

**I HEREBY GIVE YOU NOTICE THAT THE ANNUAL MEETING OF THORNER PARSIH COUNCIL will be held on Tuesday 12<sup>th</sup> May 2026 at 7.00pm at the Over 60's Bungalow, Main Street.**  
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND MEETINGS OF THE PARISH COUNCIL

## **AGENDA**

- 1. Appointment of Chairman 2026/27.**
  - 1a. Declaration of Acceptance of Office.
- 2. Appointment of Vice Chairman 2026/27.**
- 3. Appointment of Councillors and confirmation of the roles and responsibilities for the following;**
  - Dog Waste Bin dispenser
  - Newsletter production.
  - Social media communication.
  - Leeds Festival Working Group.
  - Playground management(including annual inspection).
  - Attendance at Police PACT meetings.
  - Grounds Maintenance contract management.
  - Gardens – Heathcote Avenue.
  - Boules Shelter management.
  - Defibrillator management.
  - Management of benches (repair/replace).
  - Flower boxes/planters/pollinators.
  - Annual Spring clean organization.
- 4. Apologies for absence.**

Councillors unable to attend the meeting are required to give a reason.
- 5. Ethical code.**

To receive any declarations of interest under the Council's Code of Conduct or members' Register of Disclosable Pecuniary Interests.
- 6. Minutes.**

Confirm the minutes of the previous Parish Council meeting as a true and correct record – (paper circulated).
- 7. Public Participation.**

In accordance with the Parish Council's policy on admissions to meetings, representations by members of the public are made at this point in the meeting, five minutes is allowed for representations.

  - a. Any person wishing to record a meeting in any format whatsoever, should contact the Clerk prior to the start of the meeting and will be asked at this point if they wish to record the meeting.
  - b. Representations notified to the Clerk before the meeting.
  - c. Representations not notified to the Clerk before the meeting.
  - d. Ward Councillors comment.
- 8. Confidentiality.**

To consider whether any items on the Agenda that are of special and confidential nature of the business about to be transacted, that the public and press be temporarily excluded and they be instructed to withdraw (Standing Order 13).
- 9. Police.**

The link for reporting non-emergency crimes or Anti-social behaviour is

[www.westyorkshire.police.uk](http://www.westyorkshire.police.uk)

The Link for the Police web site;

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

**10. Planning applications/appeals/enforcement action received;**

10.1 To receive the updated planning log – (paper circulated).

**11. Financial Matters**

11.1 To receive and approve a list of invoices for payment – (paper circulated).

11.2 To receive a bank reconciliation and report on the receipts, payments and balances – (paper circulated)

11.3 To receive and note the Internal Auditors Report – (paper circulated).

11.4 Consider, approve and resolve to accept the Annual Governance Statement – (paper circulated).

11.5 Consider, approve and resolve to accept the Accounting Statements – (paper circulated).

11.6 Purchase of 6 bags of bark for the flower bed on Millennium Green at a cost of £60

11.7 To receive grant application from Thorner Youth Club - (papers to follow).

**12. Action Plan - (paper circulated).**

**13. Matters arising from previous minutes.**

a. To confirm action taken concerning EV (Electric Vehicle) charging.

b. Review of Garden procedure, tenancy agreement and associated documents – (papers circulated).

**14. Correspondence received.**

a. Chairmans Report 2025 - 26 – (paper circulated).

b. Resident letter – (paper circulated).

**15. To receive reports from any outside bodies.**

**16. To receive a report from the Clerk or Councillors on any new or ongoing matters.**

To consider action to be taken on garden security being compromised via gate movement.

**17. To notify the Clerk of matters for inclusion on the agenda of the next meeting.**

**18. To confirm the date of the next Parish Council meeting at the Over 60's Bungalow, Main Street, Thorner.**

**19. Matters to be discussed at the exclusion of the public and press.**

Signed  
*Barry Riley*  
Clerk to the Council