

THORNER PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th August 2026 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: C.Burrows (Chair), J.LeRoy, S.Llewellyn, T.Mycock, A.Scott and A.Wallis.

Clerk to the Council; Barry Riley.

4 members of the public were in attendance for parts of the meeting.
Ward Councillor Firth.

a. Members received information from the qualified candidate who had applied for the vacant Parish Councillor position to be filled by Co-option. Although having only been in the village a short time he wanted to contribute to an active village community which was a reason for moving to Thorner from other villages he had previously lived at within the Harewood Ward and also because his children were at the local school.

Councillor Scott enquired if there were any likely conflicts with being a Parish Councillor and his availability to attend meetings given his work commitments, but he considered that given the expected number of meetings it wouldn't be.

Councillor Llewellyn asked if he had not considered being a Parish Councillor previously, given that the other areas where he had lived had a Parish Council, but he stated that it was not appropriate at the time but was now.

1.Apologies.

Councillor Wilson

The reason for not attending was accepted.

2.Ethical Code.

Councillor Scott and Councillor Llewellyn both declared a Personal and Pecuniary Interest in agenda item 10.b.

3.Minutes.

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Councillor Burrows.

4.Admission of the public and press and representations.

a. The Clerk would record the meeting.

b. No notified representations received.

c. Two residents were in attendance to listen to comments concerning agenda item 10.b.

d. Ward Councillor Firth enquired if any comments had been received about the roadworks that had been carried out and pointed out that they had in part taken place due to the hosting of the Ironman event. He confirmed that access to the village for carers.(see minute 4.d. 9th June 2026), would be available, but empathised that they must contact the organisers to arrange the access.

5.Confidentiality.

Agenda item a. would require discussion that would require the exclusion of the public and press.

6.Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Councillor Burrow commented that there were 3 crimes recorded for June 2026. These were for anti-social behaviour, criminal damage and arson.

He had attended the latest PACT meeting held on Thursday 16th July 2026 at Wetherby Police Station and had raised the matter of speeding vehicles (see minute 4.c. 14th July 2026), he also commented that the ASB speech given was well received.

Councillor Wallis had been provided with information from West Yorkshire Police about reporting information and how the intelligence gathered was used. Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7.Planning applications/appeals/enforcement action, received.

7.1 Members duly noted application 26/04004/FU, the demolition of existing conservatory; single storey rear extension, alterations to fenestration and internal alterations, at 25 Kirkhills, with no objection.

7.2 Members duly noted application 26/04064/FU, for the removal of existing single storey rear extension, replaced with larger single storey rear extension; extension to existing parking area to rear; dormer windows to front/rear; replacement windows; rendering and new windows to first/second floor side, at 5 Kensington Avenue, with no objection.

7.3 Members duly noted the information provided in the planning log.

8.Financial Matters.

8.1 Members were informed about the payments for August 2026;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Aug-26			
EFT Type	Details	Net	VAT	Total
BACS	Clerk Salary	£774.28		£774.28
BACS	Clerk Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£44.02	£8.81	£52.83
D/Debit	Nest - Pension	£67.49		£67.49
BACS	PKF Littlejohn	£252.00		£252.00
BACS	Parks Services Ltd	£810.00		£810.00
BACS	S.Brittain Grounds Maintenance	£820.21		£820.21
Total Payments		£2,795.00	£8.81	£2,803.81

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Councillor Llewellyn had successfully applied for funding from Ward Councillors to enable the production of a story board by the Thorner Heritage Group for Butts Garth, however it was on condition that the grant would need to be paid to the Parish Council. To progress matters, it was agreed to accept the grant.

A version of the story board and the cost, would be presented to the Council for approval. Councillor Llewellyn was thanked for making the application.

9. Action Plan.

The updated report with the relevant actions completed and to be undertaken were noted and agreed. Specifically it was confirmed that the new gate and metal fence for the playground was now completed.

The provision of a new playground was required, the Clerk would arrange to invite playground companies to quote for a new design and installation.

10. Matters arising from previous minutes.

a. Councillor Wallis had contacted the newsletter designer about her availability which was confirmed as October, therefore it was agreed the next newsletter would be published in November to comply with the agreed production timetable.

The timetable would be issued to Councillors Wallis and Wilson who were the appointed Councillors for the newsletter.

b. Information had been received that the new lock on the gates to the gardens was negated due to movement of the gate post and therefore access to the gardens was enabled simply by pushing the post aside.

A resident in attendance commented on the security of the gardens being compromised despite the recent changes and suggested that metal fencing and gates would be more robust than wooden gates and wood/mesh fencing, this would deter instances of theft, which once again were occurring.

It was accepted that to introduce such changes, would result in a substantial increase to the rents to fund it, the Clerk would in the first instance contact Mexborough Estates who were the landowners, to seek their approval to introduce such security measures and a message would be posted on the Parish Council facebook page alerting residents to instances of thieving which might deter such action.

The Clerk was asked to remind Ward Councillor Firth to provide a new yellow bin and contact existing tenants to keep the gates locked at all times.

c. No progress had been made on the provision of a mobile phone signal, this would be added to the next agenda.

11. To consider any new correspondence received and decide action where necessary.

a. Having received the information provided that the recently adopted Neighbourhood Plan needs an early review to reflect changing local circumstances, new evidence, or updated strategic policies, it was agreed that Ian Mackay Leeds CC Team Leader for Policy and Plans, would be contacted to arrange a meeting to advise on how to proceed.

12. To receive reports from outside bodies.

No reports received.

13. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

a. Having considered whether a further cut of the Millennium Green border should be carried out in addition to that already carried out by Park Services and identified in Schedule 1. Section 4, it was agreed that it should take place in mid-September, Councillor Llewellyn would arrange this.

14. To notify the Clerk of matters for inclusion on the next Agenda.

To receive the Butts Garth story board and the cost for approval.

To confirm a meeting about a Neighbourhood Plan review from Ian Mackay Leeds CC Team Leader for Policy and Plans.

Provision of a mobile phone signal.

To accept the invoice for the new fencing at the gardens on Heathcote Avenue.

Discuss changing the date or cancelling the October meeting.

15. Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 08th September 2025 in the Over 60's Bungalow, Main Street, Thorner.

16. Matters to be discussed at the exclusion of the public and press.

Having discussed the co-option of the candidate (see minute a.), it was agreed as follows

For 6; Against 0; to approve the appointment.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 8.38pm.

DRAFT