

## **THORNER PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Tuesday 02 November 2021.**

#### **Present;**

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), D.Gibbins, S.Llewellyn, S.Marshall, A.Scott, A.Walmsley and S.Wood

Others; 3 members of the public were in attendance for parts of the meeting.  
District Councillor S.Firth  
Clerk to the Council; Barry Riley.

#### **1.Apologies.**

Full attendance.

#### **2.Ethical Code.**

No interests were disclosed.

#### **3.Representations.**

a) A member of the public made a further representation about planning application 21/09321/FU (see minute 3.a) October). Cllr Harrison informed those present, what action the Parish Council had taken in support of the residents and suggested that they maintain contact with the Planning Enforcement Officer.

It was noted that the application had now been withdrawn.

Cllr S.Firth commented, that if a clear breach of the planning regulations had occurred, then the residents must identify that in any documentation submitted.

Further comment was made concerning possible light pollution from the development, Cllr S.Firth asked for the information to be sent to him.

b) There was no person wishing to record the meeting.

c) Cllr S.Firth provided members with an update on matters previously discussed; He had noted that the Outer North East Town and Parish Council Forum had been well attended by the Parish Council.

A meeting had taken place involving 'The Arium' and the Police to discuss the problems that had arisen from the recent occupation by travellers.

Due to recent problems with traffic cones whilst navigating the temporary road layout on Skeltons Lane, a new layout would be introduced.

#### **4.Confidentiality.**

Excluding agenda item 17; there were no agenda items requiring exclusion of the public or press.

#### **5.Police.**

Cllrs S/Marshall and S.Wood had attended a PACT meeting on 28 October and provided a report to members with information on incidents occurring in the Ward.

Link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

#### **6.Minutes.**

The minutes of the previous Parish Council meetings, were approved and signed by the Chair Cllr M.Harrison.

#### **7.To note planning applications received.**

Members duly noted the applications received, further consideration would be given under agenda item 9.

#### **8.Financial Matters.**

8.1 Members were circulated with a list of payments for November 2021;

**Resolved:** that the following be approved and passed for payment:

<u>Method;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	667.80
DD	Nest	Pension	29.59
BACS	British Telecom	Phone	32.55
BACS	Continental Landscp	Grass Cutting	302.40
<b>TOTAL</b>			<b><u>£1032.34</u></b>

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Cllr A.Lobley had provided members with a report detailing the cost on the provision of commemorative mugs to the Pre School and Primary School, to celebrate the Queen's Platinum Jubilee. It was agreed in principle to purchase the 235 mugs required, as the event was not till next year, it was agreed that Cllr A.Lobley confirm the latest date for placing an order.

8.4 Members agreed the quarterly accounts.

## **9. To receive reports from the following Working Party**

### **Planning –**

Members were required to decide on the following;

Application 21/08585/TR, concerning work to and removal of a number of trees at Laurel Dene, 1 Spion Kop, Claypit Lane. Following discussion, the Clerk was requested to submit comment requesting that a site visit/inspection be conducted to establish that the information supplied is correct because on visible inspection, the trees would seem healthy. Also, to confirm if there was a requirement to replace each tree that was removed.

### **Playground and Fitness Equipment –**

Members had received the document prepared for them and discussed the content. In particular, it was noted that the application for a grant for the new playground, had had been rejected by the TCF on the grounds that it did not fit with their Environmental Strategy. Cllr A.lobley would also be attending a YLCA training course to on youth engagement.

### **Maintenance -**

Members had received the document prepared for them and discussed the content. Members were required to support the Working Party and TTG for the provision of Bee Pollinators. It was agreed.

### **Gardens –**

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

To notify all tenants to dispose of their waste either at home in their brown bins or at the LCC designated sites.and that the water supply would be turned off to avoid any freezing, and will be reconnected next Spring. It was agreed.

### **Finance –**

Nothing to report

### **Highways –**

Members had received the documents prepared for them and discussed the content. Following correspondence received, about a proposal to locate two football pitches behind the Arium, this would possibly provide a link with the footpath at Miry Carr and also provide a level, traffic free, walking route from the village to the facilities at the Arium and the Country Park. If the footpath could be upgraded to a cycle path then it opened up access to these areas and to the cycle routes around ELOR. Members were asked on what basis the negotiations should proceed, it was agreed that it could be undertaken as a Volunteer group.

### **Newsletter -**

Members were required to decide on the following;

To approve the draft newsletter for November which had been circulated a pre-read. It was agreed.

**10. Matters arising from previous minutes.**

Cllr M.Harrison had provided members with a report detailing arrangements for the Remembrance Sunday Parade. Since the Parish Council was accepting responsibility for the parade, he would also undertake the requirement to be take charge, in order for the Parish Council's insurance policy to provide public liability cover. A copy of the policy would be sent to the Leeds CC SAG (Safety Advisory Group).

Arrangements would be made in December regarding Google Workspace training.

**11.Neighbourhood Plan.**

Cllr S.Wood commented that the Steering group were still considering their response to the comments received from Leeds CC, but a new draft for submission would be required.

**12.To consider any new correspondence received and decide action where necessary.**

Members duly noted the content of the information received in particular;

It was confirmed that Cllrs Harrison and Marshall would represent the Council on the Leeds Festival Working Group.

At the last Outer North East Community Committee meeting, it was agreed that a Leeds Festival Working Group should be established to discuss local concerns about the festival and look at ways in which such concerns raised, could be improved for 2022.

The first meeting was convened on the 02 November 2021 with Thorner Parish Council duly represented by Cllrs; M.Harrison and S.Marshall. The meeting was chaired by Ward Cllr M. Robinson and included representatives from Festival Republic, LCC Highways and Licensing, as well as neighbouring Parish Councillors. The main issues raised concerned highways, traffic and noise (members had noted that the music continued beyond the 11.0pm finish until 06.00am). Lucy Kinsella (Festival Republic) acknowledged these concerns and they would be addressed in their "Event Improvement Plan" for next year's Festival. It was agreed to hold another meeting on the 14 December 2021, to gather further evidence to inform discussion and recommendations to hopefully support the plan. Responsibility for the maintenance of the War Memorial was not clear, the Clerk commented that most Parish Councils tended to accept responsibility. but given that the Thorner War Memorial was within the Church grounds, it could not accept responsibility. Having noted that there was provision in the budget to contribute to the Churchyard, it was agreed that a search of the Parish Council archive be conducted to establish any precedent, the matter would be added to the next agenda for further discussion.

**13.To receive reports from outside bodies.**

See minute 5.

It had been noted that at the recent YLCA Branch meeting, the Chair of the group had experienced problems with the Travelling Community, within his Parish and had trouble with having them removed. Given that other such incidents had occurred in the Harewood and Wetherby Wards, it was agreed that the Parish Council should produce a policy on the unlawful use of green spaces for land owned by the Parish Council. This would be an agenda item for the next meeting.

**14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.**

Due to problems experienced at the recent Leeds Festival (see minute 12.), comment was made about the recent Alpha Fest that had taken place and why the Parish Council had not been consulted. A request would be made to the Leeds CC SAG to be consulted.

Cllr A.Scott had issued a document which had been circulated to members to give consideration to communication between the Parish Council, its members and the general public. Comment was made that any matter debated during the meeting, should be conducted respectfully and any such matter was able to be discussed in public, unless it was considered a private matter, which would be reflected in the minutes of the meeting, Individual comments made to the public should make clear that it was made as the opinion of a Parish Councillor and not that of the Parish Council, any comment concerning such matters, would be agreed and minuted at a meeting of the Parish Council and be recognised as the official response concerning any issue.

Cllr A.Lobley commented that the use of Social Media on behalf of the Parish Council would help improve communication.

**15.To notify the Clerk of matters for inclusion on the next Agenda.**

War Memorial repairs.

Green Space Policy for Unlawful events.

Donation to the Over 60's Bungalow.

Discuss how village events can be reintroduced following the removal of restrictions.

**16.Date of next meeting.**

**Resolved;** that the Parish Council meeting will be on Tuesday 07 December 2021 in the Thorner Parish Centre, Church View, Thorner.

The Parish Council meeting was in a room next to the main hall which had the Junior Youth Club in attendance, it was considered inappropriate due to noise levels and the acoustics of the room were not helpful in allowing members to be heard. It was agreed that from January meetings would return to the Over 60's Bungalow.

**17.Matters to be discussed at the exclusion of the public and press.**

No matters discussed.

Signed .....

Chair Thorner Parish Council

Date.....