

THORNER PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 10th March 2026 at the Over 60's Bungalow, Main Street, Thorner.

Present;

Councillors: A.Scott (Chair), C.Burrows, J.LeRoy, S.Llewellyn, T.Mycock and C.Wilson.
Clerk to the Council; Barry Riley.
8 members of the public were in attendance for parts of the meeting.
Ward Councillor Firth.

1.Apologies.

Councillors Brittain, Forster and Wallis.
The reasons for not attending were accepted.

2.Ethical Code.

Councillor Scott declared a personal Interest in agenda item 4.b.1.

3.Minutes.

The minutes of the previous Parish Council meeting were approved and signed by the Chair Councillor Scott.

4.Admission of the public and press and representations.

- a. There was no members of the public wishing to record the meeting.
- b. Representations notified to the Clerk before the meeting were made by;
 1. representatives of the Thorner village show, who provided information concerning the previous year's event and that it had been a success which they hoped to repeat this year. The grant received from the Parish Council had assisted the show to take place and having received proposals for this year's show (which would take place on 06th September 2026), they asked that a grant be awarded again. They were asked to submit an application for consideration.
 2. a resident, who had read the proposed document for a limited maintenance agreement with Leeds CC PROW, asked that the Thorner Heritage Group be involved in any discussion (mentioned previously see minute 12.c. 10th February 2026) prior to any agreement being presented to Leeds CC PROW, as they had resources to assist with the delivery of footpath maintenance. Councillor Scott reiterated that the Parish Council had yet to agree if it wished to continue with the P3 agreement (see minute 10.b. 10th February 2026) and the new Leeds CC PROW Officer had not yet made contact to assist with any decision. It was noted that there was a further agenda item 11.C. concerning this matter.
 3. a resident, who was concerned about the ongoing damage to the Village Green due to vehicle parking, suggested that the existing grasscrete be repaired or where necessary replaced. Members were reminded that the placing of stones would be introduced to deter parking.
- c. Representations not notified to the Clerk before the meeting by;

a resident, who requested that the decision to re-issue a garden plot that he had held previously be reviewed. He was informed that as it was not a specific agenda item, no decision could be taken, members were asked if they wished the request to be an agenda item for the next meeting, following discussion it was agreed by members that it should.
- d. Ward Councillor Firth provided members with an update on the incident that had occurred at the Mexborough Arms Public House. He had received a number of items of evidence which would be shared with the Police to support an investigation that was being conducted by the Police and would involve Leeds CC Licensing and CCTV footage from the premises. He reminded all in attendance to attend the Police PACT meeting on Thursday 12th March 2026 at 6.30pm in Wetherby Police Station.

5. Confidentiality.

There were no agenda items other than any itemised under agenda item 16. requiring discussion that would require the exclusion of the public and press.

6. Police.

The link for reporting non-emergency crimes or Anti-social behaviour is

www.westyorkshire.police.uk

The link for the Police web site-

<https://www.police.uk/your-area/west-yorkshire-police/leeds-north-east/>

Councillor Scott commented that there were no recorded crimes recorded in January 2026. Community Alert scheme.

<https://www.westyorkshire.police.uk/west-yorkshire-community-alert>

7. Planning applications/appeals/enforcement action, received.

7.1 Members duly noted application 26/00809/FU, for the replacement of boundary fences to side and rear at The Vestry Church Hill, with no objection.

7.2 Members duly noted the information provided in the planning log.

8. Financial Matters.

8.1 Members were informed about the payments for March 2026;

The Clerk explained that a cheque had been presented for payment, as the recipient had not supplied their bank account details to enable the repayment of garden rent by BACS.

Resolved: that the following be approved and passed for payment:

Accounts for Payment:

Date prepared	Mar-26			
EFT Type	Details	Net	VAT	Total
BACS	B Riley- Clerk Salary	£783.78		£783.78
BACS	B Riley Home Allowance/Mileage	£27.00		£27.00
BACS	British Telecom - Phone	£38.20	£7.63	£45.83
D/Debit	Nest - Pension	£67.49		£67.49
BACS	Playsound	£1,175.00	£235.00	£1,410.00
Cheque 200117	Repayment of Garden Rent	£30.00		£30.00
	Total Payments	£2,121.47	£242.63	£2,364.10

8.2 Members were in agreement with the content of the monthly budget monitor and bank reconciliation report for appropriate governance.

9. Action Plan.

The updated report was issued to members for approval.

The relevant actions completed and to be undertaken were noted and agreed, this was specifically concerning arrangements for the Spring Clean.

10. Matters arising from previous minutes.

a. Councillor Llewellyn would produce a document to be approved by the Parish Council and that would satisfy the requirements for Resilience Planning, this would include who could be contacted and which premises could be used.

11. To consider any new correspondence received and decide action where necessary.

a. Having reviewed the NALC (National Association of Local Councils), document for disciplinary procedure, it was agreed that it be adopted.

- b. Having reviewed the NALC document for a grievance procedure, it was agreed that it be adopted.
- c. Having been presented with the proposed document for a limited maintenance agreement with Leeds CC PROW, no agreement was reached on accepting it. A representative from the Thorner Heritage Group suggested that some footpaths should not be included and replaced with others. To progress matters a discussion with the group would take place with Councillor Burrows attending on behalf of the Parish Council, for a proposal to be presented.
- d. The Clerk was asked to reply to the letter received from the resident concerning the Village Green, to clarify what was meant by the statement that the Village Green was not owned by the Parish Council when documentation existed that stated otherwise.

12.To receive reports from outside bodies.

Due to the Neighbourhood Plan Steering Group formally completing its purpose in managing the formation and adoption of the Thorner Neighbourhood Plan and given the plan was now “made” there was no further need for this group. The Parish Council wished to formally record its thanks to the Group for their tireless efforts over many years in achieving its aim.

Councillor Wilson had attended the latest Leeds Festival Working Party meeting but there was nothing further to report to that given at the previous meeting.

13.To receive a report from the Clerk or Councillors, on any new or ongoing minor matters.

- a. Having considered the quote received for the Annual Inspection of the Playground and Fitness Equipment, it was agreed to proceed with the offer, but the Clerk would delay the date of the inspection until the planned works to the area and equipment were completed.
- b. The cost for defibrillator maintenance and ordering replacement parts was duly noted, a separate budget heading would need to be introduced for the new financial year.
- c. The arrangements for the continued work to widen the paths in the gardens was agreed.
- d. A list would be produced for the village benches that required painting, following which a contractor would be requested to provide a quote.
- e. The contractor appointed to paint the benches would be asked to paint the roofs of the two small playhouses in the playground.

14.To notify the Clerk of matters for inclusion on the next Agenda.

Allocation of garden plot 2.b.

Acceptance of Leeds CC PROW P3 agreement.

15.Date of next meeting.

Resolved; that the next Parish Council meeting will be on Tuesday 14th April 2025 in the Over 60’s Bungalow, Main Street, Thorner.

16.Matters to be discussed at the exclusion of the public and press.

No matters discussed.

Signed
Chair Thorner Parish Council

Date.....

The meeting closed at 9.04pm.