

THORNER PARISH COUNCIL
Minutes of the Parish Council meeting held on Tuesday 10th
June 2025 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: A.Scott (Chair), R.Brittain, V.Forster, J.LeRoy, S.Llewellyn, T.Mycock, A.Wallis and C.Wilson.

In attendance: Clerk to the Council; Barry Riley.

16 members of the public were in attendance for parts of the meeting.

Ward Councillor Firth.

1.Apologies.

Full attendance.

2.Ethical Code.

Councillor Scott declared a Pecuniary Interest in agenda item 8.7

Councillor Scott declared a Personal Interest in agenda item 14.b.

Councillor Brittain declared a Pecuniary Interest in agenda item 14.c.

3.Minutes.

The minutes of the Annual Parish Council meeting, were subject to change prior to approval and would be discussed under agenda item 17.

4.Admission of the public and press and representations.

a) There was no person wishing to record the meeting.

b) Representation not notified to the Clerk before the meeting.

A member of the public made a representation not notified to the Clerk before the meeting, about a large puddle outside his house on Carr Lane, which resulted in pedestrians being splashed and was damaging his wall as it was not draining away due to the inefficiency of the drainage system, Ward Councillor Firth noted the comments and would investigate.

A resident informed all in attendance about a burglary that had occurred where the use of a blow torch had been used to remove the door lock to gain entry.

Following comment about the number of potholes now evident in the village, Ward Councillor Firth stated that with the Ironman event taking place (see minute 8.c) 13th May 2025), the potholes would be repaired.

c) A representation notified to the Clerk before the meeting, was made concerning planning application 25/02503/FU for 6 The Close. A resident who lived in close proximity to the development, stated that Leeds CC Planning had cause to instruct them to cease work as it was not adhering to the plans and that he had submitted comments against the latest application (see also minute 7.1). The owners of the property also in attendance made it known that they did not wish to cause any upset and commented that some mistakes had been made during the initial work.

A representation notified to the Clerk before the meeting was made by representatives organising the return of the Thorner village show in September. They provided a summary of why the show was returning and that they were seeking funding from the Parish Council to pay for printing costs (see minute 8.7).

A representation notified to the Clerk before the meeting was made by a resident concerning the development underway for the Playing Fields behind the Arium and the Thorner Greenway. He queried why the development was taking place and if the consequences and the impact on Thorner (possible flooding), of such a development had been considered. Ward Councillor Firth having been asked to provide comment, stated that the plan had been developed eight years previously for Leeds CC to use the land for such a purpose, but he had now arranged a meeting for the resident to attend with him and the Leeds CC Lead Officer for the development, to discuss the concerns raised.

d) Ward Councillor Firth had no outstanding matters to report on.

5. Confidentiality.

See minute 3.

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/pu/your-area/west-yorkshire-police/leeds-north-east/>

It was reported that there had been 4 crimes recorded in April 2025. 1 for burglary, 2 for violence and sexual offences and a theft.

Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7. Planning applications/appeals/enforcement action, received.

7.1 Having reviewed application 25/02503/FU for 6 The Close, there was concern about misinformation regarding the removal of trees and that the rights of privacy should be observed and the development disregarded this. Further comment was made that the original application required resubmitted plans and had changed somewhat to the latest application which was also noted as being retrospective. The Clerk was asked to submit an objection based on the material considerations of; Overlooking, as the proposal would lead to previously private areas being overlooked.

Overshadowing, as the proximity of the development would be unreasonable resulting in overshadowing.

Overbearing, the scale of the works would have an oppressive impact on the surrounding area and neighbouring house.

7.2 Members duly noted application 25/03078/FU for Miry Carr Farm with no objection.

7.3 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for June 2025;

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Jun-25			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£759.76		£759.76
BACS	B,Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£38.17	£7.66	£45.83
D/Debit	Nest - Pension	£67.49		£67.49
BACS	Vision ICT Ltd	£295.00	£59.00	£354.00
BACS	Parks Services Ltd-Grounds Maintenance	£460.00		£460.00
BACS	S.Brittain - Grounds Maintenance	£714.00		£714.00
D/Debit	HSBC - Bank Charges	£8.00		£8.00
	Total Payments	£2,369.42	£66.66	£2,436.08

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

8.3 Having reviewed the Financial Risk Management document; it was agreed to adopt it.

8.4 It was agreed that a final quote and design for signage for the new benches and planters, would be presented at the next meeting for approval.

8.5 Having considered the grant application and proposal from the Thorner Heritage Group, it was noted that the support documents were not those of the group applying for the grant and there was a discrepancy with the opening and closing balances in the accounts provided.

8.6 Having considered the grant application from the Friends of Thorner PTA, it was noted that the support documents showed profit balances being carried forward and a positive bank balance.

8.7 Members duly noted the comments made in support (see minute 4.c)), of the grant application from the representatives for the Thorner Village Show. Having considered all three grant applications, it was agreed that an equal division of the budget provision be made, this would result in each organization receiving a grant of £333.33.

9. Action Plan.

The updated report was issued to members for approval.

Resident Mr Wilson who was in attendance, was personally thanked by the Parish Council for the contribution he had made to enable the 80th Anniversary of VE Day to take place.

A volunteer had agreed to water the flower boxes/planters.

The types of plants for the flower beds and planters were agreed, so quotes would be obtained and a source of funding.

Quotes had been received for the provision of further sockets for the power supply on Millennium Green and would be presented for a decision to be reached.

10. Matters arising from previous minutes.

The Clerk provided information concerning the security of the Parish Council website following comment made at the previous meeting (see minute 8.b) 13th May 2025), that when using the site, there was a 'not secure' message seen. Having consulted the web hosting company, they advised that the site is not vulnerable or has security holes, the message appears because there is no SSL Certificate which encrypts the data stored. The certificate is not really necessary for a Parish Council site as it did not store personal information or banking details. A resident in attendance stated that there was a remote possibility that personal information could be stored when using the 'send us a message' feature. It was agreed that the Clerk provide a cost to have the certification at the next meeting.

11. Neighbourhood Plan Steering Group

Nothing to report.

12. To consider any new correspondence received and decide action where necessary.

a. Having discussed the information provided it was agreed that the Boules Shelter be made available for use.

13. To receive reports from outside bodies.

Members were provided with correspondence from Councillor Wilson, following her zoom meeting with Festival Republic on 19th May 2025 which detailed who the contacts were, the camping structure, confirmation that no taxis would be routed through Thorner and the potential road problems due to the barrier upgrades on the A1M. The next meeting was planned for 02nd July 2025.

14. To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

Following the distribution of pictures prior to the meeting of the damaged picnic bench on Millennium Green, immediate attention was required as it was considered

hazardous. A contractor would be appointed to deal with the problem.

b. The representative for the Ironman event had been contacted by a resident about the provision of promotional material (flags) to be used on the flag poles on Main Street.

j. Members having considered the tree picture provided, agreed for the branch at the top of the imposing tree to be trimmed as it was overhanging the Leeds CC and private flats on Stead Lane/Moat End.

Due to the time elapsed and due to a resolution to be reached concerning agenda item 17. the Chair instructed that the following agenda items would be moved to the July meeting;

a. To discuss the outcome of the Annual Parish meeting of Electors.

c. To discuss the grounds maintenance status report and agree what action to take regarding the issues raised.

d. Arrange procedure for resident vehicle passes for the Leeds Festival.

e. To receive playground report.

f. Arrange flagpole service.

g. Consider introducing an electronic flagpole checklist.

h. Consider update on bench policy.

i. Councillor profiles for the website.

15.To notify the Clerk of matters for inclusion on the next Agenda.

To confirm attendance of the Leeds CC Community Access and Engagement Officer for Public Rights of Way, at the next meeting.

To receive a cost for providing security for the website.

To receive a quote for a slate sign to replace the stone plaque at the Jubilee tree.

16.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 08th July 2025 in the Over 60's Bungalow, Main Street, Thorner.

17.Matters to be discussed at the exclusion of the public and press.

Agreement was reached on the wording for the Annual Parish Council meeting minutes.

It was established that the election of the Chair had been conducted in a correct and legal manner, but that the format for seeking nominations be made clear for future elections of a Chair.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 9.42.pm.