

THORNER PARISH COUNCIL

Minutes of the remote Parish Council meeting held on Tuesday 05 January 2021.

Present;

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), D.Gibbins, S.Llewellyn, S.Marshall, A.Scott, A.Walmsley and S.Wood.

Others; 1 member of the public was in attendance for parts of the meeting.
District Councillor S.Firth
Clerk to the Council; Barry Riley.

1.Apologies.

No apologies received.

2.Ethical Code.

No interests were disclosed.

3.Representations.

a) No representation.

b) There was no person wishing to record the meeting.

c) Cllr S.Firth provided members with an update on matters previously discussed; Following consultation with the Housing Advisory panel, new grit bins were to be allocated. Following recent concerns about waste bins overflowing, a request was made for new waste bins to be placed in the village, Cllr S.Firth would provide a map of current bin locations to identify where other bins could be placed. Members were informed that they would have to pay for any new bins and that it was taking 6/8 weeks for orders to be delivered. Members were informed that waste bins across the District were in need of emptying. Cllr S.Marshall commented on the consultation documentation received from Leeds CC Highways Engineering (minute 9.), and suggested a meeting be arranged between neighbouring Parish Councils, before sending a response, Cllr S.Firth suggested that given the time constraint in arranging the above, a response be sent before the deadline, whether that be an individual one or a group response.

Cllr S.Firth was asked to resolve outstanding matters from previous meetings;
Extending the double yellow lines on Main Street.

Progress on work to resolve resident concerns concerning the Ford

Access to more Police information following reports no longer being sent.

4.Confidentiality.

Excluding agenda item 18; there were no agenda items requiring exclusion of the public or press.

5.Police.

Cllr S.Wood had produced a report and circulated to members, the report although produced that day using the Police web site, only had information for November, so the web site was not being updated in a timely manner, it was therefore considered of limited value.

6.Minutes.

The minutes of the previous remote Parish Council meeting, were subject to change prior to approval.

7.To note planning applications received.

Members duly noted the applications received, further consideration would be given under agenda item 9.

8.Financial Matters.

8.1 Members were informed that the following payments had been made for January 2021;

<u>Cheque/S/O/Bacs;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	455.46
DD	Nest	Pension	29.59
BACS	BTelecom	Phone	38.37
BACS	Sainsbury	Stamps	15.60
TOTAL			<u>£539.02</u>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Approval was given for the quarterly accounts

8.4 Following an explanation given by the Clerk concerning the Capital programme of work it was agreed as follows; For; 8 Against; 0; to approve the programme.

9. To receive reports from the following Working Party

Planning –

Members had received the document prepared for them and discussed the content. There were no objections to the applications received.

Playground and Fitness Equipment –

Members had received the document prepared for them and discussed the content. It was confirmed that given the new restrictions concerning COVID19, the playground would remain open but the fitness equipment would be closed.

Maintenance -

Members had received the document prepared for them and discussed the content. In particular with regard to paragraph 1; a meeting had taken place with a Dog Warden who had provided advice on what action to take, members were informed that all dog owners were required to carry a waste bag with them and that dogs were not allowed on playgrounds, anyone found to be allowing this were liable to a fine.

Further to paragraph 6; the paving flags stolen were not the responsibility of the Parish Council, so therefore they would not be replaced. It was proposed to write to the resident to inform them of the situation but to also confirm that if they wished to replace them, the Parish Council would not object, but would have no responsibility for them. The Clerk would liaise with Cllr S.Wood concerning the response.

It had been noted that prior to Christmas, contractors had been working on behalf of St Peters Church on the trees next to the playground, following discussion it was confirmed that permission to access the area had not been given, there was also damage to the entrance gate for Millennium Green thought to have been caused by the vehicle the contractors were using to gain entry. Further concern was raised about the Health and Safety practices used by the contractors, the Clerk was asked to contact the Church and report the incident.

Gardens/ Grass Cutting –

Members had received the document prepared for them and discussed the content. In particular, it was noted that the Gardens Procedure January 2016 would be reviewed.

Finance –

The Finance Working Party had discussed the budget for the new financial year and had agreed its content, A recommendation was made to members for the Precept to be £29118, members gave their approval.

Highways –

Members had received the document prepared for them and discussed the content. Further to the information concerning traffic calming, Cllr S.Marshall commented on the lack of liaison with the Thorner Residents Association and their plans, to achieve the desired outcome.

Further to the consultation documentation received from Leeds CC Highways Engineering, a report had been produced by the Highways Working Party for members. Cllr S.Wood had contacted other Parish Councils but had yet to receive a response, it was agreed that the Parish Council should submit their response.

Newsletter –

With regard to the current restriction concerning Covid 19, another digital version was suggested, it was agreed that this would be discussed at the next meeting. Further comment was made about the effectiveness of the web site and whether it should be changed, this would be considered by the Working Party and would also be discussed at the next meeting.

10. Matters arising from previous minutes.

Following discussion, it was agreed that the existing Volunteer Policy was not fit for purpose. It was agreed that a new simplified policy aimed at engaging volunteers in a positive way, would be developed, The Clerk and Cllr S.Wood, would liaise and produce such a policy, it was noted that the Standing Orders would need to reflect any changes. Members were in agreement with an amendment to the existing Code of Conduct. The Clerk would implement the change and post the new Code of Conduct to the web site.

11.Neighbourhood Plan.

The draft document was now prepared for sending to Leeds CC, following their approval a consultation process would be undertaken.

12.To consider any new correspondence received and decide action where necessary.

Nothing to be considered.

13.To receive reports from outside bodies.

Cllr S.Wood had recently attended a YLCA discussion forum for Parish Councillors, he commented it provided an opportunity to ask questions. Comment was made about the information received about the Census for 2021 and that it was to be digital, members discussed what the Parish Council could do to assist those residents who did not have access to computers.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Nothing to report.

15.To notify the Clerk of matters for inclusion on the next Agenda.

Web site changes
Census for 2021.

16.Date of next meeting.

Resolved; that the next meeting will be on Tuesday 02 February 2021.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....