

THORNER PARISH COUNCIL

Minutes of the remote Parish Council meeting held on Tuesday 06 October 2020.

Present;

Cllrs; S.Marshall (Chair), S.Wood (Vice Chair), R.Clements, D.Gibbins,
M.Harrison, S.Llewellyn, T.Mycock and A.Scott.

Others; District Councillor S.Firth.
Clerk to the Council; Barry Riley.

a, Members discussed the co-option of Andrew Walmsley

Resolved; the nomination be accepted, the Clerk would contact Mr Walmsley and inform Leeds CC.

1.Apologies.

Full attendance.

2.Ethical Code.

No interests were disclosed.

3.Representations.

a) No public in attendance.

b) There was no person wishing to record the meeting.

c) Cllr S.Firth provided members with an update on matters previously discussed; He had contacted the ENE Locality Team about the relocation of the bin from Victory Hall (see minute 3.c) Sept 20), but they had yet to respond.

He was asked on progress being made on the provision of a Dog Waste Bin and a replacement bin for Millennium Green which he duly noted.

Cllr S.Marshall commented on the communication received on the 08 September from J D Bleakley, Leeds CC Flood Risk Management Group Engineer (Operations), concerning the limit of the adopted highway on Butts Garth (see minute 9.1 Sept 20), Members were informed that the conclusion reached about the discolouration of the water flowing around the village (see minute 3.c) Sept 20), was due to clay entering the watercourse, the Environment Agency were conducting an exploration.

4.Confidentiality.

Excluding agenda item 18; there were no agenda items requiring exclusion of the public or press.

5.Police.

Members had been sent the crime report for September 2020, of which there were no crimes recorded.

6.Minutes.

The minutes of the previous remote Parish Council meeting, were approved by the Chair Cllr S.Marshall

7.Planning applications.

Members duly noted and commented on the applications received, in particular; Application 20/05183/FU, concerning the conversion of a garage to habitable rooms. Comment was made that this was another application that would potentially add to the

parking problems on Main Street, it had been noted that Leeds CC Highways had submitted comments that it would have no detrimental impact on road safety, but this did not address the problem of congestion, the Clerk was asked to submit a comment concerning this.

8.Financial Matters.

8.1 Members were circulated with a list of payments for September 2020;

Resolved: that the following be approved and passed for payment:

<u>Cheque Number;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	510.80
DD	Nest	Pension	29.59
BACS	BTelecom	Phone	35.37
BACS	Continental	Grass Cutting	303.38
TOTAL			<u>£879.14</u>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

Cllr M.Harrison enquired if reports were being received from the grass cutting contractor as part of the contract requirement, the Clerk stated they were not being sent, Cllr D. Gibbins provided an explanation for this.

8.3 Members duly noted the content of the quarterly accounts.

8.4 Having considered that there would not be a Remembrance Parade, it was agreed that a donation of £100 would be paid to RBL for the provision of a wreath.

9.To receive information on the following ongoing issues and decide further action where necessary;

9.1 Highways – Cllr S.Marshall informed members what he had done to ensure the SID machine was operable again.

Following a recent survey conducted on Sandhills, a number of cars were caught speeding. He now had a number of helpers to assist him in future surveys.

10.Village Maintenance

Members had been circulated with the minutes from the Maintenance Team meeting held on 16 September, detailing a number of items which were discussed further by members, with some items identified for action by the designated lead, some items for information only and some items where it was agreed that funding would be provided.

Following discussion, it was agreed that replacement flags would be purchased as per the quote in the Maintenance Team minutes.

The Clerk commented that he had been liaising with Cllr M.Harrison about the power supply to the Telephone Box. A quote had been received from Northern Powergrid for £1672.62, which the Clerk would accept to progress matters. However, if the existing service cable is found to be not a viable connection point, significant additional costs to obtain a connection from the nearest main at the other side of the road will be passed on to the Parish Council to carry out the required work to enable this. A verbal quote of £6000 was given.

Cllr M.Harrison provided a report on behalf of the Maintenance and Gardens Working Party. He had seen the responsible use of the facilities as opposed to comments made by members who had witnessed the facilities being used irresponsibly. Cllrs M.Harrison and S.Wood had met with Martin Wright (Playground Manager, Parks & Countryside, Leeds City Council) and inspected the wet pour, it was Martin's opinion that the wet pour is in

good condition in line with the role it is designed to do. The Clerk would issue a letter to the resident whose daughter had suffered an accident and was seeking clarification on the surface condition.

Following a minor amendment, members agreed to adopt the Playground and Fitness Equipment policy.

Following circulation of the response sent by Cllr S.Marshall to the contractor Mr Shaw about the allocation of work for the 'Trim Trail', there was no indication that he had been awarded the contract.

11.Neighbourhood Plan.

Members were informed that following a recent meeting there was an opportunity to include trees for protection that were not subject to a TPO or within the conservation area, a survey would be done with the assistance of individuals from the village. The Steering Group were now close to having the final document.

12. Newsletter.

It was agreed to produce a newsletter for November, Cllr M.Harrison asked members to consider making a contribution.

13.To consider any new correspondence received and decide action where necessary.

Members duly noted the content of the information received in particular;

Confirmation was reached on the name and membership of each Working Party.

Following discussion, it was agreed that the Maintenance Team meeting would cease in its present format and reports would be received from the Working Party's, this would be reflected in the next agenda.

Following the resident request to have the strip of land alongside the tennis courts/Victory Hall turned into a proper wildflower meadow, an approach would be made to the Victory Hall Management to inform them of this.

Following information received regarding the village Marquee, comment was made that its condition had been affected by where it had been stored. Further consideration would need to be given to a replacement.

Discussion took place regarding the request received concerning sponsorship of a memorial bench, the cost of installing existing benches and the purchase of a plaque could be met from the offer.

Matters concerning tree planting, would be considered by the Maintenance Working Party.

14.To receive reports from outside bodies.

ELOR – It was noted that regular bulletins were being received.

It was agreed that this topic would be added to the remit of the Highways Working Party.

Thorner Greenway Group – There had been no progress since the last meeting.

This topic would also be added to the remit of the Highways Working Party.

Thorner Conservation Group – Nothing to report.

This topic would also be added to the remit of the Highways Working Party.

15.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

The Clerk reminded members that there were documented procedures that should be followed with regard to the internal and external communications of the Parish Council.

There had been a number of recent occasions when members were not adhering to this, he encouraged members to contact him should they need clarification on such matters. Following discussion, it was agreed that the Clerk would send a response to 'Feed the Need'.

16.To notify the Clerk of matters for inclusion on the next Agenda.

Work on Ramsey's Fold.

Schedule an Annual Parish Council meeting.

17.Date of next meeting.

Resolved; that the next meeting will be on Tuesday 03 November 2020.

18.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed

Chair Thorner Parish Council

Date.....