

Accounts for Payment:

Date prepared	Feb-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£766.26		£766.26
BACS	B,Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£36.00	£7.20	£43.20
D/Debit	Nest - Pension	£67.49		£67.49
BACS	J&D Groundworks	£50.00		£50.00
BACS	Viscount Pollington 1964 Settlement	£20.00		£20.00
BACS	Viscount Pollington 1964 Settlement	£100.00		£100.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£1,074.75	£7.20	£1,081.95

Thorner Parish Council Cashbook
Payments

Jan-25

Date	Cheque	Details	Admin	Gardens	Rents	Maintn-Annual Costs	Playground	Donations	Projects	S137	Total	VAT
JAN		Bfwd	£12,254.95	£66.96	£60.00	£9,218.44	£120.00	£1,200.00	£1,644.99	£1,228.60	£25,793.94	£522.99
	BACS	Clerks Salary	£766.26								£766.26	
	BACS	Clerk Expenses - Office	£27.00								£27.00	
	D Debit	Nest	£67.49								£67.49	
	BACS	BTelecom	£43.20								£43.20	£7.20
	DDebit	UGP				£34.30					£34.30	£1.63
	DDebit	Octopus				£16.82					£16.82	£0.80
	DDebit	Octopus				£69.14					£69.14	£3.29
	DDebit	HSBC	£8.00								£8.00	
	BACS	Post Office	£9.25								£9.25	
		TOTAL	£13,176.15	£66.96	£60.00	£9,338.70	£120.00	£1,200.00	£1,644.99	£1,228.60	£26,835.40	£535.91

Receipts

Date	From:	Details	Precept	Garden Rent	Bank Interest	Grants	VAT Refund	Donations	CIL	Misc	Total
JAN		Bfwd	£31,608.00	£44.55	£477.72	£385.00	£1,761.62	£0.00	£0.00	£0.00	£34,276.89
	Tenants	Garden Rent		£300.00							£300.00
	Elves Vounteers	Xnas Tree Fund						£470.00			£470.00
	HSBC	Interest			£54.64						£54.64
		TOTAL	£31,608.00	£344.55	£532.36	£385.00	£1,761.62	£470.00	£0.00	£0.00	£35,101.53

Bank Reconciliation:

B/fwd £43,115.61
Payments **-£1,041.46**
Receipts £824.64

Total £42,898.79

Bank Balances

HSBC Revenue Account £8,622.36
HSBC Capital Account £34,276.43
Less unrepresented payments

Total £42,898.79

THORNER PARISH COUNCIL

ACTION PLAN 2025

<u>Item</u>	<u>Action Required/Comments</u>	<u>Action Date</u>	<u>Participants</u>	<u>Action taken/ Date Completed</u>
Repair of bench on Milner Lane	New steps required.	February	TBA	
80 th Anniversary of VE Day on Thursday 08th May 2025.	To arrange how this can be acknowledged/ commemorated.	April	Royal British Legion Parish Council	Website information www.VEday80.org.uk Parish Council meeting 14 th January PC meeting it was agreed to liaise with RBL about involvement with organising an event.
Millennium Green Christmas Tree	Reduce width and height	September		
Blue industrial splash proof sockets inside the electric enclosure on Millennium Green	Provision of further 13 Amp sockets from existing 3 x 32Amp sockets.	October		
Replace Star On Christmas Tree	Get a new larger star from the company supplying the lights which runs on low voltage & would plug into the hub at the top of the tree	October		
Consider work to be done on trees (Spanish Oak) on Millenium Green.	Appoint tree surgeon to carry out necessary work on the tree and the others next to it	October		
Fitting lights on the Millennium Green Christmas Tree	Arrange Volunteers to assist with erection of scaffold and positioning of lights	November		
Sale of scaffolding	Decision to be taken if no longer required for Christmas Tree on Millennium Green	November		

THORNER PARISH COUNCIL

PERMISSION TO HOLD AN EVENT

Title or Nature of Event	V.E. DAY 80TH ANNIVERSARY CELEBRATION
Organiser	ROYAL BRITISH LEGION
Venue	Millennium Green
Location	GARDEN AREA NEAR CHRISTMAS TREE
Date	8TH MAY 2025
Times	21.30 to 22.30

Further to your organization's request to hold the above Event permission is hereby given subject to the following terms and conditions:

1. You will contact the Clerk to the Council or a Parish Councillor, prior to the Event to obtain details of the exact area of the Site you are permitted to use for the Event and arrange access.
2. At least 14 working days prior to the Event, you are to produce to Thorner Parish Council a copy of the organisation's:
 - (a) Public liability insurance policy current at the time of the Event including death and personal injury to any person howsoever caused in the sum of not less than £5,000,000 in respect of any one claim or series of claims arising out of one incident or event without limit on the number of claims during the period of insurance.
 - (b) Insurance policy in such sum as shall be acceptable to the Council covering the matters contained in paragraph 4 of this permission.
 - (c) A Risk Assessment
3. Your organisation will hold the Event entirely at its own risk and the Council gives no warranty that the Site is suitable safe or fit for the Event.
4. Your organisation will fully indemnify the Council and keep the Council fully indemnified against all losses claims demands actions proceedings damages expenses and other liability whatsoever arising in any way from this permission provided that such indemnity shall only extend to any act omission or failure to perform an obligation (whether contractual or statutory) on the part of your Organisation its agents and employees and further the indemnity will not extend to negligence on the part of the Council its employees and agents.
5. Your organisation will not display any signs, notices, banners or advertisements on the site other than those signs, notices, banners or advertisements that have previously been approved by the Officer. Also, flyposting of publicity material on or off the site is forbidden.
6. No fundraising of any kind will take place on the site or during the event.
7. Your organization will be responsible at its own cost for:

- (b) Carrying out forthwith any repairs and/or re-instatement work required following the Event.
 - (c) Exercising proper care in the supervision of the Event and for taking all proper precautions so as to prevent risk of accident, danger or injury to persons taking part in the Event and to all invitees, visitors and other members of the public using the Site.
 - (d) The provision of any first aid facilities and of persons trained in first aid at all times during the Event.
8. The Council retain the right to cancel, disband or require the discontinuance of the Event at any time before or during the Event should in the Council's absolute discretion circumstances warrant such action.
9. The Council shall not be liable for the death of or injury to any persons or for any damage to (including malicious damage) loss or theft of any property (the Council shall not be a bailee of any property of your organization) or for any losses claims demands actions proceedings damages costs expenses or other liability incurred by the organization howsoever from this permission PROVIDED THAT the Council shall be liable for the losses or any part thereof that occur as a result of the negligence of the Council its employees and contractors.
10. The permission hereby given is personal to your organisation and relates only to the above Event and only for the date and time specified as per fee applicable below.
11. The permission is subject to the rights of the general public in and over the site.

Please confirm your organization's acceptance of the above conditions by completing the below and returning this letter.

Yours Sincerely

Thorner Parish Council

I acknowledge receipt of the above permission to which I accept the above terms and conditions

Signed by	<i>P. Oldfield</i>	Dated	<i>28 JANUARY 2025</i>
Print Name	<i>PAUL V. OLDFIELD</i>	Role	<i>BRANCH SECRETARY</i>
Organisation's Billing Address	N/A		
Organisation's Company No	N/A		
Order Number if applicable	N/A		
Fee Payable			

Please return this form to the Clerk of the Council
 thorneparishcouncil@gmail.com

This is Alistair's suggestion for a standard response, to be "cut and paste" to any social media post, where there is comment directed to the Parish Council. It is self explanatory and this leads to a long statement but the idea is to provide members with a start point.

"Enquiries directed to Thorner Parish Council can be made in person, at the next scheduled meeting of the Parish Council (refer to website for details <http://www.thorner-parish-council.org.uk/>)

Alternatively, communication can be made via mail or email:

Thorner Parish Council, c/o The Clerk, Sub Station Premises, 1 Butts Garth Walk, Thorner LS14 3BT.

Email: thornerparishcouncil@gmail.com

The Parish Council does not have an obligation to monitor Social Media or other means of indirect communication.

Thorner Parish Council does not engage in such 'discussions', outside of the official routes noted above.

This is to ensure that a proper record is maintained and that all enquiries receive appropriate consideration."

I do not think that residents understand the process, so have noted this for consideration of either responding to individuals or publishing elsewhere such as via the noticeboard.

"The Parish Council is a statutory body. Like all powers given to a public body, it must comply with legislation. In addition there are guidance's from the National Association of Local Councils (NALC).

Public Representation, lasting around 5 minutes per person, is allowed at each PC meeting. Generally the goal is to limit the total to 15 minutes, to enable the Council to proceed with business as efficiently as possible. The total time allowed may be at the discretion of the Chair.

Matters requiring a decision MUST be an agenda item.

Such items have to be notified to the Clerk of the Parish Council by the last Friday of the month, preceding the next scheduled meeting.

A) This allows Councillors time to review documentation ahead of the meeting.

The Clerk must by law send a signed summons to Councillors 3 clear days before the meeting of the agenda, he also supplies any supporting information.

B) A public agenda should be available in advance (around 72hrs) to allow those persons with an interest in a matter sufficient notice to attend (This may, for example, be to present an opposing view or support the matter at hand).

This approach supports the Councils democratic obligation and enables the views of our community to be heard."

Cllr Alistair Scott
Thorner Parish Council (Chair)