

THORNER PARISH COUNCIL

Minutes of the remote Parish Council meeting held on Tuesday 02 March 2021.

Present;

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), D.Gibbins, S.Llewellyn, S.Marshall, A.Scott, A.Walmsley and S.Wood.

Others; 8 members of the public were in attendance for parts of the meeting.
Clerk to the Council; Barry Riley.

1.Apologies.

Full attendance.

2.Ethical Code.

No interests were disclosed.

3.Representations.

a) A member of the public enquired if the Parish Council still owned the quad bike, they were informed it had been sold.

A member of the public (who was also a member of the Playground and Fitness Working Party), made a representation about his concerns of problems previously experienced arising again when the use of the fitness equipment commences after recent restrictions.

Another member of the public commented on the statement and signed correspondence on behalf of residents relating to the fitness equipment (agenda item 12), and that it had been inappropriately sited and that residents had experienced anti-social behaviour.

b) There was no person wishing to record the meeting.

c) Members were informed that Cllr S.Firth would be unable to attend a Parish Council meeting till after the May elections

4.Confidentiality.

A discussion concerning Ramsey's Fold would take place under agenda item 17.

5.Police.

Link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

Cllr S.Wood commented that he had raised the accuracy of the information which was available from the above web site with Police Inspector Horne at a recent PACT meeting, he agreed that the information was vague. It was hoped the Police Surgeries would commence soon to enable more information to be available.

6.Minutes.

The minutes of the previous remote Parish Council meeting, were approved and signed by the Chair Cllr M.Harrison.

7.To note planning applications received.

Members duly noted the application received, further consideration would be given under agenda item 9.

8.Financial Matters.

8.1 Members were circulated with a list of payments for March 2021;

Resolved: that the following be approved and passed for payment:

Cheque/S/O/Bacs; Payee; Details; £ Amount;

SO	B.Riley	Salary	455.46
DD	Nest	Pension	29.59
BACS	BTelecom	Phone	40.17
BACS	G3-IS Ltd	Web Hosting	116.17
BACS	Continental	Grass Cutting	302.54
TOTAL			<u>£ 943.93</u>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Following discussion it was agreed that material damage cover be added to the Insurance Policy to the value of £7500 and building cover to be removed for the Sub Station.

9. To receive reports from the following Working Party

a) Members had been circulated with a draft document concerning the proposed Terms of Reference to apply to the working parties and steering groups of Thorner Parish Council. It was agreed to progress matters, each Working Party was asked to contribute content and to establish what each working party was responsible for.

Planning –

Members had received the document prepared for them and discussed the content. No decisions were required.

Playground and Fitness Equipment –

Members had received the document prepared for them and discussed the content. Members were required to decide on the following;

The Parish Council should remove and store the fitness equipment.

Cllr S.Marshall asked what consultation had taken place for such a decision to be taken, it was considered that that enough information had been provided. The Clerk informed members that he had received several emails from users of the equipment who objected to it being moved, the information had not been provided to members as the information had not been requested by the Parish Council, but was as a result of the facebook posting. Cllr S.Wood suggested that anti-social behaviour could have been avoided if the equipment had been placed around the Millennium Green rather than placed in one area, he saw no point in storing it and suggested it be re-sited or scrapped. Cllr D.Gibbins suggested that more use of the equipment would occur if the equipment was spread out. Cllr T.Mycock suggested that it would be difficult to sell the equipment if removed rather than if it was in-situ, but thought relocation was preferable. The Clerk mentioned that before any decision was taken, that it should be established if there were any restrictions stipulated in the grant award that would not allow removal or storage of the fitness equipment. The Clerk would check the Parish Council archive for the information and distribute to members for further consideration to be given to any decision.

The Parish Council should improve the fencing near Kirk Hills.

Members were in agreement to the proposal the Working Party would seek a solution.

Maintenance -

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

To continue consulting with the Thorner Tree Group, to formulate proposals for tree planting in the village on Parish Council land and to consider supporting of schemes to plant on other land in agreement with the appropriate landowners. This was agreed.

To organise the service of the flagpole, to re-rope and purchase a replacement lock with three keys. This was agreed.

To repair bench base, in conjunction with repair to gate post. This was agreed.

To purchase dog bag dispenser refills. This was agreed, account details would be forwarded by Cllr D.Gibbins to the Working Party.

To purchase petrol/oil container for the mechanical equipment. This was agreed.

Obtain costings to extend Laurel bushes at resident's property on Moat End. This was agreed.

Further discussion took place concerning responsibility for the Boule area, it was agreed that the replacement of the wood around the play surface remain with the Maintenance Working Party.

Clarification was required from the Working Party, to warrant payments for three annual visits to maintain the Green when such work was being carried out by Continental Landscapes. It was agreed that initial work be carried out at a cost of £1450, followed by a proposal to be presented on how the work would be undertaken going forward.

Gardens/ Grass Cutting –

Members had received the document prepared for them and discussed the content. No decisions were required.

With regard to Boule Area Point 3; concerning keys, it was agreed the Clerk would issue the data base document he had, and await feedback from members to produce a definitive version.

With regard to Grass Cutting Point 1. concerning Leeds CC policy on Climate Emergency and that Continental landscapes have been informed to discontinue cutting of Sam Sykes, they have suggested that Ramseys Fold is also good location, Members noted the comments, it was agreed to refer this to the Maintenance WP.

Finance –

Nothing to report.

Highways –

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

Approval for purchase of Way Markers (para 10(b)), this was approved.

Reimbursement of expenses (para 10(c)). this was approved.

Newsletter -

Nothing to report.

10. Matters arising from previous minutes.

Following discussion members were in agreement to adopt the Volunteer Policy.

The purchase of a fuel container was discussed and agreed as part of the Maintenance Working Part report.

Following the separate discussion that had taken place concerning the Publications and Communications review a decision was required on whether to subscribe to Google Workspaces. Cllr S.Marshall was concerned that only four members of the Council had attended the discussion for a decision to be reached and also commented that the existing provision had not been fully utilised. Cllr D.Gibbins was in agreement and mentioned that the size of the Council did not warrant the increased cost that would result from the subscription. Cllr M.Harrison suggested that a Digital Transformation Steering Group be formulated to assess the current provision and to offer advice on a gradual change. Members were in agreement to the suggestion.

11.Neighbourhood Plan.

The draft document was now ready for consultation with the village.

12.To consider any new correspondence received and decide action where necessary.

Members duly noted the content of the information received in particular; The request for placing a plaque on a prominent bench could not be accommodated. Members agreed that a response should be submitted concerning the views of the Parish Council to support the power to hold remote meetings.

Members duly noted the statement and signed correspondence on behalf of residents relating to the fitness equipment. Members were reminded that when and if using social media, they make it known that any statement is a personal opinion/comment and not as being representative of the Parish Council, the exception being that if any statement is made on behalf of the Parish Council

Following the request from a resident concerning ongoing discussions with regards to the provision of the Fitness Equipment and the reasons why residents had complained, comment was made that it had not been the intention of the Parish Council to cause any distress to nearby residents but merely to provide information.

It was agreed that a donation of £100 be made to the RBLPipe Band.

13.To receive reports from outside bodies.

Cllr S.Wood had attended the YLCA Branch meeting on Tuesday 16 February and had produced a report for members on matters discussed. Of particular note was that legislation passed to allow Council's to meet remotely would expire on 06 May 2021. therefore, provision would need to be made for this, the Clerk stated that the Annual Parish Council meeting would not be affected, but the Annual Parish Meeting could be held any time between 01 March and 01 June (reference LGA 1972 Schedule 12 Paragraph 14).

Some members of the Parish Council had attended the Outer NE Parish & Town Council Forum meeting held on Thursday 25 February, an update was provided by the Cleaner Neighbourhood Watch Team, they had produced a map with every litter bin (for which the Council has responsibility) marked on it. Individual Parish Councils were asked to check the map for accuracy, and, if necessary, provide information on any discrepancy. The Clerk confirmed no map had yet been received.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Nothing to report.

15.To notify the Clerk of matters for inclusion on the next Agenda.

Co-option of candidate to the Parish Council.

Organise Annual Parish Council meeting.

Finalise Terms of Reference for Working Parties (see minute 9.a).

Organisation of Spring clean.

16.Date of next meeting.

Resolved; that the next meeting will be on Tuesday 06 April 2021.

17.Matters to be discussed at the exclusion of the public and press.

It was noted that the temporary closure notice had been removed from Ramsey's Fold. The Clerk was asked to contact the landowner for permission to erect a fence.

Signed

Chair Thorner Parish Council

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