

**THORNER PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Tuesday 03 September 2019.**

**Present;**

CLLrs; S.Marshall (Chair), S.Wood (Vice Chair), R.Clements, J.Falk, D.Gibbins  
M.Harrison, S.Llewellyn and T.Mycock.

Others; 3 members of the public were in attendance for parts of the meeting.  
District Councillor S.Firth  
Clerk to the Council; Barry Riley.

**a,** With regard to the co-option of candidates (see minute a, Aug 19), because it was not possible to make arrangements in the coming weeks for both to be in attendance at the same time, it was agreed that a decision would be made at the next meeting based on their resume's.

**1.Apologies.**

Full attendance.

**2.Ethical Code.**

No interests were disclosed.

**3.Representations.**

a) Two residents informed members that following a report to Yorkshire Water about a water leak from an underground source on York Road (near to the junction with Thorner Lane), the work had been completed.

A resident made a representation concerning the current climate crisis. She had noted that the Woodland Trust were trying to create a Northern Forest and were encouraging people to plant on their land or on land in their communities. She wanted to seek support for her initiative and asked what the Parish Council and District Councillors could do to help, she was encouraged to form a Community Group and then seek funding from the Parish Council, she was also informed that Cllr.S. Firth's fellow Harewood District Councillor Matthew Robinson, was a Woodland Trust Tree Champion, who had led efforts to plant trees on the land by Whinmoor cemetery on Thorner Lane. They were keen to find new sites, especially to create a green buffer for East Leeds Orbital Road in the area.

b) There was no person wishing to record the meeting.

c) Cllr S.Firth provided members with an update on matters previously discussed; With regard to Westfield Lane (see minute 3. June 19), he was still in discussion with Leeds CC concerning the drainage issue.

Members thanked Cllr.S.Firth for his assistance in liaising with the Leeds CC Tree Officer, to establish removal procedure and identifying the ownership of trees on Millennium Green.

**4.Confidentiality.**

There were no agenda items requiring exclusion of the public or press.

**5.Police.**

Members had been sent the crime report for August 2019.

There were two recorded incidents, one being criminal damage to a property on Kirkfield Crescent, the other was a stolen vehicle found on Main Street, following its theft from a house.

## **6.Minutes.**

The minutes of the previous Parish Council meeting, were approved and signed by the Chair Cllr S.Marshall.

## **7.Planning applications.**

Members duly noted and commented on the applications received, in particular; An objection had been submitted against 19/04547/FU, for The Orchard on Butts Garth (see minute 7. Aug 19).

With regard to the re notification letter received for application 19/02849/FU. the Clerk was asked to re submit the objections previously agreed at the June meeting.

## **8.Financial Matters.**

8.1 Members were circulated with a list of invoices for payment for September 2019, **Resolved:** that the following be approved and passed for payment:

<u>Cheque Number;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
200083	B.Riley	Salary	417.66
200084	IPI Ltd	Playground	90.00
200085	GT Printing	Newsletter	336.00
DD	Nest	Pension	35.14
<b>TOTAL</b>			<b><u>£878.80</u></b>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

## **9.To receive information on the following ongoing issues and decide further action where necessary;**

9.1 Highways – It had been noted that contractors had commenced work to improve the drainage to Church Farm.

## **10.Village Maintenance**

Members had been circulated with the minutes from the Maintenance Team meeting held on 27 August, detailing a number of items which were discussed further by members, with some items identified for action by the designated lead and some items for information only. In particular, with regard to dog fouling, the dispenser bins with bags were proving effective, as a result more bags were needed, Cllr D.Gibbins was asked to place an order with the supplier.

The Clerk would contact Strutt & Parker with regard to the removal of trees on Watery Lane and Ramsey's Fold.

No response had been received to the letter sent to Playscheme, the Clerk was asked to send another letter requesting a response within fourteen days.

Thanks were given to a resident who had assisted with planting and removing overgrowth on the border adjacent to the playground.

10.1 Gardens - It was noted that one of the gardens was not being cultivated, a letter would be sent to the tenant if there was no immediate improvement.

10.2 Grass Cutting - Nothing to report.

10.3 Boules Shelter - Cllr D.Gibbins had obtained a quote for £500 for the loose flags.

10.4 Playground and Fitness Equipment - Members had duly noted the content of independent inspectors report regarding the equipment.

10.5 Sub Station - Nothing to report.

### **11. Neighbourhood Plan.**

Following the last meeting of the Steering Group on 07 August, they were near to completing the draft plan.

### **12. Youth Fund**

It was agreed to remove this agenda item, all future enquiries would be dealt with under the agenda item Finance Matters.

### **13. Newsletter.**

The next newsletter would be produced for October/November, the Clerk was asked to issue the request for articles in two weeks time.

Consideration would be given to changing the production dates to March, July and November.

### **14. To consider any new correspondence received and decide action where necessary.**

Nothing to be considered.

### **15. To receive reports from outside bodies.**

ELOR - Following the meeting held at the ELOR Project Office there had been no feedback concerning air quality and noise.

Elmet Greenway Group - A Steering group would be established to progress a preferred route. It was agreed to change the agenda item name to the Thorner Greenway Group.

### **16. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

Further to the suggestion that the land at the side of the Sub Station could be used for parking to alleviate the congestion in Butts Garth, Cllr S. Wood was asked to obtain Land Registry details to confirm boundaries and ownership of Butts Garth.

It was agreed that the Parish Council would not give consent for vehicles to park on the Village Green (Butts Garth), but would not object to vehicles parking there on a temporary basis i.e. Ambulances and delivery vehicles.

It was confirmed that the sale of Church Hill land had been completed.

Following the communication received from the Thorner Community Fund, it was agreed that Cllr M. Harrison would enquire how the Parish Council could engage with them.

With regard to comments from Moat End residents about the site of the fitness equipment, there was no mention of the proximity of the equipment to the main playground within the playground inspection report regarding (minute 10.4) suggesting that there was no problem with the location.

Following discussion it was agreed to have the same arrangements as last year for the provision of Xmas trees along Main Street, Cllr S. Llewellyn was asked to approach Stockeld Farm for a suitable Xmas tree for the Millennium Green.

Cllr J. Falk addressed members about the two speed checks conducted in the village with many vehicles exceeding 37mph. As a result the Police had agreed to carry out their own check and caught just one driver. It was agreed that a Highways working party be formed which would include speeding and parking issues in the village and would consider the introduction of visual electronic boards to slow vehicles down.

**17.To consider progress on items on the Action Plan and approve appropriate action.**

It was agreed to remove this agenda item, two of the existing items identified for action namely the Dodgson Memorial Stone and the WW2 Decoy Building , could be discussed by the Maintenance and Gardens Working Party at a future date.

Following discussion it was decided to create a new sub folder under agenda item 15, to be called Thorner Conservation Group.

**18.To notify the Clerk of matters for inclusion on the next Agenda.**

Discuss proposals for the 75<sup>th</sup> Anniversary of D Day.

**19.Date of next meeting.**

**Resolved;** that the next meeting will be on Tuesday 01 October 2019 in the Over 60's Bungalow, Main Street, Thorner.

**20.Matters to be discussed at the exclusion of the public and press.**

Arrangements would be made for a Christmas Party.

Signed .....

Chair Thorner Parish Council

Date.....