

THORNER PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 04 April 2022.

Present;

Cllrs; M.Harrison (Chair), T.Mycock (Vice Chair), S.Llewellyn, S.Marshall, A.Scott, A.Walmsley and S.Wood

Others; 4 members of the public were in attendance for parts of the meeting
Clerk to the Council; Barry Riley.

1.Apologies.

Cllr D.Gibbins.

Apologies were accepted

2.Ethical Code.

No interests were disclosed.

3.Representations.

a) Two members of the public made a representation about the condition of the footpath on Butts Garth (see minute 12). They commented that the path was not fit for purpose and enquired if there was anything that the Parish Council was able to do. Members having considered the information provided concerning this matter (specifically the emails between Marc Douglass, the Maintenance Officer of Leeds City Council's Public Rights of Way and the residents), noted that it was not the Parish Council's responsibility. The condition of the tarmac and the vegetation overgrowth was the responsibility of the Leeds CC Public Rights of Way

b) There was no person wishing to record the meeting.

c) No comments received

4.Confidentiality.

Excluding agenda item 17; there were no agenda items requiring exclusion of the public or press.

5.Police.

Link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

The Clerk confirmed that there was to be a restructure for the NPT Ward resulting in a combined Wetherby and Harewood Ward.

6.Minutes.

The minutes of the previous Parish Council meeting, were approved and would be signed by the Chair Cllr M.Harrison.

7.To note planning applications received.

No applications discussed

8.Financial Matters.

8.1 Members were circulated with a list of payments for April 2022;

Resolved: that the following be approved and passed for payment:

<u>Method;</u>	<u>Payee;</u>	<u>Details;</u>	<u>£ Amount;</u>
SO	B.Riley	Salary	667.60
DD	Nest	Pension	29.59
BACS	Continental Landscp	Grass Cutting	302.40
BACS	YLCA	Subscription	455.00

TOTAL £1454.59

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Members having been provided with information from the Clerk to enable approval for the Budget for 2022 – 23, agreed that the s137 be increased by £1500 to account for any further spending on the Platinum Jubilee. It was proposed that the budget for the playground fund be set at £40685. Following a vote it was agreed as follows; For, 6 Against, 1. **Resolved**, that the budget for the playground would be £40685.

8.4 Members duly noted and agreed the year end accounts.

8.5 It was agreed that the Internal Auditor would be YIAS.

8.6 Having considered the suitability of the proposed 1st Aid courses for individuals to undertake and also having discussed engaging the services of a contractor to provide the services, it was agreed that a Parish Council volunteer group be formed and the members of the group receive the training.

9. To receive reports from the following Working Party

Planning –

Members had received the document prepared for them and discussed the content.

Playground and Fitness Equipment –

No report received.

Members were informed that the play equipment needed cleaning this would be arranged in due course.

Members had been provided with an income and expenditure report from Cllr A. Lobley, to enable a decision to be reached on the level of funding to be provided for the new play area to replace the former timber trail (see minute 8.3).

Maintenance -

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

To seek quotes for the plaque. It was agreed that the quote received from the RBL to supply plaques on behalf of the Queen's Green Canopy, be used.

To discuss and finalise the revised grass cutting schedule of work, to be issued for tender. It was agreed

To reimburse Thorner Tree Group for recycling garden waste at a cost of £27.33. It was agreed.

To accept quote for repainting benches and metal railings by The Ford/Main Street at a cost of £1160.00. It was agreed.

The replacement of the flag and to organise a flagpole service. It was agreed.

Gardens –

No report received.

Cllr S.Marshall informed members that the tap had now been opened for water provision.

Finance –

No report received.

Highways –

Members had received the document prepared for them and discussed the content.

Members were required to decide on the following;

To deal with the problem of overhanging vegetation where it interferes with vehicles or pedestrians, it was agreed that this was the responsibility of Leeds CC.

Work carried out on the Carr Lane Z bend drainage. Cllr A.Walmsley had met with Leeds CC Flood Risk management on how to improve drainage.

Newsletter –

No report received.

Cllr M.Harrison informed members that he would require from each Working Party a report for his Annual Report for presentation at the Annual Parish meeting (see minute 14).

10. Matters arising from previous minutes.

Following the comments made at the previous meeting (see minute 14. March), members gave careful consideration to all comments and recommendations suggested for the adoption of the revised Working Parties Policy. It was proposed that the revised policy issued by Cllr M.Harrison was adopted. following a vote it was agreed as follows; For, 6 Against, 0. to adopt the revised policy. Cllr S.Wood, who had previously commented that he could not agree to the proposed revision, resigned his position as a Parish Councillor. Cllr M.Harrison asked for Cllr S.Wood's contribution to the Council to be acknowledged. It was agreed to postpone any decision on the purchase of a marquee.

11.Neighbourhood Plan.

The Clerk had been asked by the Steering Group to provide some information for progress to be made.

12.To consider any new correspondence received and decide action where necessary.

Members duly noted the content of the information received.

Following confirmation of ownership (see minute 3a)), the Highways Working Party offered to support the residents by contacting Leeds CC Social Services, to make further enquiries. Cllr A.Lobley provided information to members on activities being undertaken by the school to enable them to be an eco- school. It was agreed that the school should clean/clear, some of the routes usually undertaken during the village Spring clean, Cllr A.Lobley would liaise with the school on behalf of the Parish Council to enable this.

Following an enquiry regarding the flying of the Ukraine Flag during the current crisis, members were informed that the Parish Council policy allowed, in exceptional circumstances, for other flags to be flown for short durations. An offer would be made for the flag currently being flown at the Over 60's Bungalow on Main Street, to be flown on the Parish Council's flagpole.

13.To receive reports from outside bodies.

Cllr S.Marshall informed members that he had met with Andy Kryover the Leeds CC Tenants Engagement Officer (see minute 13. March), also in attendance was Gary Noble of the Thorner Tenants Association. A number of matters were discussed the main points being that the Association are a fully constituted group with audited accounts. They have 6 members and have not met recently due to health and COVID issues.

Cllr S.Marshall gave comment on the recent meeting of the Leeds Festival Working Group on the 22 March, the notes from the meeting had been circulated to members. Festival Republic would be at Bramham House on 4 May and will be holding separate sessions (individual sessions during the day), with each Parish Council, so that they can discuss issues specific to each area face to face. A group session would be held in the evening.

14.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Cllr M.Harrison as the Chair of the Parish Council would arrange for the Annual Parish Meeting to take place in the Victory Hall, he would inform members of the date in due course.

It was noted that following improvements to the road surface on Kirkfield Lane, work was now being carried out to improve the footpath.

The surface of Heathcote Axenue had been covered in tarmac.

15.To notify the Clerk of matters for inclusion on the next Agenda.

To receive an update on the Gala proposals for the Platinum Jubilee.

Progress made by the Digital Transformation Steering Group.

16.Date of next meeting.

Resolved; that the Annual Parish Council meeting would be Tuesday 03 May 2022.
in the Over 60's Bungalow, Main Street, Thorne.

17.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed.....
Chair Thorne Parish Council

Date.....