

## **THORNER PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Tuesday 07 September 2021.**

#### **Present;**

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), D.Gibbins, A.Lobley,  
S.Llewellyn, S.Marshall and A.Scott,

Others; Clerk to the Council; Barry Riley.

#### **1.Apologies.**

Cllrs; A.Walmsley and S.Wood.

Apologies were accepted.

#### **2.Ethical Code.**

No interests were disclosed.

#### **3.Representations.**

a) No public in attendance

b) There was no person wishing to record the meeting.

c) No comments received

#### **4.Confidentiality.**

Excluding agenda item 17; there were no agenda items requiring exclusion of the public or press.

#### **5.Police.**

Link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

#### **6.Minutes.**

The minutes of the previous Parish Council meeting, were subject to change prior to approval.

#### **7.To note planning applications received.**

Members duly noted the applications received, further consideration would be given under agenda item 9.

#### **8.Financial Matters.**

8.1 Members were circulated with a list of payments for August 2021;

**Resolved:** that the following be approved and passed for payment:

<u>Method;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	455.46
DD	Nest	Pension	29.59
BACS	British Telecom	Phone	33.81
BACS	I.P.I. Limited	PGrnd Inspntn	96.00
BACS	PKF Littlejohn	External Audit	240.00
BACS	Continental Landscp	Grass Cutting	302.40

**TOTAL £1157.26**

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Following discussion it was agreed that the flagpole be added to the Financial Risk Management document and some minor amendments be made to reflect the change of venue and inspection of equipment. The Clerk would circulate the amended document.

## **9. To receive reports from the following Working Party**

### **Planning –**

Members had received the document prepared for them and discussed the content. Members were required to decide on the following;

To object to Application 21/06477/PIP. It was agreed to do so using the information supplied under garden development and highways (a), (b) and (c).

### **Playground and Fitness Equipment –**

Members had received the document prepared for them and discussed the content. Members were required to decide on the following;

The purchase of a combination bolt for the gate costing £10.94. It was agreed.

Further to the information in the report confirming that the Working Party had a commitment from the Parish Council of £10k of funding for the playground, an application to the Thorner Community Fund was being prepared.

### **Maintenance -**

Members had received the document prepared for them and discussed the content. Members were required to decide on the following;

Agree to a free of charge cut on Millennium Green by a contractor to enable him to submit a quote for the grass cutting contract when the present contract was due for renewal. It was agreed that a drive around of the area be made without cutting.

Write letters to residents regarding fly tipping of garden rubbish on Millennium Green. It was agreed, a letter would be prepared by the Clerk to distribute.

Approval to be given to a contractor to re-point the coping stones on the boundary wall at the end of Heathcote Avenue/Butts Garth at a cost of £200. It was agreed.

### **Gardens –**

Comment was made that the Brown waste bin was not being collected, Cllr S.Marshall would report it to Ward Councillor S.Firth.

### **Finance –**

Nothing to report.

### **Highways –**

Members had received the document prepared for them and discussed the content. Members were required to decide on the following;

The Clerk to write to the occupier of 8 Butts Garth Court advising him his hedge is overhanging the carriageway on Butts Garth and restricting access. This had been done and the hedge attended to.

The Parish Council to use volunteers to deal with the problematic silt trap at the side of the Victory Hall. This was not agreed as it was private land.

The provision of additional funding due to an increase in cost for the footpath diversion. It was agreed to await the outcome of any additional funding from the Emmerdale Fund and for a definitive figure to be presented to the Council.

The reimbursement of expenses totalling; £5.04 for 100 screws and £6.63 for anti-slip tape, used for footpath maintenance. It was agreed.

### **Newsletter -**

Following discussion, the date of the next newsletter would be November.

## **10. Matters arising from previous minutes**

Cllr S.Marshall informed members that the AGM for the Church Hill Quarry Steering Group was due to occur in October.

The increased funding for the Carr Lane footpath due to material cost increases. was discussed under agenda item 9. Highways.

## **11. Neighbourhood Plan.**

The period of public consideration on the Neighbourhood Plan ended in August, although every household had received a leaflet, only relatively few residents and businesses had commented.

Following submission of the document to Leeds CC, the Clerk informed members that he (and Graham Castle), had been sent a response from them with a number of comments that would need to be reviewed, which may result in changes to be made to the document. The response from Leeds CC. had been forwarded to the Parish Councillors on the Steering Group.

The Parish Council thanked the Steering Group and particularly Graham Castle for their work in progressing the plan.

**12.To consider any new correspondence received and decide action where necessary.**

Members duly noted the content of the information received in particular; it was agreed that the proposed location for a noticeboard to be supplied by Leeds CC Housing for the residents on Stead Lane, should be placed on the fence line in the gap between the second block of houses.

Members were informed that the resident did not want to progress the complaint.

**13.To receive reports from outside bodies.**

Members had been circulated with the report from the Remembrance Sunday Parade Steering Group and duly noted the content. Comment was made that the road closure would be at no cost to the Parish Council if Leeds CC adds the Thorner parade to the list on the general road closure order for Remembrance Sunday, but if it did not, then there would be a cost implication.

**14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

The Clerk confirmed that any correspondence received which was asked to go on the agenda, is acknowledged and placed on the agenda for the next meeting unless there are circumstances that prevented this, in which case it would be dealt with at another meeting. The Chair was issued with the agenda prior to distribution to agree the content.

It was agreed to replace the defib pads at both locations.

It was agreed that the Parish Council would provide funding to support any Community Groups organising events to celebrate the Queen's Platinum Jubilee. Following circulation of the document providing information on a Parish Council commemorative mug, members gave consideration to supplying each child at the school with one, Cllr A.Lobley, would approach the school to ascertain their support. It was agreed that Cllrs; S.Llewellyn and T.Mycock, would meet the Estate Manager at Stockeld Park and place an order for the village Xmas tree.

**15.To notify the Clerk of matters for inclusion on the next Agenda.**

To agree that the Parish Council are represented when invited to attend PACT and Outer NE Town and Parish Council meetings.

Members expenses.

The Clerks remuneration would be discussed under agenda item 17, support information would be provided.

**16.Date of next meeting.**

**Resolved;** that the next Parish Council meeting will be on Tuesday 05 October 2021 in the Thorner Parish Centre, Church View, Thorner.

**17.Matters to be discussed at the exclusion of the public and press.**

The Clerks remuneration was asked to be added to the next agenda.

Signed .....  
Parish Council

Date..... Chair Thorner