



THORNER PARISH COUNCIL

Minutes of the remote Parish Council meeting held on Tuesday 06 April 2021.

Present;

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), D.Gibbins, S.Llewellyn, S.Marshall, A.Scott, A.Walmsley and S.Wood

Others; 13 members of the public were in attendance for parts of the meeting.
Clerk to the Council; Barry Riley.

a, Members received a presentation from Amy Lobley for co-option to the Council (see agenda item 17).

1.Apologies.

Full attendance.

2.Ethical Code.

No interests were disclosed.

3.Representations.

a) A member of the public had recently moved to Moat End and was concerned about the anti-social behaviour to be seen by the Fitness Equipment. Another resident read from a prepared statement about the playground and fitness equipment and the effects the facilities were having on their quality of life. Another resident reiterated the above comments made above and provided information on the issues being experienced.

A resident provided members with information in support of introducing a Seed Exchange and the benefits to be achieved. Cllr S.Marshall commented that having the exchange in the Telephone Box would be problematic due to space restrictions but suggested the use of the Boules Shelter or the Over 60's Bungalow (see minute 12.).

A resident enquired about progress being made for the provision of youth facilities following the request made in a recent newsletter, the resident was informed that the Working Party for the Playground and Fitness Equipment intended to progress matters and had several ideas that they were hoping to progress.

b) There was no person wishing to record the meeting.

c) No comments received.

4.Confidentiality.

Excluding agenda item 17; there were no agenda items requiring exclusion of the public or press.

5.Police.

Link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Cllr S.Wood had circulated to members a report following his attendance at a PACT meeting on 01 April, of note was that Police Surgeries will resume as soon as restrictions allow.

6.Minutes.

The minutes of the previous remote Parish Council meeting, were approved and signed by the Chair Cllr M.Harrison.



7.To note planning applications received.

Members duly noted the applications received, further consideration would be given under agenda item 9.

8.Financial Matters.

8.1 Members were circulated with a list of payments for April 2021;

Resolved: that the following be approved and passed for payment:

<u>Cheque/S/O/Bacs;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	455.46
DD	Nest	Pension	29.59
BACS	BTelecom	Phone	58.17
BACS	YLCA	Membership	451.00
BACS	Continental	Grass Cutting	302.40
TOTAL			<u>£1297.12</u>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

Members had also been provided with the quarterly accounts for acceptance.

8.3 Changes to the Insurance policy had resulted in a reduction of £28.00.

The Clerk would confirm the appointment of YIAS as the internal auditor.

9. To receive reports from the following Working Party

a) The draft document for the Terms of Reference (see minute 9. March 2021), was not yet complete, Cllr M.Harrison (who was compiling the document) was awaiting a response from the Maintenance and Finance Working Parties.

Planning –

Members had received the document prepared for them and discussed the content.

With regard to planning application 21/01730/FU (re submission application for two new dwellings. 48 Main Street), the Working Party had been unable to reach a unanimous agreement regarding a recommendation to the Council.

Cllr S.Marshall suggested that an extraordinary meeting could be held if further discussion was needed.

Cllr S.Wood advised members he had submitted a personal objection.

Following discussion it was agreed as follows, For; 4, to submit an objection.

Playground and Fitness Equipment –

Nothing to report

Members were asked to comment on the proposal from the previous meeting which was that the Parish Council should remove and store the fitness equipment.

Cllr A.Walmsley suggested that the equipment be left in situ to enable viewing and the removal be paid by anyone wishing to acquire it. Cllr S.Wood requested that members decide to dispose of it or leave it where it was. Members were reminded that the Working Party had agreed not to move it elsewhere on Millennium Green, Cllr T.Mycock stated that although the Working Party comments were noted, ultimately any final decision would be made by the Parish Council and would take into account all previous comments, at this and previous meetings and all correspondence received (i.e. see minute 12.), he suggested that the majority should stay where it is and some items moved. Cllr Marshall supported the comments made by Cllr.T.Mycock, he proposed a decision be reached on the following;

That no equipment is disposed of, but three items be located elsewhere on Millennium Green it was agreed as follows, For; 8, to the proposal.



*if a suitable location can be identified

Resolved; that no equipment is disposed of, but three items be located elsewhere on Millennium Green,* with a caveat that if any future anti-social behaviour was evident, the equipment would be considered for removal.

Maintenance -

Members had received the document prepared for them and discussed the content. Confirmation was provided that the Working Party would be responsible for the Grass Cutting contract and Boule area maintenance (see Garden Working Party Report).

Members were required to decide on the following;

1.For wildflowers to be planted for this year (annual seeds) by Thorner Tree Group to borders 3, 4, 5 and possibly two flower beds on Millennium Green. Cost would be between £80 -£100. Cllr D.Gibbins questioned why the Lavatera had been removed from the borders of the Moat End pathway alongside the playground as they appeared healthy and thriving, she was informed that it was reported they were dead and needed removing. It was agreed as follows, For;5, to the planting.

2.To consider purchasing Laurel hedging for extending the hedge approximately 20ft. It was agreed.

3.Agree how future work will be carried out on Millennium Green borders. This was agreed in principle subject to details being provided.

Gardens –

Members had received the document prepared for them and discussed the content.

Finance –

Nothing to report.

Highways –

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

1.To purchase a suitable brush cutter at a cost of £143.00 plus Vat. This was agreed. With regard to issuing a response to Leeds CC Highways concerning the condition of Kirkfield Lane, the Clerk suggested that it should be sent to the Service Director for Highways at Leeds CC and to Alec Shelbrooke MP. Members were in agreement and asked the Clerk to supply details to Cllr.S.Marshall.

Newsletter -

Nothing to report.

10. Matters arising from previous minutes.

Following discussion, it was agreed that the Social Media Policy be implemented, A Parish Councillor would be appointed in due course to oversee the implementation.

11.Neighbourhood Plan.

Rather than provide a verbal update, Cllr S.Wood had circulated a written report to members. He sought approval from members to apply for a grant to cover the cost of future work, which was given.

12.To consider any new correspondence received and decide action where necessary.

Following the presentation given (see minute 3.a)), for a Seed Exchange, members agreed to support the initiative going forward, a risk assessment would be required from the resident. The Boule Shelter having been considered as the appropriate venue, would need to be cleared.

With regard to the letter in support of keeping the Fitness Equipment, see minute 9. Playground and Fitness Equipment.

13.To receive reports from outside bodies.

Nothing to report.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Members having discussed the options available for holding the Annual Parish Meeting, agreed that this would be held remotely on Tuesday 27 April

Following discussion it was agreed that the Spring Clean would take place on the weekend of 22/23 May.

Following the enquiry from Scarcroft Parish Council, it was agreed that a loan of the litter pickers and yellow vests for their Spring Clean would be subject to them sanitising and washing the equipment prior to their return for the above mentioned dates.

15.To notify the Clerk of matters for inclusion on the next Agenda.

Arrange Annual Litter Pick Group.

Supply of Leeds CC refuse bags.

Village Marquee.

16.Date of next meeting.

Resolved; that the Annual Parish Council meeting will be on Tuesday 04 May 2021.

17.Matters to be discussed at the exclusion of the public and press.

It was agreed as follows; For 8, to the co-option of Amy Lobleby, the Clerk would issue a Code of Conduct and a Declaration of Acceptance of Office and inform Leeds CC.

Signed 
Chair Thorner Parish Council

Date.04/05/2021.....