

**I HEREBY GIVE YOU NOTICE THAT THE NEXT MEETING OF
THORNER PARISH COUNCIL WILL BE HELD ON
Tuesday 08th July 2025 at 7.00pm at the Over 60's Bungalow, Main Street.**

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL

AGENDA

1 Apologies for absence and approval.

Councillors unable to attend the meeting are required to give a reason.

2 Ethical code.

To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.

a) declare an interest in any matter included in the Agenda.

3. Minutes.

Confirm the minutes of the previous Parish Council meeting as a true and correct record – (paper circulated).

4. Public Participation.

In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.

a) Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.

b) To receive a representation from Emma Towers the Leeds CC PROW Engagement Officer.

c) Representations not notified to the Clerk before the meeting.

d) Ward Councillor comment.

5. Confidentiality.

To consider whether any items on the Agenda that are of commercial confidentiality, or special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The Link for the Police web site;

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7. Planning applications/appeals/enforcement action received.

7.1 25/03401/FU, Single storey rear extension; terrace with glazed balustrade to rear at first floor; single storey side extension including partial demolition of existing rear wall; associated internal and external works including loft conversion with conservation roof-lights to front and rear; erection of detached outbuilding to side/rear, incorporating a garage, with green flat roofing and feature fence; new glazing to greenhouse; new door to bedroom to rear at ground floor. The Grove Sandhills.

7.2 To receive updated planning log – (paper circulated).

8. Financial Matters.

8.1 To receive and approve a list of invoices for payment - (paper circulated).

- 8.2 To receive a bank reconciliation and report on the receipts, payments and balances – (paper circulated).
- 8.3 To receive the quarterly account statement – (paper circulated).
- 8.4 Quotes for signage to be placed on new benches and planters.
- 8.5 To receive quote of £1800.00 for border works to Millenium Green – (paper previously circulated).
- 8.6 To receive quote of £1700.00 for laurel hedge and tree works to Millenium Green – (paper previously circulated).
- 8.7 Consider quote received for replacement of the Jubilee Tree stone – (paper circulated).
- 8.8 To consider the cost of having an SSL Certificate for security of the website- (paper circulated).

9. Action Plan - (paper circulated).

10. Matters arising from previous minutes.

To acknowledge thanks received from the Over 60's Bungalow Association for the use of the Boules Shelter.

To record thanks to the volunteer who has agreed to water and maintain the planter on Bramham Road.

To acknowledge and record the generosity and names of the individuals that have paid for the plants used in the planters and flower bed on Millennium Green.

To receive an update on the planned proposal from Leeds CC Planned Works for Communities, Housing and Environment, following permission given to use Butts Garth land.

11. Neighbourhood Plan Steering Group.

12. Correspondence received requiring discussion.

To discuss quote received from St Peters Church to repair wall – (paper previously circulated).

13. To receive reports from any outside bodies.

14. To receive a report from the Clerk or Councillors on any new or minor ongoing matters.

- a. To discuss the outcome of the Annual Parish meeting of Electors – (draft minutes on website).
- b. To discuss the grounds maintenance status report and agree what action to take regarding the issues raised – (paper previously circulated).
- c. Arrange procedure for resident vehicle passes for the Leeds Festival.
- d. To receive playground report – (paper previously circulated).
- e. Arrange flagpole service.
- f. Consider introducing an electronic flagpole checklist.
- g. Consider update on bench policy.
- h. Councillor profiles for the website.

15. To notify the Clerk of matters for inclusion on the agenda of the next meeting.

16. To confirm the date of the next Parish Council meeting at the Over 60's Bungalow, Main Street.

17. Matters to be discussed at the exclusion of the public and press.

Signed
Barry Riley
 Clerk to the Council
 thorneparishcouncil@gmail.com