

THORNER PARISH COUNCIL

Minutes of the remote Parish Council meeting held on Tuesday 01 September 2020.

Present;

Cllrs; S.Marshall (Chair), S.Wood (Vice Chair), D.Gibbins, M.Harrison, S.Llewellyn, T.Mycock and A.Scott.

Others; District Councillor S.Firth
Clerk to the Council; Barry Riley.

1.Apologies.

Cllr: R.Clements, apologies were accepted.

2.Ethical Code.

Cllr S.Wood declared an interest in planning application 20/04872/FU.

3.Representations.

a) There were no representations from the public.

b) There was no person wishing to record the meeting.

c) Cllr S.Firth provided members with an update on matters previously discussed; he had met with the Leeds CC Flood Risk Management to comment on matters concerning Butts Garth (see agenda item 9.1), and stated that they were taking measurements at the Ford. He would provide further information in due course.

Further to comments made about the discolouration of the water flowing around the village, he had also observed this and agreed that it may be a result of the works being carried out on the ELOR.

He informed members that he was progressing matters concerning the replacement of a bin near the main entrance to Millennium Green.

With regard to the removal of the bin at the Victory Hall (see minute 10. August 2020), it had been placed there as it was considered Leeds CC owned land, it was agreed that confirmation would be sought on land ownership by Cllr S.Marshall before any further decisions were taken.

4.Confidentiality.

Excluding agenda item 18; there were no agenda items requiring exclusion of the public or press.

5.Police.

A crime report had not been received.

6.Minutes.

The minutes of the previous remote Parish Council meeting, were approved.

7.Planning applications.

Members duly noted and commented on the applications received, in particular; 20/04766/TR, the Clerk would seek clarification on whether the Tree Officer was awaiting comment from the Parish Council on tree applications, as opposed to applying his own judgement. The Clerk commented that if comment was required from the Parish Council then all applications would need a delay requesting, as such applications had a shorter response time than property applications.

Comment was made that it had been difficult to obtain some information regarding application 20/04633/FU, concerning the erection of storage shed, it had also been noted that objections had already been submitted by others. Material considerations regarding access and traffic were of sufficient concern for the Parish Council to object to the application. Further clarification would be requested concerning where the shed would be located on the site, the purpose for the shed and if it was to be for commercial use. Cllr S. Llewellyn informed members that she considered that application 20/04872/FU, for the tearoom and retractable awning, would preserve the streetscape, maintain the character and appearance of the unit and meet the aspirations of the village. Although members had no objection to the application, the Clerk was asked to submit comment to ensure the awning did not overlap the highway and current parking provision was adequate.

8.Financial Matters.

8.1 Members were circulated with a list of payments for September 2020;

Resolved: that the following be approved and passed for payment:

<u>Cheque Number:</u>	<u>Payee:</u>	<u>Details:</u>	<u>£ Amount:</u>
SO	B.Riley	Salary	444.44
DD	Nest	Pension	29.59
BACS	BTelecom	Phone	40.37
BACS	Continental	Grass Cutting	303.38
BACS	T.Mycock	TBC	
BACS	A.Scott	TBC	

TOTAL £817.78

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Having reviewed the Risk Assessment and Management Plan, Cllr S,Wood asked for further information to be added under Members Interest concerning training, the Clerk duly noted the request and would amend the draft.

With regard to Council Records, Cllr M.Harrison enquired if both the Parish Council computers were kept at the same location which was not suitable if a problem occurred, the Clerk stated that he also kept records on a computer kept at a different location.

Resolved; that the Risk Assessment and Management Plan be accepted.

9.To receive information on the following ongoing issues and decide further action where necessary;

9.1 Highways - A response had been sent (see minute 9.1 August 2020), to Leeds CC concerning the Highway Maintenance programme on proposed works to be carried out in Thorner.

A meeting with J D Bleakley, Leeds CC Flood Risk Management Group Engineer (Operations), had taken place concerning overland flooding from higher agricultural ground and escape onto the highway, also the siltation of public and private drains. Details of the meeting would be circulated to all members concerning solutions.

Cllr A.Scott requested an update on extending the yellow lines on Main Street (see minute 15. August 2020).

10.Village Maintenance

Members had been circulated with the minutes from the Maintenance Team meeting held on 19 August, detailing a number of items which were discussed further by members, with

some items identified for action by the designated lead, some items for information only and some items where it was agreed that funding would be provided. Following discussion members approved the report.

Cllr M.Harrison informed members he had prepared a draft policy for the Playground and Fitness Equipment, this would be discussed at next months meeting, Further comment was made that the Trim Trail had now been removed. It had been noted there were instances of a lack of parental supervision whilst children were using the facilities, however people were observing social distancing.

With regard to the relocation of old benches;

Cllr S.Llewellyn was liaising with Thorner Residents Association with regard to a location. There had been no response from the Church following the offer made to them.

The Clerk confirmed that Strutt & Parker had given permission for a bench to be placed in Ramsey's Fold when its present condition had been dealt with.

Comment was made that there had not been enough volunteers to complete all areas during the 'Village Tidy'. It was agreed that this would be left till the usual annual event.

Cllr T.Mycock was thanked for the work he had done at the Sam Sykes ginnel, ongoing work would be referred to the Maintenance and Gardens Working Party.

11.Neighbourhood Plan.

Members were informed that the Steering Group were not yet in a position to submit a final draft to Leeds CC.

12. Newsletter.

Following comment about the accuracy of the distribution list, members were informed that this had now been resolved by the Working Party.

13.To consider any new correspondence received and decide action where necessary.

Members duly noted the content of the information received in particular;

Note 1; with regard to the communication from residents regarding outdoor fitness equipment, this would be referred to the Playground and Fitness Equipment Working Party for further comment.

Note 2; with regard to the communication from residents regarding playground, outdoor fitness equipment and the Millennium Green, this would be referred to the Maintenance & Gardens Working Party for further comment.

Note 3; in response to the communication received concerning the provision of a skate park, (following the newsletter article 'Consultation with Young People'), Cllr M.Harrison would contact the Clerk concerning a response. Members commented on the result of the previous enquiry concerning such a facility.

14.To receive reports from outside bodies.

Nothing to report.

15.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Two applications had been received for co-option to the Parish Council. It was agreed that interviews would be held remotely on Tuesday 22 September from 7pm.

16.To notify the Clerk of matters for inclusion on the next Agenda.

No notifications received.

17.Date of next meeting.

Resolved; that the next meeting will be on Tuesday 06 October 2020.

18.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorne Parish Council

Date.....