



<b>THORNER PC</b>								
<b>Address</b>	<b>Planning No;</b>	<b>Work being done</b>	<b>Date</b>	<b>PC Mtg Date</b>	<b>Comments</b>	<b>Result</b>	<b>Appeal</b>	<b>Result</b>
Meadow Croft, Sandhills	24/07304/FU	Part garage conversion to habitable room space; single storey rear extension; dormer window to rear; new patio door to rear with balustrade and new roof light to side	02.01.25	14.01.25	No objections	Approved 31.03.25		
6 The Close	24/05463/FU	Resubmitted plans for the erection of detached single storey annexe to form ancillary accommodation to side/rear, partial removal of existing fencing and erection of new fencing and gate, extension of hardstanding to front.	21.01.25	11.02.25	No comment	Approved 11.02.25		
54 Main Street	25/00956/FU	Replacement windows to front and rear	25.02.25	11.03.25	No objections	Approved 15.04.25		
Lowfield Cottage Carr Lane	25/01281/FU	Variation of condition 2 (Approved Plans) to previously approved Planning Application 24/02949/FU (Single storey extension to rear ; replacement of timber outbuilding to rear of garden) to amend pitched roof to flat roof on outbuilding	12.03.25	08.04.25	No objections	Approved 28.04.25		
Thornleigh 2 Spion Kop Claypit Lane	25/01339/FU	Single storey side extension, replacement roof to existing rear extension including roof windows, canopy to rear extension	12.03.25	08.04.25	No objections	Split Decision 14.03.25		
1 Kirkfield Avenue	25/01730/FU	Demolition of existing garage & outbuilding; Two storey side extension incorporating juliet balcony to side; New open porch to front; New render finish	31.03.25	08.04.25	No objections			
Former Site Of Mareda Sandhills	25/01713/FU	Addition of new entrance gate to front	01.04.25	08.04.25	No objections			
The Orchard Butts Garth	25/01837/FU	Single Storey other side extension, part single storey. part first floor side extension and new pitched roof dormer windows to front and removal of roof light	08.04.25	13.05.25				

checked to W/C 05th May 2025

<b>Terms</b>	<b>Terms</b>	<b>Terms</b>	<b>Terms</b>
No objections	Approved	Yes	Dismissed
Submit Comment	Refused	No	Permitted
Object	Appeal		
Withdrawn	Withdrawn		
Not recd	NDR- No Decision reqd		
No comment	Not avb for viewing		
	Not reqd		
	Split Decision		
	No objections		



**Accounts for Payment:**

<b>Date prepared</b>	<b>May-25</b>			
<b>EFT Type</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
BACS	B Riley- Clerk Salary	£759.76		£759.76
BACS	B,Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£39.68	£7.94	£47.61
D/Debit	Nest - Pension	£67.49		£67.49
BACS	IPI Ltd	£110.00	£22.00	£132.00
BACS	JRB Ltd	£246.00	£49.20	£295.20
BACS	The Range	£4.98	£1.00	£5.98
BACS	Gallagher Insurance	£930.13		£930.13
BACS	Parks Services Ltd-Grounds Maintenance	£460.00		£460.00
BACS	S.Brittain - Grounds Maintenance	£714.00		£714.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	<b>Total Payments</b>	<b>£3,367.04</b>	<b>£80.14</b>	<b>£3,447.17</b>

**Thorner Parish Council Cashbook  
Payments**

**Apr-2025**

Date	Cheque/Bacs/DD/SO	Details	Admin	Gardens	Rents	Mantn - Annual Costs	Playground	Donations	Projects	S137	Total	VAT
		Bfwd	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
APR	BACS	Clerks Salary	£759.76								£759.76	
	BACS	Clerk Expenses - Office	£27.00								£27.00	
	D Debit	Nest	£67.49								£67.49	
	BACS	BTelecom	£43.20								£43.20	£7.20
	BACS	HMRC	£586.83								£586.83	
	DDebit	HSBC	£8.00								£8.00	
	D Debit	UGP				£35.12					£35.12	£1.67
	BACS	Calor Gas								£57.00	£57.00	
	BACS	Yorkshire Office Group	£38.40								£38.40	£6.40
	BACS	YLCA	£500.00								£500.00	
	BACS	J W Consultants							£30.00		£30.00	£5.00
	BACS	YIAS (KS Audit)	£325.00								£325.00	
<b>Totals</b>			<b>£2,355.68</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£35.12</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£30.00</b>	<b>£57.00</b>	<b>£2,477.80</b>	<b>£20.27</b>

**Receipts**

Date	From:	Details	Precept	Garden Rent	Bank Interest	Grants	VAT Refund	Donations	CIL	Misc	Total	
		Bfwd	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>0.00</b>	
APR	Leeds CC	Precept	£34,483.00								£34,483.00	
	Leeds CC	Grant				£901.00					£901.00	
	Leeds CC	PPP				£385.00					£385.00	
	Tenants	Garden Rent		£48.00							£48.00	
	HMRC	VAT					£275.68				£275.68	
	HSBC	Interest			£51.39						£51.39	
<b>Totals</b>			<b>£34,483.00</b>	<b>£48.00</b>	<b>£51.39</b>	<b>£1,286.00</b>	<b>£275.68</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£36,144.07</b>	

**Bank Reconciliation:**

B/fwd £38,371.89  
Payments -£2,477.80  
Receipts £36,144.07  
**Total £72,038.16**

**Bank Balances**

HSBC Current Account £33,614.88  
HSBC Savings Account £38,423.28  
Less unrepresented cqs  
**Total £72,038.16**

K.S.AUDIT  
110 West End Drive  
Horsforth  
Leeds  
LS18 5JX

Mr.B.Riley  
Thorner Parish Council  
Sub Station Premises  
1 Butts Garth Walk  
Thorner  
Leeds  
LS14 3BT

Dear Mr Riley

To the Chairman and Members of Thorner Parish Council

Internal Audit of Accounts for the Financial Year ending

31<sup>st</sup> March 2025.

I am pleased to inform you the internal audit is complete. Various matters arising including my previous reports were discussed and agreed with the Clerk with no matters coming to my attention giving cause for concern.

Cash Book / Bank Reconciliation.

I checked and agreed the cash book / bank reconciliation statement as at 31<sup>st</sup> March 2025 and can confirm that the Parish Council's cash balance at that time was £38372.

Annual Governance and Accountability Return 2024/2025 (AGAR).

I checked and agreed the Return which can now be submitted to the External Auditor.

Minutes.

It was noted that the request made last year to number the minute book pages had been actioned.

Internal Controls.

I confirm I have carried out appropriate tests and checks on the accounts and internal controls in accordance with our internal audit plan and found them to be satisfactory.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'K. Stephenson', with a large, sweeping flourish underneath.

K.Stephenson

## THORNER PARISH COUNCIL

### ACTION PLAN 2025

<u>Item</u>	<u>Action Required/Comments</u>	<u>Action Date</u>	<u>Participants</u>	<u>Action taken/ Date Completed</u>
Repair of bench on Milner Lane	New steps required.	February	Wayne Donnelly Highways Service Area Manager Leeds CC  Cllr Wallis	Email confirmation received that Leeds CC will investigate. Cllr Firth to seek update.
80 <sup>th</sup> Anniversary of VE Day on Thursday 08th May 2025.	To arrange how this can be acknowledged/ commemorated.	April	Royal British Legion  Parish Council	Website information <a href="http://www.VEday80.org.uk">www.VEday80.org.uk</a> Parish Council meeting  14 <sup>th</sup> January PC meeting it was agreed to liaise with RBL about involvement with organising an event.  Permission given to RBL to use Millennium Green for a beacon lighting event and to fly a VE Flag.
Consider work to be done on trees (Spanish Oak) on Millenium Green.	Arrange inspection to establish condition or appoint tree surgeon to carry out necessary work on the tree and the others next to it	April	Parish Council	Prior to any work being carried out on any of the trees on Millenium Green, which are or are not damaged, a meeting would be arranged to decide what if any work should be done. April PC meeting the Clerk would arrange to meet with a tree surgeon to obtain an opinion on what action to take.
Holes appearing in the ground meshing on the Butts Garth village green.	Arrange visit to inspect and decide on what action to be taken	May	Cllr Mycock and the Clerk	The Clerk would obtain an opinion from a contractor on how to proceed.
Blue industrial splash proof sockets inside the electric enclosure on Millennium Green	Provision of further 13 Amp sockets from existing 3 x 32Amp sockets	June	TBA	

Millennium Green Christmas Tree	Reduce width and height	September	Parish Council	Due to purchase of the LED Christmas Tree no action would be taken.
Replace Star On Christmas Tree	Get a new larger star from the company supplying the lights which runs on low voltage & would plug into the hub at the top of the tree	October	Parish Council	Not required due to purchase of LED tree.
Fitting lights on the Millennium Green Christmas Tree	Arrange Volunteers to assist with erection of scaffold and positioning of lights	November	Parish Council	Not required due to purchase of LED tree.
Erection of LED Christmas Tree	Agree procedure	November	Parish Council	
Sale of scaffolding	Decision to be taken if no longer required for Christmas Tree on Millennium Green	November	The Clerk	No longer required due to purchase of the LED Christmas Tree. Specification/bill of quantity required of goods.