750.00	£677.75
Insurance	£791.91				£615.31	£650.00	£791.91
Subscriptions	£462.00		£59.99		£514.99	£550.00	£521.99
Training	£66.80	£133.60	£91.80	£60.00	£40.00	£250.00	£352.20
Professional fees	£315.00	£378.00			£670.00	£700.00	£693.00
Bank Charges	£24.00	£24.00	£24.00	£24.00	£96.00	£100.00	£96.00
Website	£842.40	£691.20	£21.60	£43.20	£119.23	£120.00	£1,598.40
Chairman's Allowance			£28.00		£0.00	£100.00	£28.00
Sub total	£5,503.16	£4,981.39	£3,795.46	£4,353.21	£14,685.67	£17,730.00	£18,633.22
Gardens							
Rent				£100.00	£100.00	£100.00	£100.00
Water charges	£74.47	£59.99	£4.29	£42.49	£124.42	£200.00	£181.24
Maintenance/Other	£1,389.84		£300.00		£83.23	£1,000.00	£1,689.84
Sub total	£1,464.31	£59.99	£304.29	£142.49	£307.65	£1,300.00	£1,971.08
Rent							
Ramseys Fold	£60.00				£60.00	£60.00	£60.00
Noticeboard				£20.00	£20.00	£40.00	£20.00
Room Hire					£60.00	£150.00	£0.00
Sub total	£60.00	£0.00	£0.00	£20.00	£140.00	£250.00	£80.00
Maintn-Annual Costs							
Benches	£300.00				£1,160.00	£1,200.00	£300.00
Grass cutting	£1,920.00	£2,358.00	£880.00		£1,977.20	£4,750.00	£5,158.00
Gardening				£180.00	£0.00	£350.00	£180.00
Boules shelter maint				£460.00	£300.00	£350.00	£460.00
Millennium Green	£770.00		£1,410.00	£100.00	£3,036.53	£3,000.00	£2,280.00
Electricity	£141.99	£156.41	£147.82	£196.25	£540.85	£500.00	£642.47
Xmas/ Xmas Tree			£960.00		£858.00	£1,000.00	£960.00
Sub total	£3,131.99	£2,514.41	£3,397.82	£936.25	£7,872.58	£11,150.00	£9,980.47
Playground							
Maintenance		£239.89	£200.00	£974.20	£312.00	£750.00	£1,414.09
Equipment					£50,940.00	£150.00	£0.00
Sub total	£0.00	£239.89	£200.00	£974.20	£51,252.00	£900.00	£1,414.09
Donations							
Churchyard					£0.00	£400.00	£0.00
R B Legion/Pipe Bnd			£228.99		£250.00	£250.00	£228.99
Over 60's Bungalow			£1,000.00		£1,000.00	£1,000.00	£1,000.00
Sub total	£0.00	£0.00	£1,228.99	£0.00	£1,250.00	£1,650.00	£1,228.99
Projects							
Public Projects		£ 1,222.00	£312.00	£2,641.20	£1,275.14	£1,000.00	£4,175.20
Working Parties		£181.00		£2,055.42	£3,453.14	£3,500.00	£2,236.42
Neighbourhood Plan					£0.00	£250.00	£0.00
Sub total	£0.00	£181.00	£0.00	£2,055.42	£4,728.28	£4,750.00	£6,411.62
S137	£1,280.16	£21.00	£309.05	£63.00	£4,184.25	£3,000.00	£1,673.21
TOTAL	£11,439.62	£7,997.68	£9,235.61	£8,544.57	£84,420.43	£40,730.00	£41,392.68

The Flying of RBL and Armed Force Day Flags

A representation on behalf of the local branch of the Royal British Legion.

1. The Armed Forces Day Flag is a category A flag and can be flown without any permissions being sought. It can also be flown alongside the Union Flag. However we would seek to have it flown below the union flag on the same flag pole.

We would ask that the flag be flown for the duration of Armed Forces Week and taken down on the first working day after Armed Forces Day which occurs at the end of Armed Forces Week

2. The RBL flag is a category B flag and can also be flown without permission, it can be flown alongside the Union flag but at a lower altitude. Once again we would seek to fly it below the Union flag on the same flag pole.

In the case of the RBL flag we would ask that it be flown for the duration of the Poppy Appeal and taken down at the end of the week following Remembrance Day (Sunday)

Should we be successful then the RBL will provide the subject flags of the "Toggle and Rope" type at **our expense.**

Thorner Victory Hall and Thorner School PTA are organising a community event to celebrate 100 years of Victory Hall.

This event is taking place on Sunday 23rd June from 12.30-18.30.

All proceeds from ticket sales and from food/drink will be going to Thorner School.

We are planning the following exciting activities to make this an amazing event for everyone to be involved in.

Anything Could Happen? - Interactive Story Telling

Leeds Circus

Inflatable Helter Skelter

Fairground games

BBQ

Bar

Thorner through the Ages exhibition including a time capsule

To involve the local community we are also inviting Thorner Scouts and local businesses/clubs to be involved, so they are also benefitting from the event.

In addition to the above activities we were hoping to have some music,

Wetherby Silver Band are able to come and perform.

<https://www.wetherbysilverband.co.uk/>

We would be extremely grateful if the Parish Council would be willing to contribute to this event as they have done previously for the Jubilee celebration and other events.

The specific initial ask would be for the Parish Council to pay for the band, which is going to be £400.

Kind Regards

Beth James

Victory Hall Centenary Event Committee

VOLUNTEER POLICY

Introduction

Thorner Parish Council believes that volunteering offers the opportunity for people to make a valuable contribution to their community in a practical way

Thorner Parish Council has appointed a number of Working Parties whose members participate and provide their views and opinions on the specific topics of each Working Party.

The Parish Council seeks to encourage anyone wanting to volunteer within the Working Parties.

Volunteers contribute their time, energy and skills to undertake physical work on behalf of a Parish Council Working Party.

Principles

This Volunteering Policy is underpinned by the following principles:

- Volunteers should be made to feel welcome and included, regardless of their gender, race, age, faith/religion, disability or sexual orientation.
- The Parish Council Working Parties should work positively with each other and with all volunteers.
- The Parish Council Working Parties recognise the value of volunteers and appreciate the contributions they make.
- The Parish Council Working Party will provide any induction or training required.
- Volunteers are not members of the Working Party

Engagement

- A person wishing to volunteer will be required to provide personal information to the Parish Council Working Party. Such information will be limited to that required to enable the Parish Council Working Party to ascertain the suitability of the volunteer for the role to be undertaken, and to enable the Parish Council Working Party to communicate with the volunteer. In providing this information the Volunteer is agreeing to receive communication by email and/or telephone, relating to the work of the Parish Council Working Party.
- The Parish Council Working Party will be responsible for assessing the risks associated with any work to be undertaken by the Working Party, and managing such risks appropriately

Support

All volunteers are encouraged to communicate with any member of the Parish Council Working Party and to discuss their involvement and report any problems

Insurance

All volunteers are covered by Thorner Parish Council's insurance policy whilst they are engaged in any work on behalf of the Parish Council or a Parish Council Working Party.

Adopted 02 March 2021

Thorner Parish Council Cashbook
Payments

Mar-24

Date	Cheque/Bacs/ DD/SO	Details	Admin	Gardens	Rents	Maintn- Annual Costs	Playground	Donations	Projects	S137	Total	VAT
		Bfwd	£17,582.07	£1,971.08	£80.00	£9,472.99	£714.09	£1,228.99	£3,770.42	£1,673.21	£36,492.85	£1,817.62
MAR	S/Order	Clerks Salary	£935.11								£935.11	
	D Debit	Nest	£63.56								£63.56	
	BACS	BTelecom	£40.19								£40.19	£6.70
	DDebit	HSBC	£8.00								£8.00	
	D Debit	Octopus Energy				£11.12					£11.12	£0.53
	D Debit	Octopus Energy				£14.57					£14.57	£0.69
	D Debit	UGP				£31.79					£31.79	£1.51
	BACS	Broxap Ltd							£2,641.20		£2,641.20	£440.20
	BACS	Range	£4.29								£4.29	£0.72
	BACS	J&D Groundworks				£100.00					£100.00	
	BACS	J&D Groundworks				£80.00					£80.00	
	BACS	Volta Compliance				£270.00					£270.00	£45.00
	BACS	J&D Groundworks					£700.00				£700.00	
		TOTAL	£18,633.22	£1,971.08	£80.00	£9,980.47	£1,414.09	£1,228.99	£6,411.62	£1,673.21	£41,392.68	£2,312.97

Receipts

Date	From:	Details	Precept	Garden Rent	Bank Interest	Grants	VAT Refund	Donations	CIL	Misc	Total
		Bfwd	£29,290.00	£440.55	£360.19	£1,231.00	£10,473.08	£788.00	£9,058.64	£0.00	£51,641.46
MAR	HSBC	Interest			£38.08						£38.08
		TOTAL	£29,290.00	£440.55	£398.27	£1,231.00	£10,473.08	£788.00	£9,058.64	£0.00	£51,679.54

Bank Reconciliation:

B/fwd £39,494.41
 Payments **-£4,899.83**
 Receipts £38.08

Total £34,632.66

Bank Balances

HSBC Current Account £9,888.59
 HSBC Savings Account £24,744.07
 Less unrepresented cqs

Total £34,632.66

Replcement Map for Footpaths Noticeboard

To consider request from local residents to redesign the footpath map which was out of date, because of the changes agreed in 2022.

Some of the points of interest - the shop and the Post Office - have disappeared.

Other points of interest could be added.#

The original map was printed locally from the electronic information we provided.

It was decided not to go for an expensive print - colourfast etc. on the basis it would be cheaper to have another print done, if the first faded, rather than pay many times more.

£50 was paid for the print that was there. It had been there perhaps 15 years and there had been no noticeable deterioration.

~~A Community grant from the West Yorkshire Combined Authority to promote active travel, has been applied for towards the cost of replacement.~~

THORNER PC								
Address	Planning No;	Work being done	Date	PC Mtg	Comments	Result	Appealed	Result
North View 12 Main Street	23/02037/FU	Alterations including part two storey, part single storey side extension with juliet balcony to first floor rear; new bi folding doors to side and rear; new oak entrance canopy to front	06.04.23	16.05.23	No objections	Appvd		
Land To The Rear Of 48 Main Street	23/02077/COND	Consent, agreement or approval required by conditions 5 and 10 of Planning Application 21/10308/FU	Not recd	16.05.23		Split Decision		
10 Kirkhills	23/02300/FU	First floor side extension incorporating feature glazing to rear; single storey rear extension; covered porch to front; new juliet balcony at first floor to rear; new rooflight to front	18.04.23	16.05.23	No objections	Refused	Yes	Dismissed
Land To The Rear Of 48 Main Street	23/02269/COND	Consent, agreement or approval required by condition 7 of Planning Application 21/10308/FU	Not recd	16.05.23	No objections	Refused		
Sunnymead Wetherby Road	23/03076/FU/	Pitched roof to existing side / rear extension with new rooflights at rear	31.05.23	04.07.23	No objections	Appvd		
Sunnymead Wetherby Road	23/03075/CLP	Certificate of Proposed Lawful Development for an extension to gable, dormer window to the rear and rooflight to front	Not recd	04.07.23	No objections	Appvd		
Stacks House St Johns Avenue	23/03633/TR	May (red flowered Hawthorne) - Remove.	14.06.23	04.07.23	No objections	No Objections		
Rear Of 31 Moat End	23/03740/TR	T1. Cherry. Removal to ground level and the stump removed by stump grinding	19.06.23	04.07.23	No objections	No Objections		
Land To The Rear Of 48 Main Street	23/04038/COND	Consent, agreement or approval required by Conditions 3, 5, 6, 7, 8, 9 of Planning Application 23/01780/FU	Not rec'd	01.08.23		Appvd		
38 Main Street	23/04348/TR	T1 - Fell dead prunus tree on left boundary of property overhanging public footpath, tree has no leaves	Not rec'd	01.08.23		No Objections		
The Vicarage Church View	23/04459/TR	T1 and T2 - To cut back by 2m from near property to give 2m clearance. Reason: to give 2m clearance from building T3 Elderberry - To reduce in height by 2m drawing lateral branches in by 0.5 - 1m to maintain a shape on all aspects leaving a balanced tree/large bush at approx. 3m in height, see attached photo. Reason: blocking light to garden and killing grass off	Not Recd	05.09.23		Appvd		
Grange House Carr Lane	23/04406/CLP	Certificate of Proposed Lawful Development for conversion of garage to habitable accommodation	Not recd	05.09.23		Withdrawn		
Miry Carr Farm Sandhills	23/05380/FU	Demolition of existing agricultural buildings and construction of two dwellings with associated works	13.09.23	10.10.23	No objections	Withdrawn		
30 Main Street	23/05560/TR	T1 Cherry - To remove from the rear of number 30 Main Street Thorner. Roots are starting to push against bottom of garden wall,limbs pushing against top of garden wall. Willing to replace tree with another cherry. If removal of tree is rejected , client would like the tree pollarding.	Not rec'd	10.10.23		No Objections		
Dorothy Villa Sandhills	23/05725/TR	T1 Yew - Fell as the tree roots have grown under the boundary wall and are causing damage to this and the patio.	Not rec'd	10.10.23		No Objections		
Melbourne House 32 Main Street	23/05800/FU	Alterations including single storey infill rear extension	04.10.23	07.11.23	No objections	Appvd		
Thornleigh 2 Spion Kop Claypit Lane	23/06399/TR	garage and these limbs need to be removed to reduce the incidence of damage to the roof. Also dead wood throughout the crown to be removed.	Not rec'd	07.11.23		Appvd		
Jasmine Cottage 57 St Johns Avenue	23/06425/TR	T1 Silver Birch - To be felled.	Not rec'd	07.11.23		No Objections		
Miry Carr Farm Sandhills	23/07572/FU	Demolition of existing agricultural buildings and construction of two dwellings with associated works	08.01.24	13.02.24	Submit Comment			
10 Kirkhills	24/00253/FU	Part first floor side and single storey rear extension	17.01.24	13.02.24	Submit Comment	Appvd		

Sevin St Johns Avenue	24/00118/FU	Part single, part two storey front, rear and side extensions; creation of rooms in roof space dormer window to front alterations including rendering of walls and replacement windows	17.01.24	13.02.24	No objections	Appvd		
Manor Farm House Carr Lane	23/07585/FU	Porch to front	22.01.24	13.02.24	No objections	Refused		
Grange House, Carr Lane	24/00319/FU	Alterations incorporating new roof lights to existing double garage to form a habitable room including two car chargers on gable wall to side; new roof light to north elevation,	24.01.24	13.02.24	No objections	Approved		
Thorner Lodge Sandhills	24/00247/TR	T1, T2 and T3 Apple - The advice arborists has been sought, to perform crown thinning 20% and crown reduction, open the crown to light and space and reduce the crown height by 2 metres from its current 6-7 metres. Distance of T2 from the main building is 3 metres, T3 is 5 metres from building and T1 is 7 metres from building	Not rec'd	n/a		No Objections		
19 Kirkhills	24/00683/FU	Infill ground floor extension to rear; new front side windows; conversion of garage to habitable accommodation	09.02.24	12.03.24	No objections			
3 Bramham Road	24/00625/TR	T1 Beech - To crown lift the canopy by 1.5m all round, to prune away from the phone wires and telegraph pole for 1.5m clearance. To crown clear the tree removing any dead branches.	Not rec'd	12.03.24				
3 Sedgegarth	24/01426/TR	G1 x2 Sycamore - To remove the 5 lateral branches as marked on the photos over the seating area as pigeons are making a mess and becoming an area which cannot be used	Not rec'd	n/a				
Thornleigh 2 Spion Kop Claypit Lane	24/01115/TR	T1 Ash - Whole crown reduction to 3m above ground level. The tree is asymmetrical and while there is a large amount of growth near to the house and touching the garage at number 2, there are minimal branches overhanging number 3. Therefore a total reduction probably wouldn't be needed and partial reduction by up to 3 metres on number 2 side to cut back branches from the house and remove branches touching the garage to ensure a clear margin between tree and property would be sufficient.	Not rec'd	n/a				

Checked to W/C 01st April

Terms	Terms	Terms	Terms
No objections	Appvd	Yes	Dismissed
Submit Comment	Refused	No	Permitted
Object	Appeal		
Withdrawn	Wthdrawn		
Not recd	NDR- No Decision reqd		
	Not avb for viewing		
	Not reqd		
	Split Decision		
	No objections		

